

**Unapproved**  
**MARSHALL COUNTY COMMISSION MEETING**  
**Britton, South Dakota**

The Board of County Commissioners met in regular session at 9:00 a.m. on February 20, 2024 at the Marshall County Courthouse. Members present were Luttrell, Knebel, and Medhaug. Commissioner Medhaug presided. Commissioner Schuller was absent. The meeting was open to the public. The Pledge of Allegiance was recited by everyone in attendance.

**AGENDA:**

Knebel moved, Luttrell seconded to approve the agenda for February 20, 2024. All members present voted aye.

**MINUTES:**

Medhaug moved, Luttrell seconded to approve the minutes for February 6, 2024. All members present voted aye.

**CLAIMS:**

Knebel moved, Luttrell seconded to approve and pay the following claims. All members present voted aye. PAYROLL by department: February 15, 2024: Commissioners 1799.25; Auditor 4453.45; Treasurer 4779.45; States Attorney 1901.11; Courthouse 1795.55; Director 5536.25; Register 3745.45; VSO 833.43; Community Building 470.25; Sheriff 16985.05; Coroner 225.00; Welfare 573.99; Nurse 630.00; Ambulance 10195.24; Extension 1144.00; Weed 109.41; Zoning 2139.45; Highway 14787.87; E911 9073.76; Emergency Management 752.00;

EMPLOYER FICA & MEDICARE: First Savings Bank 6056.23

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 4152.03

LONGEVITY PAYROLL by department: February 15, 2024: Auditor 1500.00; Treasurer 2000.00; Director 1500.00; Register 1000.00; Sheriff 1125.00; Zoning 500.00; Highway 6000.00; E911 3375.00

EMPLOYER FICA & MEDICARE: First Savings Bank 1300.50

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 1040.00

AGTEGRA COOPERATIVE	12.42
ARAMARK	11.53
BANTZ, GOSCH & CREMER, LLC	81.10
BAUS REPAIR	409.09
BUTLER MACHINERY CO	2,104.28
CENEX FLEETCARD	237.75
CENTURY LINK	288.15
CERTIFIED LANGUAGES INTERN	19.80
CLASSICAL CREATIONS	70.00
COLE PAPERS INC	159.87
CORNWELL DRUG	15.00
DAMAR FARMERS ELEVATOR	5,470.76
DELANEY NIELSEN SANNES PC	2,831.25
DIRK W WEBER	400.00
EDEN OIL	7,732.95

EXPETEC TECHNOLOGY SERVICE	281.11
FULL CIRCLE AG	898.12
GROBES GROCERY & HARDWARE	27.96
HOFLAND, DUSTIN	144.77
HOLLAND NAPA AUTO PARTS	510.10
HSI EMERGENCY CARE SOLUTIO	3,131.81
I & S GROUP, INC.	98,574.75
JOHN DEERE FINANCIAL	7,388.33
KENS FOOD FAIR	41.23
KEVIN JONES	18.76
KONEXUS, INC	1,650.00
LAKE REGION ELECTRIC	428.08
LANGUAGE LINE SERVICES	2.84
LEWIS & CLARK BEHAVIORAL H	213.00
MARC	85.15
MARCO INC	118.45
MARSHALL COUNTY HEALTHCARE	29.18
MARSHALL COUNTY JOURNAL	280.16
MARSHALL COUNTY PRAYER ROC	2,500.00
MARSHALL COUNTY YOUTH ARCH	2,000.00
MATHESON TRI-GAS INC	50.42
MEYER HARDWARE HANK	296.96
MINN KOTA COMMUNICATIONS I	216.00
OTTER TAIL POWER COMPANY	235.36
QUILL CORPORATION	1,055.92
RDO EQUIPMENT CO	104,854.00
ROBERTS COUNTY SHERIFF'S O	5,520.00
SANFORD	62.22
SARA ZAHN	146.45
SD PUBLIC HEALTH LABORATOR	355.00
SDSU EXTENSION	11,200.00
SOUTHSIDE EQUIPMENT	353.15
THOMSON REUTERS - WEST	174.85
TRI STATE WATER, INC.	116.35
TWO WAY SOLUTIONS, INC.	900.00
TYLER TECHNOLOGIES	449.00
VENTURE COMMUNICATIONS	1,962.40
YANKTON COUNTY TREASURER	145.00

**PUBLIC COMMENT:**

No one was present to make public comment.

**HIGHWAY:**

Dustin Hofland, Highway Superintendent met with the board to discuss Highway Department business. The board tentatively set the annual bid opening date for March 19. Knebel moved, Luttrell seconded to authorize Sandy Dinger, Highway Secretary to purchase a key fob for secondary authentication for the Dware Software. All members present voted aye.

**FUEL QUOTES:**

Sandy Dinger received the following quotes for #1 diesel fuel for the Langford shop on February 6: DaMar Elevator \$3.00; Eden Oil \$2.98; Full Circle Ag \$3.3012; Holland Bros. \$3.09. Diesel fuel was delivered to the Langford Shop by Eden Oil.

**TRAVEL:**

Medhaug moved, Knebel seconded to authorize the following travel expenses: Kassi Jones to Aberdeen February 27 to fold assessment notices; Dustin Hofland to Spearfish to a Weed & Pest Conference February 20-23; Megan Biel & Shelby Thompson to Pierre for Election Training February 28-29. All members present voted aye.

**PAY RAISE:**

Per a 1-year review, Luttrell moved, Knebel seconded to approve a pay raise for Timothy Holey, Maintenance, from \$18.29/hour to \$20.15/hour effective January 28. All members present voted aye.

**ORDINANCE 64:**

Knebel moved, Luttrell seconded to approve the second reading of the Ordinance 64. A copy of the proposed zoning revision is available in its entirety for public review during normal business hours in the offices of the County Zoning Administrator, Erin Collins-Miles and the County Auditor, Megan Biel. All members present voted aye.

**NOTICE OF ADOPTION:**

ORDINANCE NO.64 ESTABLISHING PERMANENT ZONING REGULATIONS FOR MARSHALL COUNTY SOUTH DAKOTA, PROVIDING FOR THE ADMINISTRATION, ENFORCEMENT, AND AMENDMENTS THEREOF; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH.

Notice is hereby given that Ordinance No. 64 establishing permanent zoning regulations for Marshall County, South Dakota, with such regulations being set forth in the document titled Zoning Regulations; providing for restrictions, district boundaries, and providing for repeal of all ordinance or parts thereof in conflict therewith. Marshall County is adopting this ordinance in order to protect the public health, safety, and general welfare. This ordinance was duly adopted by the County Commission on the February 20, 2024, and will become effective on the 12th day of March, 2024.

First Reading:	February 6, 2024
Second Reading:	February 20, 2024
Publication Date:	February 21, 2024
(Notice of Adoption)	

Effective Date: March 12, 2024  
(20 days after Notice of Adoption)  
Dated this 21st day of February 2024.

**FUTURE MEETINGS:**

The board set the following meeting dates: March 5 & 19.

**ADJOURN:**

Knebel moved, Luttrell seconded to adjourn. All members present voted aye.

**ATTEST:**

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Douglas Medhaug, Vice-Chairman

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Megan Biel, Auditor

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