



Special Meeting of the Common Council Agenda-v3

Monday, March 17, 2025 – 6:30 pm

Call-In Number: (323) 676-6170; Passcode: 455836411#

I. Call to Order

II. Pledge of Allegiance

III. Roll Call by Municipal Finance Officer

A. Call to Order as Board of Equalization

*The local board of equalization has the duty to hear and decide appeals within five days. Each board action must be included in the minutes. The board has the authority to equalize assessments between individual parcels of property but does not have the authority to change the level of assessments between classes of property. **Any appeals not resolved by the local board are considered as no change,** and the property owner has the ability to appeal on to the next board. The local board of equalization does not have the authority to hear appeals on owner-occupied status. They may inform the Director of Equalization of errors in owner-occupied status. The local board does not have the authority to correct or change the level of assessment of property types. It is the duty of the board to certify the accuracy of the assessment roll and deliver it to the director of equalization on or before the fourth Monday in March (March 24, 2025), along with a copy of the minutes and all completed PT17 forms. **A written notice must be sent within seven days of adjournment to each appellant on the board's decision of his/her appeal (March 28, 2025).** The director of equalization has the right to appeal any decision, it is his/her responsibility to notify the property owner, local board and county auditor by submitting the appropriate form by April 15, 2025.*

1. Appeal Hearings

B. Adjourn from Board of Equalization

IV. Approval of Agenda

V. N/A

VI. Public Comments

Public appearance is a time for persons to address the City Council on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Council, City staff, or any other individual.

VII. Official Correspondence

Official Correspondence are letters, emails, or other forms of communications between government officials,

government entities, business entities, or formally chartered groups or any combination thereof. This correspondence is business in nature and does not include personal correspondence addressed to any of the defined groups.

VIII. N/A

IX. Capital Improvement Projects

A. Water Treatment Plant Update

1. Amendment to Owner-Engineer Agreement
2. Revised Change Order #11 R2

X. Old Business

A. Resolution 2025-02 -Project Prison Reset

XI. N/A

XII. Other Business

Other business is a time for City Council members to address the council regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Council meeting for deliberation or action.

XIII. Executive Session - Pursuant to SDCL 1-25-2 (1) Personnel & (4) Contracts/Litigations (if needed)

- A. *SDCL 1-25-2 (1) Personnel, (3) Legal, (4) Contracts or Litigation, or (6) Public Safety.*
- B. *Official action concerning the matters pursuant to this section shall be made at an open official meeting. An executive or closed meeting must be held only upon a majority vote of the members of the public body present and voting, and discussion during the closed meeting is restricted to the purpose specified in the closure motion*
- C. *Motion in SDCL 1-25-1 or this section prevents an executive or closed meeting if the federal or state Constitution or the federal or state statutes require or permit it.*
- D. *Allows a majority of the body present to vote to close a meeting when discussion revolves around 1) personnel, 3) legal matters, 4) contract negotiations, 5) meetings may also be closed for certain economic development matters marketing or pricing strategies (SDCL 9-34-19). It is the policy (2.11) of the governing board to recess into executive session to discuss personnel issues such as employee qualifications, competence, performance, and character or fitness.*

XIV. Actions from Executive Session

XV. Adjournment

Next Regular Meeting will be Monday, April 7, 2025, at 6:30pm in the Springfield Community Center

Municipal Election will be Tuesday, April 8, 2025 from 7:00am to 7:00pm at the Springfield Community Center.