REGULAR MEETING OF BRULE COUNTY COMMISSIONERS

August 21, 2025

# The Board of Brule County Commissioners met in regular session at 9:00 a.m. at the Brule County Courthouse. Members present: DeBoer, Leiferman, Dozark, Mairose and Swanson . Also present: Janet Petrak, Central Dakota Times and Steve Meyer, Deputy States Attorney. No public comments. Commissioner Dozark declared a conflict of interest with the land lease/rental.

**ADOPT AGENDA**

 Commissioner Swanson moved and Commissioner Mairose seconded to adopt the agenda as presented. All members voted aye. Motion carried.

## **APPROVE MINUTES**

 Commissioner Mairose moved and Commissioner Swanson seconded to approve the minutes of

8-7-2025. All members voted aye. Motion carried.

**PERSONNEL**

 Commissioner Swanson moved and Commissioner Leiferman seconded to hire Brandon LaRoche as a Jailer effective August 20, 2025 at $20.13/hour.  All members voted aye. Motion carried.

 Commissioner Swanson moved and Commissioner Leiferman seconded accept the resignation of LeeAnn Piskule, Jailer effective August 22, 2025. All members voted aye. Motion carried.

 Commissioner Swanson moved and Commissioner Leiferman seconded to terminate Jerilyn McBride, Jailer effective August 13, 2025. All members voted aye. Motion carried.

**HIGHWAY DEPARTMENT**

 Highway Superintendent Mike Schlaffman discussed Brule Bottom Road. Commissioner DeBoer said he had not been able to talk to all of the landowners since the last meeting, but will continue to work on it. In the meantime a temporary fix will be done on the current road.

**BOARD OF ADJUSTMENT**

 Commissioner Swanson moved and Commissioner Dozark seconded to enter board of adjustment for a Conditional Use hearing for Cedar Grove Colony. Kenneth Waldner and David Hofer were in attendance. The colony wants to erect a shed and build trailers out of the building. Commissioner Swanson and Commissioner Mairose seconded the motion to approve the Conditional Use Application. All members voted aye. Motion carried.

**LAND LEASE**

 Notice of the auction to rent County real estate was published with the auction date being set for 10:00 am August 21, 2025 at the Courthouse.

 A public auction was held for the rental of County real estate at 10:00 am, with the results as follows:

 Approximately 80 acres in the E ½ of NW ¼ Section 16 T101R66 in Aurora County to Mike Wojciechowski at $30.00/acre;

 160 acres in the NW ¼ of Section 17-T101-R68 to Kroupa Ranch LLC at $30.00/acre;

Approximately 88 acres in the SW ¼ of Section 34-T104-R70 to Swanson Brothers at $130.00/acre.

The term and period of the lease of the above listed real estate is three (3) years commencing March 1, 2026. The first year’s rent is payable August 21, 2025. Subsequent rent will be due on or before January 15th of the rental year 2027 and 2028. On motion duly made by Leiferman, seconded by Swanson, all voting aye, with Dozark abstaining, the leases were approved for all three properties. All members voted aye. Motion carried.

**MEDIA POLICY**

 Commissioner Swanson moved and Commissioner Leiferman seconded to adopt a media policy for Brule County naming the States Attorney’s Office as the primary spokesperson for communication with the media. All members voted aye. Motion carried.

**TRAVEL REQUESTS**

 Commissioner Swanson moved and Commissioner Leiferman seconded to approve the following travel requests: 1) States Attorney Theresa Maule to attend a Highway Safety Conference in Pierre Sept 18 – 19, 2025, 2 nights motel

 2) Tory Engel, Administrative Assistant to States Attorney, to attend a annual SD Peace Officer’s training/victim witness training in Huron Sept 14 – 16, 2025, 2 nights motel

 3) Katheryn Benton, Emergency Manager to attend Emergency Management Conference in Sioux Falls Sept 8 – 11, 2025, 4 nights motel.

 All members voted aye. Motion carried.

**4H ADVISOR – STATE FAIR**

 Laura Alexander, 4H Advisor asked for reimbursement for camper rental and lot while attending State Fair, split with Lyman County. The total cost for the 10 day stay is $1573.46 versus if she stayed in a motel and parking and admission to grounds each day, which would be $1,985.00. Commissioner Dozark moved and Commissioner Mairose seconded to approve the request. All members voted aye. Motion carried.

**EMERGENCY MANAGEMENT**

 Commissioner Dozark moved and Commissioner Mairose seconded to renew the agreement with the State for the Local Emergency Management Performance Grant. The grant in the past reimbursed the Counties that joined a portion of the salary and benefits paid to the Emergency Manager, however, 2026 it is unknown if any funds will be available. All members voted aye. Motion carried.

 Commissioner Swanson moved and Commissioner Leiferman seconded to adopt the 2025 LEOP and Hazard Mitigation Plan. All members voted aye. Motion carried.

**PLAT**

 Commissioner Swanson moved and Commissioner Leiferman seconded to approve the following plat: A plat of Lot 2A, a subdivision of Lot 2 of Talbott Addition in the NE ¼ of Section 22, T 103, N R 68 W of the 5th PM Brule County, SD. All members voted aye. Motion carried.

**CAPITAL OUTLAY**

 Commissioner Leiferman moved and Commissioner Dozark seconded to dissolve $134,385.00 out of Capital Outlay to pay for the windows for the Courthouse, to be installed in 2026. All members voted aye. Motion carried.

**POOR RELIEF**

 Commissioner Mairose moved and Commissioner Dozark seconded to approve a creamation of a Brule County resident. All members voted aye. Motion carried.

 Commissioner Swanson moved and Commissioner Leiferman seconded to reject a settlement offer from Avera Queen of Peace to settle old hospital claims. All members voted aye. Motion carried.

**SURPLUS ITEM**

 Commissioner Leiferman moved and Commissioner Mairose seconded to surplus old filing cabinets and a 2011 Ford F250 pickup from the Highway Department. Pickup to be sold on the Consignment Auction held by Peterson Land and Auction. All members voted aye. Motion carried.

**BUDGETS**

 Work continued on budgets for 2026.

**EXECUTIVE SESSION**

 Commissioner Swanson moved and Commissioner Dozark seconded to enter executive session to discuss legal issues at 9:52 am. Executive session declared over at 9:56 am.

**REPORTS AND CORRESPONDENCE**

The following reports were received and placed on file in the County Auditor’s office:

**APPROVE CLAIMS**

 Commissioner Dozark moved and Commissioner Leiferman seconded to approve the following payroll and bills. All members voted aye. Motion carried.

# **GENERAL FUND**

***Salaries:*** Commissioners, 1551.90; Auditor, 2909.59; Treasurer, 3747.30; States Attorney, 6798.05; Assessor, 3512.63; Planning Commission, 231.81; Register of Deeds, 2155.30; Sheriff, 10,695.64; Jail, 14,122.56; Courthouse, 1399.86; Veteran Service, 906.50; Victim Witness Coordinator, 29.04; Weed/Pest, 1065.00. ***FICA & Medicare:*** First Dakota Bank, 3982.04. ***Retirement:*** SDRS, 3010.32. ***Insurance Reimbursement:*** 3119.27. ***Insurance:*** Allstate Insurance, 6030.02. Access Health, 105.00; Alvine Law Office, 1572.00; Burke Oil Company, 2846.21 Byre Brothers, 167.00; C & B Operations, 56.87; C R Landscaping, 930.00; Caba. Jared, 51.34; Central Dakota Times, 173.80; Central Electric Cooperative, 146.00; Chamberlain Food Center, 49.66; City of Kimball, 19.50; Clasussen, Stacy 51.34; Cosgrove, Cody, 427.69; Country Inn & Suites, 645.00; Dakota Heating & AC, 119.39; DeLange, Lucas, 78.14; Hoing, Vicky, 99.58; Hopkins Plumbing, Heating & Air, 62.62; Johnson Pochop Law Office, 6082.56; Kaleb’s Service, 153.25; Lewis Drug, 465.49; Little Man Mowing, 267.00; Mastercard, 2399.85; Meyer, Steve, 4380.00; Microfilm Imaging Systems, 409.00; Midstate Communications, 1202.23; Nationwide, 50.00; Nepodal, Christine, 100.92; Office Products Center, 225.09; Pazour, Melanie, 51.34; Pharmco, 152.00; Regalia, 2144.42; Renner, Nancy, 54.02; Rinehart, Allen, 51.34; Riverview CDJR, 9548.66; Sanford Health Network, 3720.00; SD Association of County Officials, 100.00; SD Department of Health, 1130.00; SDAAO, 50.00; SDSU Extension, 532.44; Schumacher Elevator, 237.74; Stekly Law Office, 1725.75; Steve Smith Law Office, 1831.75; Struwe, Shayla, 51.34; Tech Solutions, 824.20; Titles of Dakota, 325.00; Verizon Connect, 100.63; Verizon Wireless, 200.67; Wex Health Inc 25.00; Whalen, Timothy, 2048.25; inner Pharmacy, 24.10; Winner Police Department, 1258.00.

**ROAD & BRIDGE FUND**

***Salaries:*** 15,867.06 ***FICA & Medicare:*** First Dakota Bank, 1171.51. ***Retirement:*** SDRS, 899.50. ***Insurance Reimbursement:*** 322.48. ***Insurance:*** 2513.24. Aurora Brule Rural Water, 58.00; Brooks Hardware, 520.08; Burke Oil Company, 25,580.50; C & B Operations, 43.64; C & S Truck Sales, 4106.66; Central Electric Cooperative, 86.00; City of Kimball, 67.78; Iverson, 651.43; Kaleb’s Service, 25.00; Mastercard, 70.96; Menards, 29.97; RDO Equipment Company, 1523.78; Ringling Gravel & Construction, 86,128.15; Riverview CDJR, 33,854.34; Tech Solutions, 10.00; Ultra, 2085.00; Verizon Wireless, 39.70; WW Tire Service Inc, 15,482.24.

**EMERGENCY MANAGEMENT FUND**

***Salaries:*** 728.28 ***FICA & Medicare:*** First Dakota Bank, 83.43. ***Retirement:*** SDRS, 43.70. ***Insurance Reimbursement:*** 362.30 Midstate Communications, 74.20; Tech Solutions, 38.30.

**24/7 SOBRIETY FUND**

***Salaries:*** 188.29. ***FICA & Medicare:*** First Dakota Bank, 17.18. ***Retirement:*** SDRS, 15.05. ***Insurance Reimbursement:*** 36.23. ***Insurance:*** Alllstate Insurance, 6.57. Tech Solutions, 20.00.

**911 FUND**

Midstate Communications, 319.72; Two Way Solutions, 1799.66.

**REGISTER OF DEEDS MODERNIZATION & PRESERVATION FUND**

Microfilm Imaging Systems, 235.00. SD Association of County Commissioners,156.00.

## **ADJOURNMENT**

 Commissioner Swanson moved and Commissioner Leiferman seconded to adjourn at 10:53 am with the next meeting being held on 9-2-2025 at 9:00 am. All members voted aye. Motion carried.

ATTEST:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PAMELA PETRAK DONN DEBOER

BRULE COUNTY AUDITOR BOARD OF BRULE COUNTY COMMISSIONERS