

Regular Meeting of the Common Council of the Home Rule Municipality of Springfield, South Dakota

Monday, January 6, 2025

Springfield Community Services Center

This meeting is being recorded

Meeting Opening

- I. Call to Order
 - A. Time now is:
- II. Pledge of Allegiance
- III. Roll Call by the Municipal Finance Officer
 - A. Quorum: Yes/No

Public Hearing

- A. Public Hearing for Application of Funding, Springfield Eleventh, Ash, and Oak Utilities Project
- B. Description of Project needed
 - 1. Phase 4. Roadway reconstruction to include base course, asphalt surfacing, curb and gutter, sidewalk, and water and sewer
- C. Estimated cost of project as currently proposed
 - 1. \$1,974,830
- D. Project History and Background
- E. Current Funding
 - 1. Awarded \$600,000 from SD DOT Community Access Grant Program

Public Hearing

Public Hearing for Application of Funding, Springfield Eleventh, Ash, and Oak Utilities Project

F. Hearing Purpose.

Application for funding to SD Dept. of Natural Resources for additional funding support. Funding sources are:

Grant from the State Consolidated Water Facilities
Construction Program

OR

Loans from the Clean Water State Revolving Fund
(CWSRF) for up to \$565,000 (30 years at 3.75%) or from the Drinking Water
State Revolving Water Fund (DWSRF) for up to \$505,000 (30 years at 3.25%)

G. Floor is open for Council Discussion

H. Floor is open for Public Discussion

I. Floor is closed to Public Discussion, Open for Council Discussion

J. This topic will be on the February 2025 Agenda as New Business. Council action is possible.



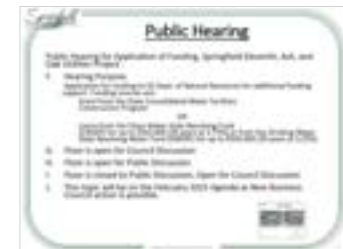
Public Hearing



11th, Ash, & Oak Sewer improvements



11th, Ash, & Oak Water improvements



Meeting Opening

IV. Approval of the Agenda

- A. Motion to ***Approve the Agenda as written/with changes***

V. Monthly Consent Items

- A. Minutes of Previous Meeting(s)
 - 1. Motion to ***Approve/ Disapprove/ Amend the Minutes of December 2, 2024 Regular Meeting and December 27, 2024 Special Meeting.***
- B. Claims
 - 1. Motion to ***Approve/ Disapprove/ Amend the Claims of the month of December 2024***
- C. Finance Officer's Report
 - 1. Motion to ***Approve/ Disapprove/ Amend the Finance Officers Report of the month of December 2024***
- D. Donations
 - 1. \$140.00 to the Fire Department from a private citizen.
 - 2. \$200.00 to Library from a private citizen.
 - 3. Motion to ***Accept/ Deny the Donations***

VI. Public Comment

Public comment is a time for persons to address the Common Council on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter has been specifically included on a future agenda. Each person has up to three minutes to speak. There shall be no personal attacks directed at any member of the Common Council, City Employees, or other individuals.

Meetings are conducted in accordance with South Dakota Codified Law 1-25:
Meetings of Public Agencies

VII. Official Correspondence

None Received

Official Correspondence are letters, emails, or other forms of communications between government officials, government entities, business entities, or formally chartered groups or any combination thereof. This correspondence is business in nature and does not include personal correspondence addressed to any of the defined groups.

VIII. City Reports

A. Utilities Dept.

1. New tires on pickup
2. Ongoing training on new WTP operation with contractors

A. Street Dept.

1. Snow removal

A. Airport (Pavement Project information is in Section IX)

VIII. City Reports

D. Fire Dept.

1. Maintenance agreement

E. Ambulance Dept.

1. 126 runs for 2024
2. 6 EMT, 3 driver only
3. Working 3 grant funding opportunities
4. SD Ambulance Association Conference February 7-10, 2025 in Ft Pierre

F. Police Dept.

1. On-going search
2. In-car camera install (Motorola)
3. OHS grant

VIII. City Reports

G. Evelyn Lang Library

1. New hours 2025
 - a. Mo -> Closed
 - b. Tu-Th -> 2-5pm
 - c. Fr -> 10am-2pm

H. Parks, Pool, and Rec

1. Advertise & hire Summer positions (pending council authorization)

Other/Partner Agencies

1. GFP. Playground equipment for day use area and trail maintenance scheduled for first half of 2025.

VIII. City Reports

H. Finance Officer

1. B-Y Electric rate increase
2. EOY processes
3. Election
4. Departmental budget meetings
5. Health insurance

I. Mayor

1. Dog issues/complaints
2. Following upcoming Legislative session. Session begins January 14, 2025.

IX. Capital Improvement Projects

A. Water Treatment Plant

1. WTP Feimer Pay App #23R1 - \$13,090.97

Motion to ***ACCEPT/ TABLE/ DENY WTP FEIMER PAY APP#23R1 FOR \$13,090.97***

2. Wigen Water Works On-site

3. Substantial Completion and the way ahead.

- a. Transition to new system, several items received over holidays for Wigen install. Testing so far has been good.
- b. Transfer of buildings and equipment to the city inventory dependent on operation of HVAC.
- c. On-going work on pump house roof.
- d. Does not mean project is completed, only means the purpose for the project is met and operational.

IX. Capital Improvement Projects

A. Airport

1. Duininck Pay App #1 - \$475,639.01
2. Project Update
 - On hold until March/April

X. Old Business

A. Abandoned Property

1. Delinquent 2024 Special Assessments

B. Lease and Land Bid Notice Finalization

1. First Industrial
2. Airport

XI. New Business

- A. Set 2025 Municipal Election Date – April 8, 2025
 - 1. Motion to ***APPROVE/ TABLE/ DENY SET MUNICIPAL ELECTION DATE OF April 8, 2025***

- B. Notary Authorization – A.F.O. Kayla Rothschadl
 - 1. Motion to ***APPROVE/ TABLE/ DENY A.F.O. ROTHSCHADL TO BECOME NOTARY***

- C. City Credit Card Authorization - A.F.O. Kayla Rothschadl
 - 1. Motion to ***APPROVE/ TABLE/ DENY A.F.O. ROTHSCHADL AUTHORIZED CITY CREDIT CARD***

- D. Remove Lesli Lee from City Accounts
 - 1. Motion to ***APPROVE/ TABLE/ DENY REMOVE LESLI LEE FROM ALL CITY FINANCIAL ACCOUNTS***

- E. Summer Employee – Advertise and Hire Authorization
 - 1. Motion to ***APPROVE/ TABLE/ DENY AUTHORIZATION TO ADVERTISE FOR SUMMER SEASONAL HIRE POSITIONS***

XIII. Executive Session

- A. Pursuant to SDCL 1-25-2 **(1) Personnel, (3) Legal, (4) Contracts or Litigation, or (6) Public Safety**, if needed.
- B. Official action concerning the matters pursuant to this section shall be made at an open official meeting. An executive or closed meeting must be held only upon a majority vote of the members of the public body present and voting, and discussion during the closed meeting is restricted to the purpose specified in the closure motion.
- C. Nothing in SDCL 1-25-1 or this section prevents an executive or closed meeting if the federal or state Constitution or the federal or state statutes require or permit it.



XIV. Actions from Executive Session

- A. Motion to *Enter into Executive Session (if needed)*

- B. STOP RECORDING**

- C. Return from Executive Session

- D. RESUME RECORDING**

- E. *Actions from Executive Session (if needed)***



XV. Adjournment

A. Upcoming City Schedule

1. City Office and Departments will be closed Monday, January 20, 2025 for Martin Luther King, Jr. Day
2. Next Regular Meeting will be Monday, February 3, 2025, at 6:30 pm at the Springfield Community Center
3. Motion to ***Adjourn.***

Time now is _____

B. This meeting of the Common Council is concluded. Unofficial minutes will be published in the official newspaper and posted through the website.

C. STOP RECORDING

