REGULAR MEETING OF BRULE COUNTY COMMISSIONERS

April 18, 2024

# The Board of Brule County Commissioners met in regular session at 9:30 a.m. at the Brule County Courthouse. Members present: DeBoer, Dozark, Swanson, Carson, and Mairose. Also present: Dedrich Koch, Deputy States Attorney and Janet Petrak, Central Dakota Times. No public comments or conflicts of interest were noted

## **APPROVE MINUTES**

 Commissioner Swanson moved and Commissioner Dozark seconded to approve the minutes of 4-4- and 4-9, 2024. All members voted aye. Motion carried.

**PERSONNEL**

 Commissioner Swanson moved and Commissioner Mairose seconded to approve Beandri Olney .50/hour increase ($19.57) as she has passed probation at the Highway Department. All members voted aye. Motion carried.

 Commissioner Swanson moved and Commissioner Dozark seconded to approve a bonus to the Auditor and Treasurers offices for the extra effort expended when the Director of Equalization Office was vacant. Auditor Petrak and Treasurer Priebe will each receive $1000 bonus and Deputy Auditor King and Deputy Treasurer James will receive $500 bonus. All members voted aye. Motion carried.

**PUBLIC HEALTH NURSE CONTRACT**

 Julie Dykstra, Southeast Nursing Director, Wade Huntington and Brenda Plooster, Public Health Nurse were in attendance to discuss the Public Health Nurse Contract with the Board. Huntington explained that the State is changing the contracts between the Public Health Nurse and WIC, Brule County has not had a clerical position for quite some time so our contract issued is basically for the Public Health portion. The amount of the contract was not increased due to the changes being made and will remain the same as the 2023 contract, $23,322.00. The contract reflects a reduction in the cost as we provide a space in the Courthouse for the service. Hopefully in the near future the WIC portion will have a fulltime person in Brule County. Commissioner Carson moved and Commissioner Swanson seconded to sign the contract. All members voted aye. Motion carried.

**BOARD OF EQUALIZATION**

 Commissioner Swanson moved and Commissioner Mairose seconded to enter as Board of Equalization regarding appeals and corrections of the valuations at 10:24 am.

 The following appeals were heard and adjusted:

1. Mark & Shar Nevenhoven – appealed their assessment on parcel 29-083-02-1100 Lot 11 R Blk 2 Cedar Heights 2nd Addition (house & lot), requested a reduction from $271,750.00 to $209,299; Director of Equalization Kim Kontz did several comparisons and explained how the valuation had been determined. Kontz recommended lowering the valuation of the dwelling from $261,111.00 to $254,230.00 plus the land value $10,639.00; and parcel 29-085-00-0200 Lot B of Cedar Ridge Overlook 1st Addition in Chamberlain (bare lot) requested a reduction from $48,658.00 to $28,408. Director Kontz advised that the first acre of land is assessed at $45,000 and the remaining acreage is at $3,850. Kontz recommended no change to this parcel. Commissioner Swanson moved and Commissioner Carson seconded to accept the recommendation of Director Kontz on parcel 29-083-02-1100 at $254,230. All members voted aye. Motion carried. Commissioner Swanson moved and Commissioner Mairose seconded to accept the recommendation of Director Kontz on parcel 29-085-00-0200 and leave the assessment at $48,658.00. All members voted aye. Motion carried.
2. Myra Duba – appealed the assessment on parcel 29-926-04-0080 and 22-026-04-0001 due to water drainage across the property. Director of Equalization Kontz recommended no change to the assessments. Commissioner Swanson moved and Commissioner Dozark seconded to approve Kontz’s recommendation of no change. All members voted aye. Motion carried.
3. Discretionary Formula Adjustments: Several errors were found in applying the discretionary formulas – valuations have been adjusted and the correct % applied. Commissioner Swanson moved and Commissioner Carson seconded to accept the following adjustments made by the Director of Equalization. All members voted aye. Motion carried.

**Wrong percentages and wrong values for 2024:**

 a) Parcel 20-030-04-0000 John Swanson - $140,362.00 at 60% instead of 20%; $57,031.00 at 20% (correct % incorrect value) (2 different buildings);
 b) Parcel 13-015-03-0060 R & S Honey Farms – 2020 building $206,415.00 at 80% instead of 60%; 2022 building $123,644 at 20% instead of 60%; (building and addition)
 c) Parcel 21-035-03-0004 C&S Sales – 2021 building $827,093.00 at 40% instead of 80%; $167,815.00 was not entered but should be at 20%;

 d) Parcel 16-013-02-0002 Pete Christensen - $34,533 should be 20% instead of 40%

**Wrong values for 2024, values were approved**
 a) Parcel 29-320-53-0100 River City Campground value amended to 2023 value of $487,305 with 40% discretionary factor;
 b) Parcel 29-320-98-0030 Sterling Prop value amended to 2023 value of $815,077 with 40% discretionary factor;
 c) Parcel 29-320-98-0050 DeHaai’s Processing value amended to 2023 value of $251,272 with 80% discretionary factor;
 d) Parcel 30-225-04-0001 Farm Credit Leasing value amended to 2023 value of $206,429 with 60% discretionary factor

 e) Parcel 30-010-06-1600 - HMEE, Brookings corrected value to $328,800 for two

 duplexes;

 The value of a mobile home that has been moved out of the County - $65,618 cannot be removed for the 2024 pay 2025 assessment as it was sold and moved after the November 1, 2023 deadline. The sale occurred in January 2024. It will be moved for the 2025 pay 2026 assessment.

A list of the inundated farm grounds was presented to the Commissioner.

Board of Equalization was closed at 11:51 am.

**HYDROLOGY STUDY**

 Auditor Petrak advised the Board that questions are still coming in regarding the Red Lake situation. Petrak advised that she had visited with Representative Reimer on what the next step needed to be, Representative Reimer advised that the Board needs to make a decision on what they want to proceed with prior to looking for funding. Commissioners advised that they were still waiting for the final study to be presented to them. Auditor Petrak advised she would visit with Brosz Engineering and see the status of the study.

**SURPLUS PROPERTY**

 Commissioner Swanson moved and Commissioner Carson seconded to surplus the following items from the Sheriff’s Office: 2014 Chevy Tahoe, minimum bid $500.00 and 2015 Dodge Ram 1500, minimum bid $2000. The vehicles will be on the consignment auction of Peterson Land & Auction along with the 2012 and 2014 Dodge Ram pickups surplussed earlier. All members voted aye. Motion carried.

**EXECUTIVE SESSION**

 Commissioner Swanson moved and Commissioner Mairose seconded to enter executive session at 11:51 am to discuss personnel and legal issues. Executive session declared over at 12:05 pm.

**REPORTS & CORRESPONDENCE**

 The following reports were received and placed on file in the County Auditor’s office: SCWDD Agenda and Minutes from previous meeting.

**APPROVE CLAIMS**

 Commissioner Carson and Commissioner Mairose seconded to approve the following bills and payroll. All members voted aye. Motion carried.

# **GENERAL FUND**

***Salaries:*** Commissioners, 1547.70; Auditor, 3437.56; Treasurer, 3444.57; States Attorney, 6088.81; Register of Deeds, 3458.07; Sheriff, 9,898.06; Jail, 11,587.52; Courthouse, 1488.00; Assessor, 1671.63; Planning Commission, 185.74; Veteran Service, 829.22; Victim Witness Coordinator, 236.79. ***FICA & Medicare:*** First Dakota Bank, 3407.89. ***Retirement:*** SDRS, 2649.48. ***Insurance Reimbursement:*** 3213.31. ***Insurance:*** ABA, 4839.29. A T & T Mobility, 30.00; Avera Medical Group, 1750.00; B & L Communications, 2813.95; Brule County Co-op Association, 5.19; Burke Oil Company, 2129.67; Byre Brothers, 159.00; Central Dakota Times, 155.50; Chamberlain Ace Hardware, 41.99; Chamberlain Food Center, 148.01; Compass Counseling & Assessments Inc, 2250.00; Dakotabilites, 180.00; Hickey Funeral Home, 1120.00;Hickey Heating LLC, 528.51; Hometown Handyman, 260.00; Hopkins Plumbing, Heating and AC, 51.02; Kaleb’s Service, 57.00; Lewis Drug Inc, 61.77; Lincoln County Auditor, 587.75; MasterCard, 1947.07; Microfilm Imaging Systems, 409.00; Midstate Communications, 1007.39; Office Products Center 114.97; Petty Cash, 104.22; Pennington County Jail, 160.09; Pukwana Town, 91.97; Reliance Telephone, 400.00; Relx Inc, 649.27; Safe N Secure Security, 3140.20; Sanford Health Network, 48.00; Schumacher Elevator, 229.81; Servall Unifrom/Linen Company, 42.41; SD Association of County Commissioners, 152.63 SD Department of Health, 285.00;SD Dept of Labor & Regulation, 3598.00; SD Department of Revenue, 60.00; Steckly Law Office, 796.77; Steve Smith Law Office, 1950.17; Tech Solutions, 10,944.24; Verizon Wireless, 41.91; Wex Health, Inc, 100.00.

**ROAD & BRIDGE FUND**

***Salaries:*** 13,413.79. ***FICA & Medicare:*** First Dakota Bank, 1021.75. ***Retirement:*** SDRS, 804.81. ***Insurance Reimbursement:*** 328.36. ***Insurance:*** ABA 2800.00 A & R Truck Equipment, 79.06; Aurora Brule Rural Water, 35.00; Brooks Hardware, 143.61; Brule County Co-op Association, 181.36; Burke Oil Company, 137.19; C & S Truck Sales, 6597.87; Central Electric Cooperative, 461.00; Chamberlain Ace Hardware, 33.99; City of Kimball, 47.19; Lyle Signs, 1171.07; Mastercard, 94.19; Midstate Communications, 168.38R & J Gravel Inc, 3540.00; Tech Solutions, 57.06; The Lodge at Deadwood, 210.00; Two Trees Technologies, 4100.00; Verizon Wireless, 41.91.

**911 FUND**

Midstate Communications, 330.02.

**24/7 FUND**

***Salaries:*** 182.97. ***FICA & Medicare:*** First Dakota Bank, 16.51. ***Retirement:*** SDRS, 14.64. ***Insurance Reimbursement:*** 28.66. ***Insurance:*** 2.34. Attorney General’s Office, 158.00; Safe N Secure , 120.00; Tech Solutions, 114.12.

**EMERGENCY MANAGEMENT FUND**

***Salaries:*** 699.30. ***FICA & Medicare:*** First Dakota Bank, 78.61. ***Retirement:*** SDRS, 41.96. ***Insurance Reimbursement:*** 328.36. Midstate Communications, 67.20; Tech Solutions, 171.18.

**ROD MODERNIZTION & PRESERVATION FUND**

Executive Management, 11.50; Microfilm Imaging Systems, 235.00; SD Association of County Commissioners, 126.00.

**DOMESTIC ABUSE FUND**

Missouri Valley Crisis Center, 1810.94.

**GAVILON TIF DISTRICT**

Gavilon Grain, 77,453.01

## **ADJOURNMENT**

 Commissioner Swanson moved and Commissioner Dozark seconded to adjourn at 12:20 pm with the next meeting being held on 4-29-2024 at 8:30 am for Board of Equalization and Other Business that needs to be addressed. All members voted aye. Motion carried.

ATTEST:

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PAMELA PETRAK DONN DEBOER

BRULE COUNTY AUDITOR BOARD OF BRULE COUNTY COMMISSIONERS