REGULAR MEETING OF BRULE COUNTY COMMISSIONERS

APRIL 24, 2025

# The Board of Brule County Commissioners met in regular session at 9:00 a.m. at the Brule County Courthouse. Members present: DeBoer, Leiferman, Dozark, Mairose and Swanson . Also present: Deputy States Attorney Steve Meyer and Janet Petrak, Central Dakota Times. No public comments or conflicts of interest were declared.

## **APPROVE MINUTES**

Commissioner Mairose moved and Commissioner Swanson seconded to correct the April 3 minutes as such: **Fuel:**  Burke Oil – Kimball Location – Unleaded Gas $3.13/gallon; #2 Diesel $2.45/gallon; Premium diesel - $2.47/gallon Propane - $1.25/gallon and #1 Diesel $3.28/gallon

Burke Oil – at Station in Chamberlain – Unleaded Gas $3.25/gallon; Fuel Oil to Courthouse: $3.13/gallon; and approve the minutes of 4-3 and 8-2025 minutes. All members voted aye. Motion carried.

**HIGHWAY REPORT**

Highway Superintendent Mike Schlaffman reported that Load Limits will be removed from the roads today, that 245th Street will be closed to through traffic to replace a culvert early next week; they are pulling shoulders on 239th Street and Cottonwood Road (7.5 miles) and then will be heading down to Torrey Lake and work on a road down there.

**ZONING ORDINANCE AMENDMENT**

Commissioner Swanson moved and Commissioner Leiferman seconded to make the following changes to the Zoning Ordinance section 1521 regarding building permits: INSERT: Failure to obtain a building permit prior to commencing actual construction shall be subject to the penalties withing Section 2103. DELETE: If the Zoning Administrator shall find that any of the provision of this Ordinance are being violated, they shall notify, in writing by certified mail with return receipt, the person responsible for such violations, indicating the nature of the violation and ordering the action necessary to correct it. The party responsible for the violation shall respond within seven (7) working days from receipt of the letter; otherwise, they will be considered in violation and punishable under Section 2013; and INSERT: A fine not to exceed five hundred (500) dollars pursuant to SDCL 7-18A-2 as amended, for each violation. All members voted aye. Motion carried.

**BOARD OF EQUALIZATION**

Commissioner Swanson moved and Commissioner Leiferman seconded to enter the Board of Equalization for 2 appeals at 10:20 am.

1. Estate Properties – 30-040-03-0700 City of Kimball reduced the value from $179,446 to $149,446, Director of Equalization reassessed the property and suggested $177,194;
2. Estate Properties – 30-040-03-0701 City of Kimball reduced the value from $187,777 to $157,777, Director or Equalization reassessed the property and suggested $184,335;

Commissioner Swanson moved and Commissioner Leiferman seconded to approve the Director of Equalization recommendation. All members voted aye. Motion carried.

1. Schuman Brothers LLC – 22-002-01-0001 Chamberlain Township reduced the value from $915,666 to $459,222; as taxes disproportionately high compared to income created by the business. Asking for a reasonable amount of time to grow the business.

Commissioner Swanson moved and Commissioner Leiferman seconded to deny the reductions and keep the original assessment values. All members voted aye. Motion carried.

Board of Equalization declared over at 11:04 am.

**PERSONNEL**

Commissioner Swanson moved and Commissioner Dozark seconded to accept the resignation of Tucker Watson-Veal, Deputy Sheriff effective 4-18-2025; Alyssa King, Deputy Auditor effective May 1, 2025; Robert Graves, Custodian effective 6-7-2025 and Ronnie Larsen effective 4-30-2025. All members voted aye. Motion carried.

Commissioner Swanson moved and Commissioner Dozark seconded to approve the hiring of Dena Jepsen as a Jailer at $20.13 effective 4-15-2025. All members voted aye. Motion carried.

Commissioners Leiferman moved and Commissioner Mairose seconded to raise the starting wage to $18.00/hour for the Custodian, Deputy Register of Deeds, Deputy Auditor and Deputy Treasurer ($1.42 increase) effective April 28, 2025. To increase the Deputy Register of Deeds Joseph Peddycoart wage to $18.54 and the Deputy Treasurer wage to $19.90 effective April 28, 2025. 4 votes aye, 1 vote nay. Motion carried.

**PLAT**

Commissioner Leiferman moved and Commissioner Mairose seconded to approve the following plat: A plat of Lot 1 of Johnson Addition in the SE ¼ of Section 1 T 104 N, R 67 W of the 5th PM, Brule County. All members voted aye. Motion carried.

**DIRECTOR OF EQUALIZATION REPORT**

Kim Kontz, Director of Equalization discussed the 6 year plan to reassess the County.

**TRAVEL REQUEST**

Commissioner Swanson moved and Commissioner Leiferman seconded to approve travel for the Treasurer and Register of Deeds to attend training in Pierre, May 14 & 15, 2025 for Spring Workshop. All members voted aye. Motion carried.

**MEETING DATES IN MAY**

Commissioner Swanson moved and Commissioner Mairose seconded to leave the meeting dates in May as scheduled (May 1 and May 15, 2025) at 9:00 am. All members voted aye. Motion carried.

**PROPERTY INSURANCE RENEWAL**

Commissioner Swanson moved and Commissioner Leiferman seconded to table the renewal of the property insurance until further information could be provided. All members voted aye. Motion carried.

**MRC RAILROAD LIAISON**

Commissioner Dozark advised that the MRC Railroad requested that an additional member of the Commissioners be a liaison to the MRC Railroad Board. Commissioner Mairose moved and Commissioner Leiferman seconded to appoint Sharman Swanson. All members voted aye. Motion carried.

**PRESCRIBED BURN**

Charlie Totton applied to burn 380 acres at the location of 18-105N-R70W to reduce eastern cedar trees, grass, debris in a ravine. Commissioner Dozark moved and Commissioner Leiferman seconded to table until further information could be obtained from the owner. Emergency Manager Benton will supply the information and get approval or denial via text so the burn can be done prior to May 2, 2025. All members voted aye. Motion carried.

**WINDOW BIDS**

Additional information was provided regarding the window bids, however, more information is still needed. Commissioner Swanson moved and Commissioner Mairose seconded to table a decision on the bids until more information could be obtained. All members voted aye. Motion carried.

**CAMPGROUND ORDINANCE**

A discussion was held on the wording in the campground ordinance regarding “no exterior boundary of a campground’s property shall be within one-half of a mile of a residential structure”. The commissioners did not intend to limit the building of residential structures within a ½ mile of the campground, the intent was to limit where the campgrounds could be located in relation to residences. Deputy States Attorney Meyer was instructed to work on an amendment to eliminate the need for variances in a developed area prior to the adoption of the campground ordinance.

**EXECUTIVE SESSION**

Commissioner Swanson moved and Commissioner Leiferman seconded to enter executive session at 11:58 am regarding personnel. Executive session declared over at 12:30 pm. No action was taken.

**APPROVE CLAIMS**

Commissioner Dozark moved and Commissioner Leiferman seconded to approve the following payroll and bills. All members voted aye. Motion carried.

# **GENERAL FUND**

***Salaries:*** Commissioners, 3103.80; Auditor, 6694.92; Treasurer, 7116.72; States Attorney, 13,209.18; Assessor, 6372.46; Planning Commission, 708.04; Register of Deeds, 6195.45; Sheriff, 19,566.99; Jail, 25,898.64; Courthouse, 3121.82; Veteran Service, 1813.00; Victim Witness Coordinator, 475.24. ***FICA & Medicare:*** First Dakota Bank, 7825.01. ***Retirement:*** SDRS, 5873.06. ***Insurance Reimbursement:*** 9478.54. ***Insurance:*** ABA 10,147.42. AT & T Mobility, 40.04; Black Hills Chemical & Janitorial, 237.57; Bomgaars Supply, 93.84; Burke Oil Company, 13,535.86; Byre Brothers, 167.00; C & B Operations, 92.73; Central Dakota Times, 382.21; Central Electric Cooperative, 295.00; Chamberlain Ace Hardware, 36.26; Chamberlain Food Center, 155.09; Dakotabilities, 180.00; Department of Public Safety, 2340.00; First Dakota Bank, 417.80; Hein Law Office, 8221.80; Hickey Heating LLC, 1687.29; Hopkins Plumbing, Heating, 51.02; Idemia, 2424.00; Johnson, Pochop Law Office, 421.10; King, Alyssa, 500.00; Lakeview Sinclair, 54.42; Lewis Drug Inc, 348.14; Lincoln County Auditor, 410.00; Mairose & Steele, LLC, 3878.07; Mastercard, 6551.92; Microfilm Imaging Systems, 409.00; Midstate Communications, 1034.36; National 4H Council, 314.56; Office Products Center, 460.08; Olson’s Pest Tech, Inc, 180.00; Pennington County Jail, 323.25; Petty Cash, 129.21; Reliance Telephone, 300.00; Riemer, Lynn, 2544.88; River City Glass, 45.00; Riverview CDJR, 193.18; ROCS Dining Service, 4726.00; ROCS Transit, 7500.00; Sanford Health Network, 240.00; Schumacher Elevator Company, 237.74; Servall Uniform/Linen Company, 44.41; Sinkie Auto Repair, 114.93; SD Association of County Commissioners, 203.50; SD Association of County Officials, 400.00; SD Department of Health, 730.00; SDSU Extension, 1156.69; Steve Smith Law Office, 4573.30; Tech Solutions, 899.20; Tyler Technologies, 900.00; Verizon Connect, 100.63; Verizon Wireless, 213.79; Wex Health, 25.00; Winner Pharmacy, 52.93; Winner Police Department, 1480.00; Yankton Medical Clinic, 200.89.

**ROAD & BRIDGE FUND**

***Salaries:*** 28,805.28. ***FICA & Medicare:*** First Dakota Bank, 2224.28. ***Retirement:*** SDRS, 1728.16. ***Insurance Reimbursement:*** 2568.60. ***Insurance:*** ABA 5024.37. Aurora Brule Rural Water, 38.00; Barco Municipal Products, 335.97; Bomgaars Supply, 47.96; Brooks Hardware, 123.83; Bruke Oil Company, 2457.80; Brule County Co-op, 28.00; C & B Operations, 405.59; Central Electric Cooperative, 439.00; City of Kimball, 68.65; Department of Transportation, 1217.43; Heath Lumber Company, 184.30; Kaleb’s Service, 1022.35; Droupa, Greg, 60,000.00; Midstate Communications, 172.31; RDO Equipment Company, 845.16; Sign Solutions LLC, 418.10; SD Department of Revenue, 181.09; Spencer Quarries Inc, 1329.48; Tech Solutions, 10.00; Verizon Wireless, 42.73.

**EMERGENCY MANAGEMENT FUND**

***Salaries:*** 1456.56. ***FICA & Medicare:*** First Dakota Bank, 153.19. ***Retirement:*** SDRS, 87.400. ***Insurance Reimbursement:*** 724.60. Midstate Communications, 73.89; Midwest Card & ID Solutions, 750.00; Tech Solutions, 38.30.

**24/7 SOBRIETY FUND**

***Salaries:*** 376.58. ***FICA & Medicare:*** First Dakota Bank, 34.36. ***Retirement:*** SDRS, 30.12. ***Insurance Reimbursement:*** 50.80. ***Insurance:*** ABA 17.98. Attorney General’s Office, 356.00; Tech Solutions, 20.00.

**911 FUND**

Midstate Communications, 330.02.

**DOMESTIC ABUSE FUND**

Missouri Valley Crisis Center, 176.29.

**REGISTER OF DEEDS MODERNIZATION & PRESERVATION FUND**

Executive Management, 12.69; Microfilm Imaging Systems, 235.00; SD Association of County Commissioners, 112.00.

## **ADJOURNMENT**

Commissioner Dozark moved and Commissioner Swanson seconded to adjourn at 12:54 pm with the next meeting being held on 5-1-2025 at 9:00 am. All members voted aye. Motion carried.

ATTEST:

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PAMELA PETRAK DONN DEBOER

BRULE COUNTY AUDITOR BOARD OF BRULE COUNTY COMMISSIONERS