

**City Council Meeting  
Springfield, South Dakota  
October 7, 2024**

The regular meeting of the City Council was held on October 7, 2024, at the CSC. The meeting is recorded. The meeting was called to order by Mayor Kostal at 6:32pm. The Pledge of Allegiance was recited. Roll Call: Burch, Cvrk, Ludens, Mueller and Mayor Kostal were present. Also present, Finance Officer Larson, Asst. F.O. Rothschadl, Attorney Johnson, Librarian Kelly Namminga and Don Irish. *Springfield Times* Reporter Bochman arrived at 6:44pm.

**Oath of Office:** The Oath of Office was administered to Assistant Finance Officer Kayla Rothschadl by Mayor Scott Kostal.

**Monthly Items:** Approval of the Agenda: Cvrk moved, Mueller second to approve the agenda. All voted in favor, motion carried. Approval of the Minutes: Mueller moved, Cvrk second to approve the minutes of the September 5, 2024, regular meeting, and September 20, 2024 Special meeting. All voted in favor, motion carried. Approval of Claims: Cvrk moved, Ludens second to approve the claims. All voted in favor, motion carried. A-Ox, supplies, 58.47; Appeara, service, 105.77; AT&T, service, 215.91; B&H Publishing, publishing, 749.21; Barnes & Noble, books, 96.87; B-Y Electric, service, 139.00; Matt Balvin, water deposit refund, 75.00; Bon Homme Pharmacy, epi pens, 227.00; Central Farmer Coop, chemical, 239.35; Chase Pest Service, service, 40.00; Kevin Chipps, water deposit refund, 150.00; Crofton Journal/Niobrara Tribune, advertising, 48.00; Niki DeFries, parade reimbursement, 53.90; Shannon DeFries, water deposit refund, 150.00; DGR Engineering, airport, 10974.06; District III, WTP admin fee, 7000.00; Doug's Food Center, supplies, 32.81; Dust-Tex, supplies, 50.91; Ralph Embree, water deposit refund, 150.00; Feimer Construction, WTP, 476019.74; First Savings Bank, service, 171.08; Golden West, service, 766.73; Deonna Haaf, water deposit refund, 150.00; Kevin Hamilton, water deposit refund, 150.00; Hawkins, chemical, 6294.82; Kent Hiemstra, water deposit refund, 150.00; Randy Hoek, water deposit refund, 150.00; Jacob Hornstra, water deposit refund, 75.00; Henry Schein, supplies, 526.72; I&S Group, GOED CIP, 2500.00; Andy Jacobs, water deposit refund, 75.00; Scott Janke, water deposit refund, 150.00; JCL Solutions, supplies, 112.43; John Kwiek, water deposit refund, 150.00; LEAF, service, 128.79; Luke Repair, tire repair, 40.00; David Luker, water deposit refund, 75.00; Northwestern, electricity, 6391.43; One Source, supplies, 64.27; PCC, service, 835.12; Pechous Publications, advertising, 172.020; Peterson Electric, supplies, 770.41; Raymond Petrik, water deposit refund, 278.55; Public Health Lab, service, 181.00; Kristin Pigney, water deposit refund, 150.00; Dakota Pisano, water deposit refund, 75.00; Jerome Proctor, water deposit refund, 75.00; Quill, supplies, 251.71; Gregg Schelske, water deposit refund, 75.00; SD DOT, supplies, 31.25; Reemployment Assistance, service, 65.78; Darrell Smith, water deposit refund, 150.00; Springfield Plumbing, services, 80.00; SPN, WTP engineering, 11463.28; Team Lab, lagoon testing, 1200.00; Tyndall Vet Clinic, rabies testing, 62.99; Williams Sanitation, garbage, 194.00.

**Finance Officer's Report:** Cvrk moved, Ludens second to approve the Finance Officer's Report. All voted in favor, motion carried.

**Donations:** Burch moved, Mueller second to approve \$142.00 to Fire Dept from private citizen, \$200.00 to the Library from private citizen, and \$1,000.00 to the Library from the Bargain Shoppe.

All voted in favor, motion carried.

**Public Comment:** There were no comments from the public.

**Official Correspondence:** None received.

**Mayor and Department Report:**

Utilities- WTP building update, pool and parks have been winterized and MDSP sewer grinder is in operation. Streets- Chip seal is complete for 10 blocks, prep for winter maintenance has started and looking to update security. Airport- state inspection complete with minimal comments. Fire- Replaced the crash truck, one call for combine fire and two resignations- department is now at 30 firefighters. Ambulance- SD EMS Conference is October 24-27 in Pierre, 104 calls with 11 in September, cot and load system are needing repairs and 6 new tires for the ambulance. Currently working on grant(s) to replace outdated equipment. Police- Search for police officer is ongoing, in-car camera and body cam quote confirmed and ordered radios and pagers through the awarded OHS grant. Library- New record for books checked out in a month with 140 and 299 Libby App users. The state library visit will be October 17. Namminga is working on Tot Time schedule for the winter and will attend grant training in Mitchell October 23. The book sale will be held November 8-9. Namminga highlighted updated by-laws and meeting policy. Parks, Pool, and Rec- Restrooms have been winterized for the season, pickleball nets will remain up with good weather and pool season numbers reported. Other/Partner Agencies- GFP winterizing the recreational area and SD DOT crack sealed Hwy 37P with striping to follow. USACE completed aerial spraying of the river. WTP intakes did not run to accommodate spraying. Finance Office- Auditors were here to complete 2023 audit. There will be a cost increase for federal audit. FO Larson is currently working on a Personnel Handbook revision. The November SDML magazine will feature the WTP. Working on updating operating and partner agreements. Updates continuing on City website. Mayor- Kostal will be attending the SDML annual meeting this week. There have been no MDSP weddings. MDSP has also changed to a daily visitation window.

**Capital Improvement Projects:**

WTP Feimer Pay App #20: \$303,329.29 – Cvrk moved, Ludens second to approve WTP Feimer Pay App #20 for \$303,329.29. All voted in favor, motion carried. Change Order #13: \$9,250.00 – Cvrk moved, Ludens second to approve Change Order #13 for \$9,250.00. All voted in favor, motion carried. Airport Project: Funding: FAA: AIP - \$3,911,631.00, BIL - \$336,000.00; State: AIP - \$217,303.00; City: \$217,313.00. This is through 2024 funding. Additional city AIP and BIL funding coming available in 2025 may be able to be used toward project since it is a 2025 project. First engineer payments beginning, expect pay applications if/when stockpiling begins. Virtual Pre-Construction meeting late October. The notice to proceed issued August 28, 2024. Timeline: Phase 1A- Stockpiling and staging can begin immediately. Phase 1B- Grading and paving to start no earlier than March 24, 2025 and no later than April 21, 2025. Must be completed within 100 days of start. Phase 2- All remaining work minus markings completed 10 days after completion of Phase 1. Phase 3- Permanent pavement markings completed 4 consecutive days after completion of Phase 1 and 24-day pavement cure period.

**Old Business:** Abandoned Property – The delinquent 2024 special assessments have been sent to BH County. The County is working delinquent tax sale for the Myron Richey property. The Jones

property removal is being reviewed for a demolition bid. Contact has been made for a bid estimate to remove Jones property at 812 8<sup>th</sup> Street.

**New Business:** Norm's Bar Inc Special Event Malt Beverage Permit for Chamber Bingo Night: Cvrk moved, Ludens second to approve. All voted in favor, motion carried. Resolution 2024-05, Library Budget Amendment: Cvrk moved, Mueller second to approve increasing budget by \$1500.00. All voted in favor, motion carried.

RESOLUTION 2024-05

WHEREAS, the City Council of the City of Springfield, South Dakota has determined that city expenditures for expanding the library inventory were paid to First Savings Bank -Amazon, Scholastic, Inc and Lucky Luke Books in the amount of \$1500.00 and; WHEREAS, grant funds were made available through the Stephanie Miller-Davis Library Grant Program in the amount of \$1500.00 and; WHEREAS, SDCL 9-21-9.2 authorizes the municipality to reimburse for such expenditures to be restored to the fund from which originally withdrawn and the deposit of the same shall restore the budget of such fund in the amount of the reimbursement; NOW THEREFORE BE IT RESOLVED by the City Council of the City of Springfield, South Dakota that the Library budget will be increased by \$1500.00. Dated this 7<sup>th</sup> day of October 2024.

Resolution 2024-06, Library Budget Amendment: Cvrk moved, Burch second to approve to increase budget by \$400.00. All voted in favor, motion carried.

RESOLUTION 2024-06

WHEREAS, the City Council of the City of Springfield, South Dakota has determined that city expenditures for expanding the library inventory were paid to the Pilcrow Foundation in the amount of \$400.00 and; WHEREAS, funds were made available through two donations, Schwab Charitable and Irene Cooley, received in the amounts of \$200.00 and \$200.00, respectively; WHEREAS, SDCL 9-21-9.2 authorizes the municipality to reimburse for such expenditures to be restored to the fund from which originally withdrawn and the deposit of the same shall restore the budget of such fund in the amount of the reimbursement; NOW THEREFORE BE IT RESOLVED by the City Council of the City of Springfield, South Dakota that the Library budget will be increased by \$400.00. Dated this 7<sup>th</sup> day of October 2024.

LifeServe Blood Drive 2025 Facility Usage: Ludens moved, Cvrk second to waive the cost for 2025 facility usage. All voted in favor, motion carried. Add Assistant Finance Officer Kayla Rothschadl to city financial accounts: Mueller moved, Cvrk second to add Assistant FO Kayla Rothschadl to city financial accounts. All voted in favor, motion carried. Goods and Services Update: FO Larson discussed the cost of goods and services. Discussion suggestions will be incorporated for further review.

**No Other Business.**

**Executive Session:** Mayor Kostal called for executive session pursuant to SDCL 1-25-2 (1) Personnel and (4) Contracts/ Litigation. Cvrk moved, Mueller seconded for executive session for personnel and contracts/ litigation. All voted in favor, motion passed. Executive session entered at 7:19pm. Mayor Kostal declared out of executive session at 7:51pm. Cvrk moved, Ludens second to

approve to hire Lesli Lee up to 100 hours at \$22.05 and no benefits through December 31, 2024. All voted in favor, motion carried. Mueller moved, Ludens second to approve 3% proposed salary increase for 2025. All voted in favor, motion carried.

**Adjournment:** Cvrk moved, Mueller second to adjourn. All voted in favor, motion carried. Meeting adjourned at 7:56 p.m.

Scott L. Kostal  
Mayor

Amanda Larson  
Finance Officer

{ SEAL }

City Office and Departments will be closed Monday, October 14, 2024 for Indigenous People's Day.  
Daylight Savings Time ends November 3, 2024.  
Next regular meeting will be Monday, November 4, 2024 at 6:30pm in the Springfield Community Center.

Unofficial minutes published one time at an approximate cost of \$ \_\_\_\_\_

