REGULAR MEETING OF BRULE COUNTY COMMISSIONERS

JUNE 5, 2025

# The Board of Brule County Commissioners met in regular session at 9:00 a.m. at the Brule County Courthouse. Members present: DeBoer, Leiferman, Dozark, Mairose and Swanson . Also present: Debi Kourt, Central Dakota Times and Steve Meyer, Deputy States Attorney. No public comments or conflicts of interest were declared.

## **APPROVE MINUTES**

Commissioner Swanson moved and Commissioner Mairose seconded to approve the minutes of 5-15-2025. All members voted aye. Motion carried.

**WINDOW REPLACEMENT BIDS**

Two bids were received to replace windows at the Brule County Courthouse: Northern Plains Supply, Tea, SD $367,974.29 and Independent Viking Glass of Mitchell, SD $193,063. Commissioner Swanson moved and Commissioner Dozark seconded to table the bids until further information could be obtained. All members voted aye. Motion carried. The commissioners asked for additional information due to the difference in brands of windows and the warranties. Northern Plains Supply sent a new quote for the Anderson window with Fiber X frames (20 year on glass, 10 year on frames, 2 years on installation) - $337,115.12. Northern Plains appeared at the meeting with a sample of the glass and frame and to answer any questions the commissioners might have. Independent Viking Glass also revised their bid to increase the warranty to match the Anderson windows (20 year on glass, 10 year on frame and 1 year on installation). Independent Viking Glass will install a Storefront 2450CG window with Bronze Low E insulated glass with an aluminum frame for $208,307.00. Commissioner Swanson moved and Commissioner Leiferman seconded to accept the Independent Viking Glass quote of $208,307.00. All members voted aye. Motion carried.

**VETERANS SERVICE DONATION**

Kimball School donated $100.00 to the Brule County Veterans Service Administration. Commissioner Swanson moved and Commissioner Dozark seconded to allow the money to be used by Veteran Service Officer Tim Thomas as he saw fit for the Veterans. All members voted aye. Motion carried.

**DISTRICT III DUES**

Commissioner Swanson moved and Commissioner Mairose seconded to continue the membership with District III Planning and Development of Yankton. Dues will be $14,556.00 for 2026. All members voted aye. Motion carried.

**PERSONNEL**

Commissioner Mairose moved and Commissioner Swanson seconded to hire Rowan Lulf as Deputy Director of Equalization at $18.00 effective June 2, 2025, with a .50/hour increase when she obtains her Certified Appraiser Assessor certificate.  After discussion on this motion, Commissioner Swanson made a substitution motion to hire Rowan Lulf as Deputy Director of Equalization at $18.00/hour effective June 2, 2025 with a $500.00 bonus after obtaining her Certified Appraiser Assessor certificate. Commissioner Leiferman seconded. All members voted aye. Substitute motion replaced original motion. All members voted aye on new motion. Motion carried.

Commissioner Dozark moved and Commissioner Mairose seconded to approve the termination of Melissa Terry as Deputy Auditor effective May 30, 2025. All members voted aye. Motion carried.

Commissioner Swanson moved and Commissioner Mairose seconded to terminate Joseph Peddycoart, Deputy Register of Deeds effective immediately. All members voted aye. Motion carried.

**PLAT**

Commissioner Swanson moved and Commissioner Leiferman seconded to approve the following plat when the taxes are paid in full: A Plat of Mueller Tract 1, a subdivision of the NW ¼ and the SW ¼ of Section 4, T 103 N, R 71 W of Brule County, SD. All members voted aye. Motion carried.

**TRAVEL REQUEST**

Commissioner Mairose moved and Commissioner Dozark seconded to approve a travel request for the Director of Equalization and Deputy Director of Equalization to attend training in Mitchell June 10 – 13, 2025; 3 nights motel ($119.33/night). All members voted aye. Motion carried.

**EXECUTIVE SESSION**

Commissioner Swanson moved and Commissioner Dozark seconded to enter executive session at 10:28 am regarding personnel. Executive session declared over at 11:48 am.

### AUDITOR’S ACCOUNT WITH THE TREASUER

The Auditor’s Account with the Treasurer showed as of 5-31-2025 a balance of $8,823,890.09 in all state, county, civil, school & trust funds.

### REGISTER OF DEEDS STATEMENT OF FEES

The Register of Deeds Statement of Fees showed a collection of $5,7663.40 for May, 2025.

**REPORTS AND CORRESPONDENCE**

The following reports were received and placed on file in the County Auditor’s office: Auditors Account with the Treasurer, Trial Balance Sheet, Register of Deeds Statement of Fees, Emergency Manager Quarterly Report and DANR.

**APPROVE CLAIMS**

Commissioner Dozark moved and Commissioner Mairose seconded to approve the following payroll and bills. All members voted aye. Motion carried.

# **GENERAL FUND**

***Salaries:*** Commissioners, 3103.80; Auditor, 5193.85; Treasurer, 7949.32; States Attorney, 13,186.17; Assessor, 4950.22; Planning Commission, 550.02; Register of Deeds, 7043.03; Sheriff, 17,384.10; Jail, 28,086.85; Courthouse, 3917.28; Veteran Service, 1813.00; Victim Witness Coordinator, 468.00; Weed/Pest, 508.89. ***FICA & Medicare:*** First Dakota Bank, 7764.91. ***Retirement:*** SDRS, 5736.92. ***Insurance Reimbursement:*** 8079.28. ***Insurance:*** Allstate, 10,379.30. AT & T Mobility, 40.04; Alexander, Laura, 130.00; Bomgaars Supply, 294.17; Brule County 4H, 50.00; Caba, Jared, 51.34; Claussen, Stacy, 51.34; Department of Transportation, 33.25; First Dakota Bank, 561.63; Heiman Inc, 874.00; Hein Law Office, 1400.71; L & D Construction, 962.00; Lewis Drug Inc, 150.72; Lincoln County Auditor, 72.00; Little Man Mowing, 1063.00; Mairose & Steele, 1061.00; Maule, Theresa, 74.03; Miller, Darrell, 2286.00; Missouri Valley Ambulance, 563.67; Moen, Stephanie, 44.10; Northwestern, 3089.33; Office Products Center, 366.99; Pazour, Melanie, 51.34; Pennington County Jail, 66.51; Peterson, Erica, 70.10; Priebe, Doreen, 252.80; Pukwana Town, 123.72; Ramkota Hotel, 204.00; Reliance Telephone, 200.00; Renner, Nancy, 54.02; Rinehart, Allen, 51.34; Safe N Secure, 239.88; Sanford Health Network, 656.00; Shields, Emmett, 51.34; Sinkie Auto Repair, 456.92; SD Association of Assessing Officers, 250.00; SD Association of County Commissioners, 3762.00; SD Department of Revenue, 3140.41; Steckly Law Office, 1689.48; Steve Smith Law Office, 1613.11; Struwe, Shayla, 51.34; Sturdevants Auto Value, 53.98; Thomas, Tim, 93.80; Trimble, Robyn, 72.78; Tritech Software Systems, 750.14; US Treasury, 69.40; Yankton Medical Clinic, 223.68.

**ROAD & BRIDGE FUND**

***Salaries:*** 26,445.10 ***FICA & Medicare:*** First Dakota Bank, 2018.44. ***Retirement:*** SDRS, 1586.72. ***Insurance Reimbursement:*** 636.15 ***Insurance:*** Allstate, 5073.63. Bomgaars Supply, 23.99; Heiman Inc, 1499.00; Northwestern, 206.08; Overweg Repair, 5.58; R & J Gravel Inc, 29,162.25; Riverview Chevrolet Buick, 57.50; Truenorth Steel, 7836.86.

**EMERGENCY MANAGEMENT FUND**

***Salaries:*** 1456.56 ***FICA & Medicare:*** First Dakota Bank, 153.19. ***Retirement:*** SDRS, 87.40. ***Insurance Reimbursement:*** 724.60.

**24/7 SOBRIETY FUND**

***Salaries:*** 376.58. ***FICA & Medicare:*** First Dakota Bank, 34.35. ***Retirement:*** SDRS, 30.12. ***Insurance:*** Allstate, 19.73. ***Insurance Reimbursement:*** 49.06. Micro Distributing II, 467.15.

**ROD MODERNIZATION & PRESERVATION FUND**

Ramkota Hotel, 68.00.

## **ADJOURNMENT**

Commissioner Swanson moved and Commissioner Mairose seconded to adjourn at 11:55 am with the next meeting being held on 6-19-2025 at 9:00 am. All members voted aye. Motion carried.

ATTEST:

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PAMELA PETRAK DONN DEBOER

BRULE COUNTY AUDITOR BOARD OF BRULE COUNTY COMMISSIONERS