REGULAR MEETING OF BRULE COUNTY COMMISSIONERS

February 15, 2024

# The Board of Brule County Commissioners met in regular session at 9:30 a.m. at the Brule County Courthouse. Members present: DeBoer, Dozark, Swanson, Carson and Mairose Also present: Dedrich Koch, Deputy States Attorney and Janet Petrak, Central Dakota Times. No public comments or conflicts of interest were noted.

## **APPROVE MINUTES**

Commissioner Dozark moved and Commissioner Swanson seconded to approve the minutes of 2-1-2024. All members voted aye. Motion carried.

**PERSONNEL**

Commissioner Carson moved and Commissioner Dozark seconded to hire Kim Kontz as the Director of Equalization effective immediately with a salary of $58,854.75, $1000 less during a 90 day probationary period. Dozark, Carson, DeBoer and Mairose voted aye, Swanson abstained. Motion carried.

**PLAT**

Commissioner Swanson moved and Commissioner Mairose seconded to approve the following plat: A plat of Lot 7 of A.J. Renner’s First Addition in the NE ¼ of Section 22, T104N, R71W of the 5th PM Brule County, SD and Lot 8 of A.J. Renner’s First Addition in the SE ¼ of Section 22 T104N, R71W of the 5th PM City of Chamberlain, Brule County, SD. All members voted aye. Motion carried.

**GENERAL PERMIT REQUEST**

City of Kimball presented Brule County with the application to renew a General Permit Application to run a solid waste facility. Commissioner Mairose moved and Commissioner Swanson seconded to accept the General Permit Request. All members voted aye. Motion carried.

**JAIL CONTRACT**

Commissioner Dozark moved and Commissioner Carson seconded to approve a prisoner board contract with Buffalo County at $72.00/day for 2024. All members voted aye. Motion carried.

Commissioner Carson moved and Commissioner Swanson seconded to sign a corrected contract with Hughes County Detention Facility for Juvenile Detention at $375.00/day. All members voted aye. Motion carried.

**RURAL ACCESS INFRASTRUCTURE GRANT**

Pukwana Township supplied the final bill for the Rural Access Infrastructure Grant to repair a cement culvert in their township. The quote of the repair is $25,510.25. Commissioner Swanson moved and Commissioner Dozark seconded to approve paying Pukwana Township 80% of the bill or $20,408.20 from the RAIF Grant funds. All members voted aye. Motion carried.

**AUTOMATIC BUDGET SUPPLEMENT**

Commissioner Swanson moved and Commissioner Mairose seconded to automatically supplement the Sheriff’s Office budget $500.00, a donation from Kaleb’s Repair & Service of Kimball to be used in purchasing a used light bar. All members voted aye. Motion carried.

**SURPLUS PROPERTY**

Commissioner Swanson moved and Commissioner Carson seconded to surplus old records and ledger books from the basement records room at zero value. All members voted aye. Motion carried. State Archives, Brule County Historical Society and antique dealers have been contacted to see if there is any interest in the surplussed books.

### AUDITOR’S ACCOUNT WITH THE TREASUER

The Auditor’s Account with the Treasurer showed as of 1-31-2024 a balance of $7,476,695.00 in all state, county, civil, school & trust funds.

### REGISTER OF DEEDS STATEMENT OF FEES

The Register of Deeds Statement of Fees showed a collection of $9,285.15 for January, 2024.

**EXECUTIVE SESSION**

Commissioner Mairose moved and Commissioner Swanson seconded to enter executive session at 10:10 am to discuss personnel issues. Executive session declared over at 10:23 am.

**REPORTS & CORRESPONDENCE**

The following reports were received and placed on file in the County Auditor’s office: Auditor’s Account with the Treasurer, Trial Balance Sheet, Register of Deeds Statement of Fees, SCWDD Agenda/Minutes, Governor Noem’s 2023 Annual Report and Planning & Development District III Newsletter.

**APPROVE CLAIMS**

Commissioner Carson and Commissioner Mairose seconded to approve the following bills and payroll. All members voted aye. Motion carried.

# **GENERAL FUND**

***Salaries:*** Commissioners, 1547.70; Auditor, 3437.56; Treasurer, 3447.79; States Attorney, 6032.18; Register of Deeds, 3465.49; Sheriff, 9930.10; Jail, 13,342.84; Courthouse, 1488.00; Veteran Service, 829.22; Victim Witness Coordinator, 226.80. ***FICA & Medicare:*** First Dakota Bank, 3506.85. ***Retirement:*** SDRS, 2697.11. ***Insurance Reimbursement:*** 3512.66. ***Insurance:*** ABA 4464.78. Ashley, Jeffrey, 68.36: B & L Communicatons, 3496.70; Black Hills Chemcial & Janitorial, 127.58; Bode, Julie, 65.30; Brule County Co-op Association, 20.78; Burke Oil Company, 3352.07; Byre Brothers, 159.00; Caldwell, Christopher, 51.02; Central Dakota Times, 825.77; Central Electric Cooperative, 445.00; Chamberlain Food Center, 95.39; Cozine Electric Inc, 9.44; Fink, Keith, 56.12; Hein Law Office, 1052.36; Huezo, Iris, 160.00; Johnson, Dari, 51.02; Mairose & Steele Professionals, 236.06; Mastercard, 2450.04; Maule, Theresa, 67.88; McManus, Chad, 55.10; Microfilm Imaging Systems, 409.00; Midstate Communications, 1007.54; Office Products Center, 257.37; Powell, Bonnie, 51.02; Pukwana Town, 91.97; Relx Inc, 200.00; Riverview Chevrolet Buick, 138.72; Sanford Health Network, 1294.00; Schumacher Elevator Company, 229.81; SDACES. 45.00; SDAE4-HP, 65.00; SD Department of Health, 310.00; SD Department of Revenue, 60.00; SD Federal Surplus Property, 1000.00; Smith, Garrett, 68.36; Synergy Sign Company, 1255.76; Thomas, Kurt, 83.66; Thompson, Sheila, 54.08; Whalen, Timothy 1126.05; Winner Police Department, 67.00.

**ROAD & BRIDGE FUND**

***Salaries:*** 13363.20. ***FICA & Medicare:*** First Dakota Bank, 1030.75. ***Retirement:*** SDRS, 801.79. ***Insurance Reimbursement:*** 328.36. ***Insurance:*** ABA 2793.58. Aurora Brule Rural Water, 39.75; Brooks Hardware, 1116.07; Burke Oil Company, 8947.92; C & S Truck Sales, 474.43; Central Dakota Times, 93.15; Central Electric Cooperative, 795.00; Chamberlain Ace Hardware, 4.99; City of Kimball, 46.81; Heath Lumber Company, 110.13; Hydraulic World Inc, 657.00; Kaleb’s Service, 83.47; Kimball Midwest, 259.00; Mastercard, 592.31; Midstate Communications, 167.89; RDO Equipment Company, 1698.77; SD DOT, 2029.68; True North Steel, 12,741.30.

**24/7 FUND**

***Salaries:*** 182.97. ***FICA & Medicare:*** First Dakota Bank, 16.51. ***Retirement:*** SDRS, 14.64. ***Insurance Reimbursement:*** 28.66. ***Insurance:*** 2.34. Midstate Communications, 263.02.

**EMERGENCY MANAGEMENT FUND**

***Salaries:*** 699.30. ***FICA & Medicare:*** First Dakota Bank, 78.61. ***Retirement:*** SDRS, 41.96. ***Insurance Reimbursement:*** 328.36. Mastercard, 30.00; Midstate Communications, 67.20.

**REGISTER OF DEEDS MODERNIZATION & PRESERVATION FUND**

Microfilm Imaging Systems, 235.00; SD Association of County Commissioners, 130.00.

**LAW LIBRARY FUND**

Relx Inc, 443.09.

**TIF FUND**

City of Chamberlain, 527.08.

## **ADJOURNMENT**

Commissioner Mairose moved and Commissioner Swanson seconded to adjourn at 10:29 am with the next meeting being held on 3-7-2024 at 9:30 am. All members voted aye. Motion carried.

ATTEST:

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PAMELA PETRAK DONN DEBOER

BRULE COUNTY AUDITOR BOARD OF BRULE COUNTY COMMISSIONERS