REGULAR MEETING OF BRULE COUNTY COMMISSIONERS

MARCH 6, 2025

# The Board of Brule County Commissioners met in regular session at 9:00 a.m. at the Brule County Courthouse. Members present: DeBoer, Leiferman, Dozark and Mairose via telephone. Absent - Swanson Also present: Deputy States Attorney Steve Meyer and Janet Petrak, Central Dakota Times.

## **APPROVE MINUTES**

Commissioner Leiferman moved and Commissioner Dozark seconded to approve the minutes of 2-20-2025 minutes. All members voted aye. Motion carried.

**DISTRICT III**

Lori Cowman with District III came and gave the Annual Performance Report for Brule County. This report is located in the Auditor’s Office for the public to view.

**HIGHWAY SUPERINTENDENT**

Mike Schlaffman, Highway Superintendent advised that the advertisement for bids was not submitted to the newspaper so the bids will need to be put off for 2 weeks. To be opened on April 2nd and awarded at the April 3, 2025 meeting. Schlaffman asked permission to use personal vehicle and get paid mileage when he attends the training in Deadwood later this month. Commissioners approved.

**TREASURER’S OFFICE**

Doreen Priebe, Treasurer asked permission to close her office to the public at 4:30 pm. With the new 605 Drive program to license vehicles, it is a longer process to register a vehicle and more paperwork that needs to be prepared to be sent to the State. Priebe would like the half hour to perform the balancing and prepare the necessary paperwork for the State. Commissioner Leiferman and Commissioner Mairose seconded to close the Treasurer’s Office at 4:30 pm starting March 24, 2025 until further notice. All members voted aye. Motion carried.

**BUDGET SUPPLEMENT**

The 24/7 program (Sheriff’s Office) applied for a staffing grant and received $5,000. Commissioner Mairose moved and Commissioner Dozark seconded to auto supplement the 24/7 budget with the $5000.00 grant. All members voted aye. Motion carried.

**JAIL CONTRACTS**

Commissioner Dozark moved and Commissioner Leiferman seconded to approve the following jail contracts with Lyman County to house prisoners with Brule County at $74.00/day. All members voted aye. Motion carried.

**MEMORANDUM OF UNDERSTANDING – SDSU/BRULE COUNTY**

Commissioner Leiferman moved and Commissioner Dozark seconded to sign a Memorandum of Understanding between the SD State University on behalf of SDSU Extension and Brule County for operation of the Extension Educational programs in Ag & Natural Resources, Family & Consumer Sciences, Community Development and 4H/Youth Development Services in Brule County. Only changes to the Memorandum of Understanding is that all references to ‘4H Youth Program Advisor’ is changed to “4H Educator” and the county cost share will be $11,525.00. All members voted aye. Motion carried.

**PERSONNEL**

Commissioner Leiferman moved and Commissioner Mairose seconded to hire Stetson Baloun as a Jailer at $20.13/hour effective February 19, 2025. All members voted aye. Motion carried.

**LAWN CARE QUOTES**

Commissioner Leiferman moved and Commissioner Mairose seconded to accept the quote from Little Man Mowing to do the Lawn Care at the Jail Building, Courthouse, Brule County Ag Building for $2,595.00. All members voted aye. Motion carried.

### AUDITOR’S ACCOUNT WITH THE TREASUER

The Auditor’s Account with the Treasurer showed as of 2-28-2025 a balance of $7,527,852.18 in all state, county, civil, school & trust funds.

### REGISTER OF DEEDS STATEMENT OF FEES

The Register of Deeds Statement of Fees showed a collection of $6,178.28 for February, 2025.

## **REPORTS & CORRESPONDENCE**

The following reports were received and placed on file in the County Auditor’s office: Auditors Account with the Treasurer, Register of Deeds Statement of Fees, Trial Balance Sheet, USDA – Natural Resources.

**APPROVE CLAIMS**

Commissioner Dozark moved and Commissioner Leiferman seconded to approve the following payroll and bills. All members voted aye. Motion carried.

# **GENERAL FUND**

***Salaries:*** Commissioners, 1551.90; Auditor, 3545.56; Treasurer, 3557.70; States Attorney, 6553.17; Assessor, 3310.89; Planning Commission, 367.87; Register of Deeds, 3914.04; Sheriff, 10,713.18; Jail, 11,890.47; Courthouse, 1569.89; Veteran Service, 851.62; Victim Witness Coordinator, 234.35. ***FICA & Medicare:*** First Dakota Bank, 3871.23. ***Retirement:*** SDRS, 2976.33. ***Insurance Reimbursement:*** 4848.11. ***Insurance:*** ABA 5199.27. AT & T Mobility, 40.04; B & L Communications, 587.00; Black Hills Chemical & Janitorial, 90.97; Bob Barker, 49.81; Bomgaars Supply, 46.56; C & R Supply, Inc, 7208.84; C & S Truck Sales, 484.00; Central Dakota Times, 754.44; First Dakota Bank, 466.42; Hein Law Office, 378.96; Hickey Funeral Home, 2942.00; Hopkins Plumbing, Heating, 51.02; Johnson, Pochop Law Office, 934.00; Mairose & Steele, 1804.23; Maule, Theresa, 74.03; Microfilm Imaging Systems, 409.00; Midstate Communications, 1022.34; Miller, Darrell, 3438.00; Northwestern, 3570.17; Office Products Center, 164.69; Petty Cash, 43.55; Pharmco, 213.00; Riverview Chevrolet, Buick, 107.95; Sanford Health Network, 448.00; SD Association of County Commissioners, 125.00; Steckly Law Office, 2709.56; Steve Smith Law Office, 1005.10; Team Laboratory Chemical, 180.82; Verizon Wireless, 171.06; Wex health Inc, 25.00.

**ROAD & BRIDGE FUND**

***Salaries:*** 13,828.47. ***FICA & Medicare:*** First Dakota Bank, 1020.17. ***Retirement:*** SDRS, 829.72. ***Insurance:*** ABA 2977.07. Bomgaars Supply, 214.88; C & S Truck Sales, 15,017.89; DMC Wear Parts LLC, 5120.00; Department of Transportation, 373.07; Donaldson Ditching, 4000.00; Northwestern, 891.10; SD Federal Property Agency, 19.00.

**EMERGENCY MANAGEMENT FUND**

***Salaries:*** 728.28. ***FICA & Medicare:*** First Dakota Bank, 69.76 ***Retirement:*** SDRS, 43.70. ***Insurance Reimbursement:*** 362.30. Midstate Communications, 73.89.

**911 FUND**

Midstate Communications, 330.02.

**24/7 SOBRIETY FUND**

***Salaries:*** 208.49. ***FICA & Medicare:*** First Dakota Bank, 18.72. ***Retirement:*** SDRS, 16.68. ***Insurance Reimbursement:*** 25.40. ***Insurance:*** ABA 8.99.

**REGISTER OF DEEDS MODERNIZATION & PRESERVATION FUND**

Microfilm Imaging Systems, 235.00.

## **ADJOURNMENT**

Commissioner Leiferman moved and Commissioner Mairose seconded to adjourn at 9:48 am with the next meeting being held on 3-20-2025 at 9:00 am. All members voted aye. Motion carried.

ATTEST:

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PAMELA PETRAK DONN DEBOER

BRULE COUNTY AUDITOR BOARD OF BRULE COUNTY COMMISSIONERS