

**City Council Meeting
Springfield, South Dakota
March 2, 2026**

The regular meeting of the City Council was held on March 2, 2026 at the CSC. The meeting was called to order at 6:32pm by Mayor Kostal. The Pledge of Allegiance was spoken. Roll Call: Burch absent, Dietsch (via video), Ludens (via phone), Mueller and Mayor Kostal (via video) were present. Also present, Finance Officer Larson, Asst FO Rothschadl, *Springfield Times* Reporter Bochman, Attorney Barrett (via phone), PO Damico, Carol Hagen (via phone), Kelly Namminga (via phone), Lorri Dietsch (via video), and Mike Grosshuesch (via phone).

MONTHLY ITEMS: Agenda Approval: Mueller moved, Ludens second to approve the agenda as written. Three voted in favor, one absent, motion carried. Minutes Approval: Dietsch moved, Mueller second to approve the minutes of February 2, 2026 meeting. Three voted in favor, one absent, motion carried. Claims Approval: Ludens moved, Dietsch second to approve the claims as presented. Three voted in favor, one absent, motion carried. A-OX Welding Supply, supplies, 104.18; AMG-Avera Occupational, DOT testing, 109.80; American Legal Publishing, Ordinance internet renewal, 500.00; Appeara, rugs & supplies, 130.53; AT&T, utilities, 266.98; B&H Publishing, publishing, 327.34; B-Y Electric, utilities, 138.00; Sherri Bachtell, water deposit refund, 117.97; City of Sioux Falls, water testing, 52.74; City of Springfield, water payment, 82.03; Dakota Archery, ammunition, 123.94; Shannon Defries, 2026 amended FD agreement, 600.00; Niki Defries, RSDG RR #9, 90.00; Feimer, WTP PA#33, 17622.50; First Savings Banks, supplies, 365.11; Global Industrial, WTP shelving, 782.46; Goldenwest, utilities, 1131.72; Hawkins, chemical, 60.00; Kaul's, service police pick-up, 572.26; Scott Kostal, SDML exp reimbursement, 316.10; Lewis & Clark Ford, police pickup check, 160.00; Leaf, copier contract, 128.79; Luke Repair, fuel & service, 62.67; William Minder, RSDG RR#9, 60.00; Jessica Myers, RSDG RR#9 & CPR, 416.59; Kelly Namminga, books, 57.68; Northwestern, utilities, 9929.47; PCC, December, 265.36; Ramkota Hotel, ATC & Legislative stays, 396.00; Department of Revenue, Jan-Feb sales tax, 13.73; SDPAA, 2026 insurance renewal, 42558.96; SD Police Chiefs' Association, 2026 dues, 200.00; Seventh Cedar LLC, water deposit refund, 150.00; Clayton Thompson, RSDG #3 re-issue, 75.00; TwoTrees, monthly services, 1045.35; Tyndall ACE, supplies, 73.93; USPS, 2026 box rent, 126.00; Water & Environmental; water testing, 88.00; Williams Sanitation, utilities, 212.00; Yankton Fire & Safety Co, yearly inspection, 446.00; Yankton Medical Clinic, DOT testing, 60.00. Payroll Deductions: SD Retirement System 3668.30; Principal Life Insurance 42.06; Avera Health Plans 5829.32; Supplemental Retirement 180.00; Nebraska Child Support Payment Center 513.00; Companion Life 144.50; First Savings Bank 7850.89. Payroll by Department: GENERAL- Mayor/Council 1131.28; Finance Office 4508.46; Police 4107.80; Streets 5419.53; Airport 939.84; Ambulance 1616.64; Library 752.79; WATER 4430.16; SEWER 4979.49.

FINANCE OFFICER'S REPORT: Mueller moved, Ludens second to approve the Finance Officer's Report. Three voted in favor, one absent, motion carried. Burch entered at 6:38pm.

DONATION(S): Ludens moved, Dietsch second to accept the donations of \$100.00 and \$900.00 from private citizens and \$900.00 from St. Michael's Hospital to Ambulance for EMT students. Three voted in favor, one abstained, motion carried.

PUBLIC COMMENT: None.

OFFICIAL CORRESPONDENCE: None received.

DEPARTMENTAL REPORTS: Reports were reviewed from the following departments – Utilities, Streets, Police, Airport, Library, Finance Office and Mayor.

CAPITAL IMPROVEMENT PROJECTS: Water Treatment Plant Update: Old building cleared out and ready for demolition; City kept several shop heaters and two windows; SCSC restroom & north entrance ADA updates ongoing, expected completion mid-March 2026.

OLD BUSINESS: Abandoned/ Property Update: Jones Property – Purchase agreement accepted by family. (Former) Richey Property: No update.

NEW BUSINESS: Authorization to Hire Custodian: Ludens moved, Dietsch second to hire Cassie J. Jelsma as custodian at \$14.11/hr. All voted in favor, motion carried. Authorize 2026 Airport Insurance: Mueller moved, Burch second to approve 2026 Airport Liability Insurance as presented. All voted in favor, motion carried.

ADJOURNMENT: Ludens moved, Mueller second to adjourn. All voted in favor, motion carried. Meeting adjourned at 7:21pm.

Scott L. Kostal
Mayor

Amanda Larson
Finance Officer

Published one time at an approximate cost of _____

Note the time change to Daylight Savings Time. Clocks move forward an hour at 2:00am on Sunday, March 8, 2026. Board of Equalization Special Meeting will open on Monday, March 16, 2026 via TEAMS at 11:00am and recess until Tuesday, March 17, 2026 at 6:30pm at the Springfield Community Center. Next Regular City Council Meeting will be Thursday, April 2, 2026, at 6:30pm at the Springfield Community Center.

**Special Meeting
Board of Equalization Meeting
Springfield, South Dakota
March 16-17, 2026**

The special meeting of the City Council was held on March 16, 2025, at the CSC. The meeting was called to order at 11:00am by Mayor Scott Kostal. The Pledge of Allegiance was spoken. Roll Call: Dietsch, Ludens, and Mueller were present (via phone). Burch joined at 11:01am (via phone). Finance Officer Larson was also present.

MONTHLY ITEMS: Agenda: Mueller moved, Dietsch second to approve amended agenda moving the approval of the agenda and claims before calling to order the Board of Equalization. Claims: Ludens moved, Mueller second to approve claims as presented. All voted in favor, motion carried. Register of Deeds, Jones property registration, 30.00; Bon Homme County Treasurer, Jones property taxes, 4901.89; Estate of Russell Dean Jones, purchase agreement, 1.00; SDEMSA IC Society, EMT class registration, 4200.00.

Mayor Kostal called the Council to reorganize as the Board of Equalization. Dietsch moved, Burch second to reorganize as the Board of Equalization. All voted in favor, motion carried. Meeting was called to order at 11:05am.

Mayor Kostal reminded those present of the duties of the local board of equalization and cited SDCL 10-11-13 outlining the time and place of the annual meeting as the board of equalization. Mayor Kostal asked for a motion to recess the meeting until Tuesday, March 17, 2026 at 6:30pm. Mueller moved, Dietsch second. All voted in favor, motion carried. Meeting is recessed until Tuesday, March 17, 2026 at 6:30pm.

Mayor Kostal called to resume the Board of Equalization meeting at 6:30pm. Roll Call: Dietsch and Ludens (via phone) and Mueller were present. Due to unforeseen technical difficulties, Burch was unable to connect to the meeting. Also present, Raya Nagel, Brett Romkema, Will Paulson and Chris Mace.

ADJOURNMENT: There being no other business before the Board of Equalization, Mueller moved, Dietsch second, to adjourn as the Board of Equalization. All present voted in favor, one absent; motion carried. Board of Equalization meeting adjourned at 6:33pm. Council reorganized as the City Council.

FINANCE OFFICER'S REPORT: No report.

DONATIONS: None received.

PUBLIC COMMENT: Paulson addressed open meeting guidelines related to free speech and potential upcoming lawsuits.

OFFICIAL CORRESPONDENCE: None received.

DEPARTMENTAL REPORTS: No reports.

CAPITAL IMPROVEMENT PROJECTS: No update.

OLD BUSINESS: None.

NEW BUSINESS: None.

EXECUTIVE SESSION: None.

ADJOURNMENT: Mueller moved, Dietsch second to adjourn. All voted in favor, motion carried. Meeting adjourned at 6:37pm.

Scott L. Kostal
Mayor

Amanda Larson
Finance Officer

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Published one time at an approximate cost of _____

Next regular meeting will be held Thursday, April 2, 2026, at 6:30pm at the Springfield Community Center.

CITY COUNCIL MEETING
 04/02/2026
 APRIL Bills

Bills Presented By:	Bills Presented For:	Amount	Check #
1. A-OX WELDING SUPPLY CO, INC	SUPPLIES	60.95	54308
2. APPEARA	RUGS, SUPPLIES	130.53	54309
3. AQUA-PURE INC	CHEMICAL	879.13	54310
4. ARROW MANUFACTURING INC	AMBULANCE LATCHES	339.86	54311
5. AT&T MOBILITY	UTILITIES	266.98	54312
6. B & H PUBLISHING	PUBLISHING	337.44	54313
7. B-Y ELECTRIC	UTILITIES	121.00	54314
8. BOMGAARS	PD LET PREP	152.18	54315
9. BOUND TREE MEDICAL LLC	SUPPLIES	615.72	54316
10. BRIGHT ARROW TECHNOLOGIES INC	2026 RENEWAL	75.00	54317
11. CENTRAL FARMERS COOP	FUEL & UTILITIES	933.45	54318
12. CHASE PEST SERVICE	SPRAY SERVICE	100.00	54319
13. CITY OF SIOUX FALLS	WATER TESTING	52.74	54320
14. CITY OF SPRINGFIELD	WATER PAYMENT	317.85	54321
15. CORPORATE TRUST TFM	C461071-01 LOAN PAYMENT	23,917.26	54322
16. CORE & MAIN	SUPPLIES	2,021.46	54323
17. JAMES CORKLE	EMT REIMBURSEMENT	125.57	54324
18. DAKOTA PUMP INC	LIFT STATION 2026 RENEWAL	1,560.00	54325
19. DAKOTA PC WAREHOUSE	COMPUTER DIAGNOSTIC	119.98	54326
20. NIKI DEFRIES	RSDG RR#10	30.00	54327
21. DEN HERDER, HOVDEN & BARRETT	JANUARY & FEBRUARY	3,266.28	54328
22. DOUG'S FOOD CENTER	SUPPLIES	22.97	54329
23. DUST-TEX SERVICE INC	JANITORIAL SUPPLIES	190.72	54330
24. EUROFINS DRINKING WATER	WATER TESTING	199.00	54331
25. FEIMER CONSTRUCTION INC	WTP PA #34	72,200.00	54332
26. FLOORTEC	CSC ADA UPDATE	379.67	54333
27. FIRST SAVING BANK	SUPPLIES	95.54	54334
28. GOLDENWEST COMPANIES	UTILITIES	719.66	54335
29. HAWKINS INC	CHEMICAL	479.50	54336
30. KAUL'S AG & AUTO INC	COOLANT LEAK	275.71	54337
31. KOCH INSURANCE	2026 AIRPORT INSURANCE RENEWAL	2,124.00	54338
32. AMANDA LARSON	JONES PROPERTY MILEAGE	15.40	54339
33. LEAF	COPIER CONTRACT	128.79	54340
34. LUKE REPAIR	FUEL & SUPPLIES	307.88	54341
35. MC&R POOLS, INC	ROBOTIC POOL VACUUM	4,310.00	54342
36. WILLIAM MINDER	RSDG RR#10	60.00	54343
37. MISSOURI SEDIMENTATION ACTION	2026 ANNUAL MEMBERSHIP	250.00	54344
38. JESSICA MYERS	RSDG RR#10	240.00	54345
39. NORTHWESTERN	UTILITIES	9,397.94	54346
40. ONE SOURCE ONE SOLUTION	COPIES	190.44	54347
41. PHYSICIANS CLAIMS COMPANY	JANUARY	632.48	54348
42. REEMPLOYMENT ASSISTANCE	2026 Q1 UNEMPLOYMENT	228.64	54349
43. SD MUNICIPAL LEAGUE	DISTRICT 3 ANNUAL MEETING	30.00	54350
44. SPN	WTP & 11AO ENGINEERING	15,349.32	54351
45. TWOTREES TECHNOLOGIES	MONTHLY SERVICES	1,045.35	54352
46. TYNDALL ACE HARDWARE	SUPPLIES	67.56	54353
47. WATER & ENVIRONMENTAL	WATER TESTING	88.00	54354
48. WELFL CONSTRUCTION CO	CSC ADA UPDATE	67,596.00	54355
49. WILLIAMS SANITATION	UTILITIES	212.00	54356
TOTAL		212,259.95	



RECONCILIATION OF CASH ASSETS
March 2026

REPORTED BALANCE			Beginning Balance	Receipts	Current Disbursements	Transfers In & Out	Changes in A/R	TOTAL
101	101.00	General Fund	\$ 781,456.49	\$ 138,382.03	\$ 74,212.59	\$ 5,642.03	\$ 503.41	\$ 851,771.37
101	101.01	GF Ambulance Cash	\$ 106,094.34	\$ 5,724.50	\$ 1,626.23	\$ (5,653.28)	\$ -	\$ 104,539.33
101	104.00	GF FIT	\$ 58,163.71	\$ 149.53	\$ -	\$ -	\$ -	\$ 58,313.24
101	105.00	GF Savings Certificates	\$ 311,357.53	\$ -	\$ -	\$ -	\$ -	\$ 311,357.53
101	105.01	GF Savings Certificates - Ambulance	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00
101	107.40	HWY C/O Payloader Restricted	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -	\$ 40,000.00
272	101.00	RLF Fund	\$ 126,951.13	\$ 1,048.10	\$ -	\$ (0.01)	\$ -	\$ 127,999.22
272	104.00	RLF Fund - FIT	\$ 11,633.25	\$ 29.93	\$ -	\$ -	\$ -	\$ 11,663.18
275	105.00	RLF Savings Certificate	\$ 101,000.00	\$ -	\$ -	\$ -	\$ -	\$ 101,000.00
601	101.00	Liquor Cash	\$ 69,470.14	\$ 2,081.04	\$ -	\$ -	\$ -	\$ 71,551.18
602	101.00	Water Fund	\$ 244,153.24	\$ 61,884.62	\$ 47,266.25	\$ (25,292.02)	\$ (7,778.96)	\$ 225,700.63
602	102.00	Water Cash Change	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ 50.00
602	105.00	Water Savings Certificates	\$ 646,000.00	\$ -	\$ -	\$ -	\$ -	\$ 646,000.00
602	105.10	Water Depreciation Savings Certificates	\$ 549,000.00	\$ -	\$ -	\$ -	\$ -	\$ 549,000.00
602	107.10	Water Surcharge Restricted	\$ 398,518.73	\$ 22,788.78	\$ -	\$ -	\$ -	\$ 421,307.51
602	107.15	Water Meter Deposits	\$ 19,802.00	\$ 600.00	\$ 350.00	\$ -	\$ -	\$ 20,052.00
602	107.20	WTP Bond Reserve	\$ 31,050.00	\$ -	\$ -	\$ 1,242.00	\$ -	\$ 32,292.00
602	107.40	WTP Short-Lived Asset	\$ 9,680.00	\$ -	\$ -	\$ -	\$ -	\$ 9,680.00
602	107.50	WTP C/O Membrane Restricted	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00
602	107.90	Water Bid Restricted	\$ 400.00	\$ -	\$ -	\$ -	\$ -	\$ 400.00
604	101.00	Sewer Fund	\$ 363,272.20	\$ 21,583.30	\$ 10,453.54	\$ -	\$ (1,697.92)	\$ 372,704.04
604	107.00	Sewer Depreciation Restricted	\$ 6,422.03	\$ -	\$ -	\$ -	\$ -	\$ 6,422.03
604	107.10	Sewer Surcharge Restricted	\$ 350,862.95	\$ 9,612.10	\$ -	\$ -	\$ -	\$ 360,475.05

TOTAL RECORDED CASH ASSETS:: \$ 4,275,337.74 \$ 263,883.93 \$ 133,908.61 \$ (24,061.28) \$ (8,973.47) \$ 4,372,278.31

RECONCILED CASH ON HAND AND IN BANK	Ambulance Checking	Money Market Savings	General Fund Checking	FIT & CD's	Other	TOTAL
Bank Balance:: March 27, 2025	\$ 155,189.06	\$ 1,885,539.44	\$ 142,643.12	\$ 2,207,333.95	\$ 50.00	\$ 4,390,755.57
Add::						
Deposits in Transit (D)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Outstanding Transactions (O)	\$ -	\$ -	\$ 18,477.26	\$ -	\$ -	\$ 18,477.26
Reconciled Bank Balance::	\$ 155,189.06	\$ 1,885,539.44	\$ 124,165.86	\$ 2,207,333.95	\$ 50.00	\$ 4,372,278.31

OTHER RECONCILING ITEMS

Ambulance Checking	\$ 155,189.06
MMSA Balance	\$ 1,885,539.44
Checking Balance	\$ 124,165.86
FIT Balance	\$ 69,976.42
Certificates of Deposit	\$ 2,137,357.53
Petty Cash	\$ 50.00

TOTAL RECONCILED CASH ASSETS:: \$ 4,372,278.31

VARIANCE-REPORTED VS. RECONCILED \$ -

Fund	G/L #	Account Description	Estimated Revenue	Yr-to-Date Revenue	Balance of Estimates	Percent Collected	Month-T-D Revenue
Revenue							
101	311.01	GF CURRENT YEAR TAX	291,000.00	31,591.46	259,408.54	10.9 %	22,524.85
101	311.06	GF ALL PRIOR YEARS TAX	5,500.00	5,813.23	-313.23	105.7 %	3,909.11
101	311.07	GF MOBIL HOME TAX	2,500.00	150.41	2,349.59	6.0 %	150.41
101	313.00	GF GENERAL SALES & USE TAX	325,000.00	71,397.57	253,602.43	22.0 %	43,742.73
101	314.00	GF BUSINESS TAX	.00	.00	.00	.0 %	.00
101	315.00	GF AMUSEMENT TAX	.00	.00	.00	.0 %	.00
101	318.00	TAX DEED REVENUE	.00	2,316.15	-2,316.15	.0 %	.00
101	319.00	GF PENALTY & INTEREST	1,000.00	694.74	305.26	69.5 %	228.03
	Taxes		625,000.00	111,963.56	513,036.44	17.9 %	70,555.13
101	321.00	GF LIQUOR LICENSE	.00	.00	.00	.0 %	.00
101	322.00	GF DOG LICENSES	800.00	245.00	555.00	30.6 %	146.00
101	323.00	GF BUILDING PERMITS	600.00	50.00	550.00	8.3 %	50.00
101	324.00	GF CABLE TV FRANCHISE	5,000.00	1,242.69	3,757.31	24.9 %	.00
101	329.00	GF OTHER LICENSE & PERMITS	1,000.00	300.00	700.00	30.0 %	210.00
	Licenses & Permits		7,400.00	1,837.69	5,562.31	24.8 %	406.00
101	331.00	FEDERAL AIP013-24 (90%)	.00	.00	.00	.0 %	60,422.78
101	331.01	2024 HLS -CFDA #97.067	.00	.00	.00	.0 %	.00
101	331.02	2025 RSDG 25SC09	.00	330.00	-330.00	.0 %	330.00
101	331.04	FEDERAL BIL014-24 (90%)	.00	.00	.00	.0 %	.00
101	331.05	FEDERAL IJA015-25 (95%)	.00	.00	.00	.0 %	.00
101	331.06	FEDERAL AIP016-25 (95%)	.00	.00	.00	.0 %	.00
101	334.00	STATE AIP013-24 (5%)	.00	.00	.00	.0 %	3,356.82
101	334.01	GF&P RECREATIONAL TRAILS	77,800.00	.00	77,800.00	.0 %	.00
101	334.03	AIRPORT DESIGN -5% STATE	.00	.00	.00	.0 %	.00
101	334.04	STATE BIL014-24 (5%)	.00	.00	.00	.0 %	.00
101	334.05	STATE IJA015-25 (2.5%)	.00	.00	.00	.0 %	.00
101	334.06	STATE AIP016-25 (2.5%)	.00	.00	.00	.0 %	.00
101	335.01	GF BANK FRANCHISE TAX	2,500.00	1,591.77	908.23	63.7 %	.00
101	335.02	GF MV COMMERCIAL LICENSES 12%	2,000.00	998.37	1,001.63	49.9 %	.00
101	335.03	GF LIQUOR TAX REVERSION	13,000.00	3,529.09	9,470.91	27.1 %	.00
101	335.04	GF MOTOR VEHICLE LICENSES 5%	11,000.00	3,856.78	7,143.22	35.1 %	1,283.56
101	335.08	GF STATE HIGHWAY & BRIDGE FUND	35,000.00	6,487.12	28,512.88	18.5 %	.00
101	336.00	STATE PAYMENT IN LIEU OF TAXES	.00	.00	.00	.0 %	.00
101	338.02	GF CO HWY & BRIDGE RESERVE 25%	1,900.00	.00	1,900.00	.0 %	.00
	Intergovernmental Revenue		143,200.00	16,793.13	126,406.87	11.7 %	65,393.16
101	341.00	GF GENERAL GOVERNMENT	.00	.00	.00	.0 %	.00
101	342.01	SPECIAL POLICE SERVICES	.00	.00	.00	.0 %	.00
101	343.00	GF HIGHWAYS AND STREETS	2,000.00	212.40	1,787.60	10.6 %	212.40
101	344.02	GF WEED CUTTING AND REMOVAL	.00	.00	.00	.0 %	.00
101	346.00	GF PARK FEES	7,500.00	.00	7,500.00	.0 %	.00
101	347.00	GF AMBULANCE	70,000.00	19,226.85	50,773.15	27.5 %	5,394.50
101	349.00	AIRPORT FUEL	2,000.00	653.35	1,346.65	32.7 %	305.25
	Charges for Goods & Services		81,500.00	20,092.60	61,407.40	24.7 %	5,912.15
101	351.00	GF COURT FINES	.00	.00	.00	.0 %	.00
101	354.00	LIBRARY FINES	.00	.00	.00	.0 %	.00
	Fines & Forfeits		.00	.00	.00	.0 %	.00
101	361.00	GF INTEREST EARNED	19,000.00	4,318.75	14,681.25	22.7 %	1,432.58
101	362.10	GF RENTAL COMMUNITY HALL	5,500.00	1,315.00	4,185.00	23.9 %	295.00
101	362.20	GF RENTAL AIRPORT PROPERTY	10,000.00	888.12	9,111.88	8.9 %	.00
101	362.30	GF RENTAL INDUSTRIAL CROPLAND	2,400.00	.00	2,400.00	.0 %	.00
101	362.60	GF RENTAL STREET	40.00	-35.00	75.00	-87.5 %	.00
101	363.01	SPECIAL ASSESSMENTS PRINCIPAL	1,500.00	.00	1,500.00	.0 %	.00
101	363.02	SPECIAL ASSESSMENT INTEREST	200.00	.00	200.00	.0 %	.00

Fund	G/L #	Account Description	Estimated Revenue	Yr-to-Date Revenue	Balance of Estimates	Percent Collected	Month-T-D Revenue
101	367.00	GF CONTRIBUTIONS & DONATIONS	4,000.00	.00	4,000.00	.0 %	.00
101	367.01	LIBRARY DONATIONS/ GRANTS	3,000.00	.00	3,000.00	.0 %	.00
101	369.00	GF ANY OTHER REVENUE	8,000.00	98.69	7,901.31	1.2 %	.00
101	369.05	GF REVENUE IN LIEU OF TAXES	.00	.00	.00	.0 %	.00
101	369.90	RESTITUTION AND JUDGEMENTS	.00	26.28	-26.28	.0 %	26.28
101	369.99	OTHER REVENUE RECOVER	3,500.00	3,525.67	-25.67	100.7 %	235.76
Miscellaneous Revenues			57,140.00	10,137.51	47,002.49	17.7 %	1,989.62
Total Revenue			914,240.00	160,824.49	753,415.51	17.6 %	144,256.06
Other Financing Sources							
101	391.01	TRANSFER IN GEN FUND FROM WAT	200,000.00	.00	200,000.00	.0 %	.00
101	391.03	SALE OF GENERAL FIXED ASSETS	.00	.00	.00	.0 %	.00
101	391.11	TRANSFER IN GEN FUND FROM SEW	25,000.00	.00	25,000.00	.0 %	.00
101	391.12	TRANSFER IN GEN FUND FROM LIQ	25,000.00	.00	25,000.00	.0 %	.00
101	391.29	OTHER LONG TERM DEBT ISSUED	.00	.00	.00	.0 %	.00
Other Sources			250,000.00	.00	250,000.00	.0 %	.00
Total Other Financing Sources			250,000.00	.00	250,000.00	.0 %	.00
101 GENERAL FUND			1,164,240.00	160,824.49	1,003,415.51	13.8 %	144,256.06

FISCAL REVENUE REPORT FOR 03/30/2026
CITY OF SPRINGFIELD

<u>Fund</u>	<u>G/L #</u>	<u>Account Description</u>	<u>Estimated Revenue</u>	<u>Yr-to-Date Revenue</u>	<u>Balance of Estimates</u>	<u>Percent Collected</u>	<u>Month-T-D Revenue</u>
Revenue							
272	341.99	ORINATION FEES	.00	.00	.00	.0 %	.00
		Charges for Goods & Services	.00	.00	.00	.0 %	.00
272	361.00	RLF INTEREST	5,000.00	918.10	4,081.90	18.4 %	605.27
		Miscellaneous Revenues	5,000.00	918.10	4,081.90	18.4 %	605.27
Total Revenue			5,000.00	918.10	4,081.90	18.4 %	605.27
272 REVOLVING LOAN FUND			5,000.00	918.10	4,081.90	18.4 %	605.27

FISCAL REVENUE REPORT FOR 03/30/2026
CITY OF SPRINGFIELD

Fund	G/L #	Account Description	Estimated Revenue	Yr-to-Date Revenue	Balance of Estimates	Percent Collected	Month-T-D Revenue
Revenue							
601	361.00	LIQUOR INTEREST	.00	.00	.00	.0 %	.00
		Miscellaneous Revenues	.00	.00	.00	.0 %	.00
601	380.50	LIQUOR 10% VIDEO LOTTERY	900.00	1,520.36	-620.36	168.9 %	823.25
601	380.81	LIQUOR 10% LIQUOR	5,000.00	1,441.95	3,558.05	28.8 %	741.99
601	380.82	LIQUOR 5% BEER	9,000.00	1,051.54	7,948.46	11.7 %	515.80
601	380.99	LIQUOR OTHER REVENUE	450.00	75.00	375.00	16.7 %	.00
		Enterprise Operating Revenue	15,350.00	4,088.85	11,261.15	26.6 %	2,081.04
Total Revenue			15,350.00	4,088.85	11,261.15	26.6 %	2,081.04
601 LIQUOR			15,350.00	4,088.85	11,261.15	26.6 %	2,081.04

Fund	G/L #	Account Description	Estimated Revenue	Yr-to-Date Revenue	Balance of Estimates	Percent Collected	Month-T-D Revenue
Revenue							
602	331.04	USDA GRANT CFDA 10.760	250,000.00	.00	250,000.00	.0 %	.00
602	332.10	CDBG -11AO	.00	.00	.00	.0 %	.00
602	332.20	SRF DW-02 -11AO	.00	.00	.00	.0 %	.00
602	332.30	COMMACCESS PCN0A3R	.00	.00	.00	.0 %	.00
		Intergovernmental Revenue	250,000.00	.00	250,000.00	.0 %	.00
602	361.00	WATER INTEREST	35,000.00	9,000.57	25,999.43	25.7 %	3,364.82
602	361.10	WATER DEPR. RESERVE INTEREST	20,000.00	3,667.55	16,332.45	18.3 %	2,741.15
602	366.00	WAT GAIN SALE OF CAPITAL ASSET	.00	.00	.00	.0 %	.00
		Miscellaneous Revenues	55,000.00	12,668.12	42,331.88	23.0 %	6,105.97
602	371.00	WTP SURCHARGE DEBT SECURITY	270,000.00	67,560.43	202,439.57	25.0 %	22,520.90
602	371.10	SRF DW-02 11AO SURCHARGE	.00	.00	.00	.0 %	.00
		Trust and Agency Funds	270,000.00	67,560.43	202,439.57	25.0 %	22,520.90
602	381.00	WATER DEPOSITS	.00	75.00	-75.00	.0 %	.00
602	381.10	WATER METERED SALES	650,000.00	161,295.62	488,704.38	24.8 %	55,346.75
602	381.20	WATER BULK WATER SALES	2,500.00	1,087.80	1,412.20	43.5 %	284.90
602	381.30	WAT SALE OF SUPPLIES/MATERIALS	1,500.00	477.90	1,022.10	31.9 %	302.67
602	381.40	WATER HOOK-UPS	.00	.00	.00	.0 %	.00
602	381.50	WATER TURN ONS	600.00	75.00	525.00	12.5 %	.00
602	381.80	WATER RECOVERY OF DIRECT EXPEN	.00	1,063.36	-1,063.36	.0 %	969.79
602	381.89	WATER RECOVERY NSF CHARGES	.00	25.00	-25.00	.0 %	.00
602	381.90	WATER OTHER	.00	.00	.00	.0 %	.00
		Enterprise Operating Revenue	654,600.00	164,099.68	490,500.32	25.1 %	56,904.11
Total Revenue			1,229,600.00	244,328.23	985,271.77	19.9 %	85,530.98
Other Financing Sources							
602	391.01	WATER TRANSFER IN	.00	.00	.00	.0 %	.00
		Other Sources	.00	.00	.00	.0 %	.00
Total Other Financing Sources			.00	.00	.00	.0 %	.00
602 WATER			1,229,600.00	244,328.23	985,271.77	19.9 %	85,530.98

Fund	G/L #	Account Description	Estimated Revenue	Yr-to-Date Revenue	Balance of Estimates	Percent Collected	Month-T-D Revenue
Revenue							
604	332.20	SRF CW-02 11AO	.00	.00	.00	.0 %	.00
		Intergovernmental Revenue	.00	.00	.00	.0 %	.00
604	361.00	SEWER INTEREST	.00	.00	.00	.0 %	.00
604	366.00	SEW GAIN SALE OF CAPITAL ASSET	.00	.00	.00	.0 %	.00
		Miscellaneous Revenues	.00	.00	.00	.0 %	.00
604	371.00	SEW SURCHARGE SECURITY OF DEBT	110,000.00	28,513.04	81,486.96	25.9 %	9,507.69
604	371.10	SRF CW-02 11A0 SURCHARGE	.00	.00	.00	.0 %	.00
		Trust and Agency Funds	110,000.00	28,513.04	81,486.96	25.9 %	9,507.69
604	383.10	SEWER CHARGES	225,000.00	63,885.96	161,114.04	28.4 %	21,687.71
604	383.20	SEWER HOOK-UPS	.00	.00	.00	.0 %	.00
604	383.80	SEWER RECOVER OF D EXPENDITURE	.00	.00	.00	.0 %	.00
604	383.90	SEWER OTHER	.00	.00	.00	.0 %	.00
		Enterprise Operating Revenue	225,000.00	63,885.96	161,114.04	28.4 %	21,687.71
Total Revenue			335,000.00	92,399.00	242,601.00	27.6 %	31,195.40
Other Financing Sources							
604	391.01	SEWER TRANSFER IN FROM WATER	.00	.00	.00	.0 %	.00
604	391.29	OTHER LONG TERM DEBT	.00	.00	.00	.0 %	.00
		Other Sources	.00	.00	.00	.0 %	.00
Total Other Financing Sources			.00	.00	.00	.0 %	.00
604 SEWER			335,000.00	92,399.00	242,601.00	27.6 %	31,195.40

BUDGET EXPENDITURE TOTALS REPORT AS OF 03/30/2026
CITY OF SPRINGFIELD

Fund	Act	Account Description	Beginning Budgeted	Mods In/Out	- Total - Budget	Yr-To-Date Expensed	Budget Remaining	% Exp.	Month-T-D Expensed
Expenses									
101	411.5	CONTINGENCY	120,000.00	.00	120,000.00	.00	120,000.00	.0	.00
101	412.1	MAYOR & COUNCIL	31,000.00	.00	31,000.00	6,972.84	24,027.16	22.5	2,840.22
101	414.1	ATTORNEY	10,000.00	.00	10,000.00	.00	10,000.00	.0	.00
101	414.2	FINANCE OFFICER	144,800.00	.00	144,800.00	23,723.49	121,076.51	16.4	8,334.62
101	414.6	INSURANCE	32,000.00	.00	32,000.00	26,738.26	5,261.74	83.6	26,738.26
101	419.2	GEN GOV'T BUILDING	28,990.00	.00	28,990.00	4,388.87	24,601.13	15.1	1,250.73
		————— SUBTOTAL:	366,790.00	.00	366,790.00	61,823.46	304,966.54	16.9	39,163.83
101	421.0	POLICE	159,410.00	.00	159,410.00	26,455.02	132,954.98	16.6	9,055.45
101	422.0	FIRE DEPT.	24,500.00	.00	24,500.00	6,403.78	18,096.22	26.1	1,769.75
		————— SUBTOTAL:	183,910.00	.00	183,910.00	32,858.80	151,051.20	17.9	10,825.20
101	431.2	HIGHWAY & STREET	251,300.00	.00	251,300.00	29,622.55	221,677.45	11.8	8,816.06
101	431.6	STREET LIGHTING	28,825.00	.00	28,825.00	4,768.28	24,056.72	16.5	1,451.44
101	431.7	SNOW	17,725.00	.00	17,725.00	833.51	16,891.49	4.7	.00
101	435.0	AIRPORT	42,065.00	.00	42,065.00	7,947.72	34,117.28	18.9	1,881.80
		————— SUBTOTAL:	339,915.00	.00	339,915.00	43,172.06	296,742.94	12.7	12,149.30
101	441.3	HEALTH WEST NILES	.00	.00	.00	.00	.00	.0	.00
101	446.0	AMBULANCE	68,400.00	.00	68,400.00	15,961.16	52,438.84	23.3	7,279.51
		————— SUBTOTAL:	68,400.00	.00	68,400.00	15,961.16	52,438.84	23.3	7,279.51
101	452.0	PARK & REC	122,700.00	.00	122,700.00	512.60	122,187.40	.4	194.04
101	452.1	PARKS POOL	62,000.00	.00	62,000.00	1,092.66	60,907.34	1.8	37.74
101	452.2	PARKS BALL PROGRAM	9,250.00	.00	9,250.00	142.35	9,107.65	1.5	142.35
101	455.0	LIBRARY	19,875.00	.00	19,875.00	4,069.48	15,805.52	20.5	1,125.21
		————— SUBTOTAL:	213,825.00	.00	213,825.00	5,817.09	208,007.91	2.7	1,499.34
101	465.0	ECONOMIC DEVELOPMENT	21,300.00	.00	21,300.00	5,532.89	15,767.11	26.0	4,932.89
		————— SUBTOTAL:	21,300.00	.00	21,300.00	5,532.89	15,767.11	26.0	4,932.89
101	491.0	JUDGMENT BOND	.00	.00	.00	.00	.00	.0	.00
		————— SUBTOTAL:	.00	.00	.00	.00	.00	.0	.00
Total Expenses			1,194,140.00	.00	1,194,140.00	165,165.46	1,028,974.54	13.8	75,850.07
Other Uses									
101	511.0	TRANSFER OUT	20,000.00	.00	20,000.00	.00	20,000.00	.0	.00
		————— SUBTOTAL:	20,000.00	.00	20,000.00	.00	20,000.00	.0	.00
Total Other Uses			20,000.00	.00	20,000.00	.00	20,000.00	.0	.00
<hr/>									
Total Expenses and Other Uses At Fund:									
101	** *GENERAL FUND		*** 1,214,140.00	.00	1,214,140.00	165,165.46	1,048,974.54	13.6	75,850.07 **

BUDGET EXPENDITURE TOTALS REPORT AS OF 03/30/2026
CITY OF SPRINGFIELD

Fund	Act	Account Description	Beginning Budgeted	Mods In/Out	- Total - Budget	Yr-To-Date Expensed	Budget Remaining	% Exp.	Month-T-D Expensed
Expenses									
272	465.3	EC DEVELOPMENT	500.00	.00	500.00	.00	500.00	.0	.00
		————— SUBTOTAL:	500.00	.00	500.00	.00	500.00	.0	.00
Total Expenses			500.00	.00	500.00	.00	500.00	.0	.00
Total Expenses and Other Uses At Fund:									
272		** *REVOLVING LOAN FUND ***	500.00	.00	500.00	.00	500.00	.0	.00 **

BUDGET EXPENDITURE TOTALS REPORT AS OF 03/30/2026
CITY OF SPRINGFIELD

Fund	Act	Account Description	Beginning Budgeted	Mods In/Out	- Total - Budget	Yr-To-Date Expensed	Budget Remaining	% Exp.	Month-T-D Expensed
Expenses									
601	499.0	LIQUOR	200.00	.00	200.00	.00	200.00	.0	.00
		————— SUBTOTAL:	200.00	.00	200.00	.00	200.00	.0	.00
Total Expenses			200.00	.00	200.00	.00	200.00	.0	.00
Other Uses									
601	511.0	TRANSFER OUT	25,000.00	.00	25,000.00	.00	25,000.00	.0	.00
		————— SUBTOTAL:	25,000.00	.00	25,000.00	.00	25,000.00	.0	.00
Total Other Uses			25,000.00	.00	25,000.00	.00	25,000.00	.0	.00
<hr/>									
Total Expenses and Other Uses At Fund:									
601	***	LIQUOR	25,200.00	.00	25,200.00	.00	25,200.00	.0	.00 **

BUDGET EXPENDITURE TOTALS REPORT AS OF 03/30/2026
CITY OF SPRINGFIELD

Fund	Act	Account Description	Beginning Budgeted	Mods In/Out	- Total - Budget	Yr-To-Date Expensed	Budget Remaining	% Exp.	Month-T-D Expensed
		————— SUBTOTAL:	.00	.00	.00	.00	.00	.0	.00
Expenses									
602	433.0	WATER	.00	.00	.00	.00	.00	.0	.00
602	433.1	SOURCE OF SUPPLY	18,500.00	.00	18,500.00	.00	18,500.00	.0	.00
602	433.2	WAT POWER & PUMPING	486,000.00	.00	486,000.00	17,083.56	468,916.44	3.5	23,659.94
602	433.3	WATER PURIFICATION	50,000.00	.00	50,000.00	-1,193.09	51,193.09	-2.4	226.55
602	433.4	WATER DISTRIBUTION	50,000.00	.00	50,000.00	1,159.30	48,840.70	2.3	161.22
602	433.5	WATER ADMINISTRATION	143,000.00	.00	143,000.00	43,787.14	99,212.86	30.6	23,225.14
		————— SUBTOTAL:	747,500.00	.00	747,500.00	60,836.91	686,663.09	8.1	47,272.85
602	470.0	DEBT SERVICE	155,000.00	.00	155,000.00	37,239.00	117,761.00	24.0	24,826.00
		————— SUBTOTAL:	155,000.00	.00	155,000.00	37,239.00	117,761.00	24.0	24,826.00
Total Expenses			902,500.00	.00	902,500.00	98,075.91	804,424.09	10.9	72,098.85
Other Uses									
602	511.0	TRANSFER OUT	229,740.00	.00	229,740.00	.00	229,740.00	.0	.00
		————— SUBTOTAL:	229,740.00	.00	229,740.00	.00	229,740.00	.0	.00
Total Other Uses			229,740.00	.00	229,740.00	.00	229,740.00	.0	.00
Total Expenses and Other Uses At Fund:									
602	** *WATER		*** 1,132,240.00	.00	1,132,240.00	98,075.91	1,034,164.09	8.7	72,098.85 **

BUDGET EXPENDITURE TOTALS REPORT AS OF 03/30/2026
CITY OF SPRINGFIELD

Fund	Act	Account Description	Beginning Budgeted	Mods In/Out	- Total - Budget	Yr-To-Date Expensed	Budget Remaining	% Exp.	Month-T-D Expensed
Expenses									
604	432.5	SEWER	156,150.00	.00	156,150.00	31,209.65	124,940.35	20.0	10,453.54
		————— SUBTOTAL:	156,150.00	.00	156,150.00	31,209.65	124,940.35	20.0	10,453.54
604	470.0	DEBT SERVICE	100,000.00	.00	100,000.00	23,917.26	76,082.74	23.9	.00
		————— SUBTOTAL:	100,000.00	.00	100,000.00	23,917.26	76,082.74	23.9	.00
Total Expenses			256,150.00	.00	256,150.00	55,126.91	201,023.09	21.5	10,453.54
Other Uses									
604	511.0	TRANSFER OUT	27,000.00	.00	27,000.00	.00	27,000.00	.0	.00
		————— SUBTOTAL:	27,000.00	.00	27,000.00	.00	27,000.00	.0	.00
Total Other Uses			27,000.00	.00	27,000.00	.00	27,000.00	.0	.00
<hr/>									
Total Expenses and Other Uses At Fund:									
604	***SEWER	***	283,150.00	.00	283,150.00	55,126.91	228,023.09	19.5	10,453.54 **

FINANCE OFFICER

CITY OF SPRINGFIELD, SOUTH DAKOTA

(D)

AMB

Date 6 March, 2026

Nº 35475

RECEIVED OF Zachary Ty Johnson Legacy Scholarship

\$ 900.00

Nine Hundred + 00/

DOLLARS

Account No.	Amount
101-00-347	900 00

For: EMT Student Donation

By: 

FINANCE OFFICER

CITY OF SPRINGFIELD, SOUTH DAKOTA

(D)

AMB

Date 18 March, 2026

Nº 35501

RECEIVED OF Bargain Shoppe

\$ 3,000.00

Three Thousand + 00/

DOLLARS

Account No.	Amount
101-00-347	3000 00

For: Ambulance Donation

By: 

BHC

highway department

1310 Birch Street
Tyndall, SD 57066
Matt Hauck, Superintendent

Phone: 605-589-4216
Email: hwydept@bonhommecountysd.org
hwyoffice@bonhommecountysd.org

March 23, 2026

TO: City of Avon
City of Scotland
City of Springfield
City of Tabor
City of Tyndall
FROM: Matt Hauck, Superintendent

We anticipate some of the cities of Bon Homme County will still have their annual spring clean-up. Some may want to haul acceptable items to the Bon Homme County Restricted Landfill.

The Board of Commissioners wishes to cooperate with the cities and, at the same time, keep our costs to a minimum. We must verify that only acceptable items are taken to the restricted landfill.

The Board of Commissioners have approved the following:

1. The restricted landfill will be kept open three days from April 22-23, 2026 from 8:00am – 5:00pm and April 25 from 9:00am – 12:00pm. No fees will be charged on these three days. In case of inclement weather on the above days, the alternate days will be April 29 and 30 from 8:00am – 5:00pm and May 2, 2026 from 9:00am – 12:00pm.
2. Any city wishing to take materials to the landfill outside of these three days will be charged standard fees for each load. All loads must be scheduled through the Highway Department. Also, this is a suggestion, only, that each city set up a site to have items collected beforehand. Then city personnel could haul to the landfill during the three days mentioned above.

REMINDER: Only acceptable items will be allowed in the landfill. Loads containing unacceptable items will not be permitted. Loads must be separated (burnables, scrap steel, concrete, etc.) since they go in separate areas.

Please call if you have any questions.



DEPARTMENT of AGRICULTURE
and NATURAL RESOURCES

JOE FOSS BUILDING
523 E CAPITOL AVE
PIERRE SD 57501-3182
danr.sd.gov

March 13, 2026

Ms. Amanda Larson
City of Springfield
PO Box 446
Springfield, SD 57062-0446
SENT VIA EMAIL ONLY TO amanda.larson@springfieldsd.gov AND springfieldwater@goldenwest.net

RE: Annual Drinking Water Report for City of Springfield (EPA ID 0317)

Dear Ms. Larson:

It is time again for all community public water systems to issue the annual *Drinking Water Report* to their customers. The intent of this requirement is to ensure that consumers using your system know about the quality of their drinking water. Each community public water system must make the drinking water report available to its individual customers by **July 1, 2026** for water quality data collected during or prior to calendar year 2025.

The Department of Agriculture and Natural Resources (DANR) has generated a drinking water report for your system. **Check the information in the attached report for accuracy and make changes as required. Distribute the report to your customers, and send a copy to DANR with the certification form as soon as possible but no later than July 1, 2026.** If you determine the attached report is correct you can use DANR's report to distribute to your customers. Be sure to indicate that you are using DANR's report by marking the check box on the certification form. **By marking the check box, your system will not be required to submit a copy of the report to DANR.**

A Microsoft Word version of your 2025 Drinking Water Report has been sent to the finance officer and the utility manager. You can use this electronic link for electronic distribution of your 2025 Drinking Water Report: <http://danr.sd.gov/OfficeofWater/DrinkingWater/docs/WaterSystemMap/DWQPDFs/0317ccr.pdf> . If you have questions concerning the content or distribution of the drinking water report, please contact me at (605)773-6576.

Sincerely,

Sammi Blood
Drinking Water Program

cc: Joe Pruss-Shelhamer, Utility Manager

City of Springfield

Drinking Water Report

Water Quality

Last year, the City of Springfield monitored your drinking water for possible contaminants. This report is a snapshot of the quality of the water that we provided last year. Included are details about where your water comes from, what it contains, and how it compares to Environmental Protection Agency (EPA) and state standards. We are committed to providing you with information because informed customers are our best allies.

Water Source

We serve more than 2,108 customers an average of 206,000 gallons of water per day. We get our water from surface water sources. The state has performed an assessment of our source water and they have determined that the relative susceptibility rating for the Springfield public water supply system is medium.

For more information about your water and information on opportunities to participate in public meetings, call (605)369-2309 and ask for Amanda Larson.

Additional Information

The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally-occurring minerals, and can pick up substances resulting from the presence of animals or from human activity.

Contaminants that may be present in source water include:

- *Microbial contaminants*, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife.
- *Inorganic contaminants*, such as salts and metals, which can be naturally-occurring or result from urban stormwater runoff, industrial or domestic wastewater discharges, oil and gas production, mining, or farming.
- *Pesticides and herbicides*, which may come from a variety of sources such as agriculture, urban stormwater runoff, and residential uses.
- *Organic chemical contaminants*, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff, and septic systems.
- *Radioactive contaminants*, which can be naturally occurring or be the result of oil and gas production and mining activities.

In order to ensure that tap water is safe to drink, EPA prescribes regulations which limit the amount of certain contaminants in water provided by public water systems. FDA regulations establish limits for contaminants in bottled water which must provide the same protection for public health.

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's Safe Drinking Water Hotline (800-426-4791).

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbial contaminants can be obtained by calling the Environment Protection Agency's Safe Drinking Water Hotline (800-426-4791).

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. The EPA has requested that all public water systems perform an inventory to determine those households served by a lead service line. Contact us for more information about the Lead Service Line Inventory. The City of Springfield public water supply system is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://www.epa.gov/safewater/lead>.

Detected Contaminants

The attached table lists all the drinking water contaminants that we detected during the 2025 calendar year. The presence of these contaminants in the water does not necessarily indicate that the water poses a health risk. Unless otherwise noted, the data presented in this table is from testing done January 1 – December 31, 2025. The state requires us to monitor for certain contaminants less than once per year because the concentrations of these contaminants are not expected to vary significantly from year to year. Some of the data, though representative of the water quality, is more than one year old.

2025 Table of Detected Regulated Contaminants For Springfield (EPA ID 0317)

Terms and abbreviations used in this table:

- * Maximum Contaminant Level Goal(MCLG): the level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.
- * Maximum Contaminant Level(MCL): the highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.
- * Action Level(AL): the concentration of a contaminant which, when exceeded, triggers treatment or other requirements which a water system must follow. For Lead and Copper, 90% of the samples must be below the AL.
- * Treatment Technique(TT): A required process intended to reduce the level of a contaminant in drinking water. For turbidity, 95% of samples must be less than 0.3 NTU
- * Running Annual Average(RAA): Compliance is calculated using the running annual average of samples from designated monitoring locations.

Units:

- *MFL: million fibers per liter
- *pCi/l: picocuries per liter(a measure of radioactivity)
- *ppt: parts per trillion, or nanograms per liter
- *mrem/year: millirems per year(a measure of radiation absorbed by the body)
- *ppm: parts per million, or milligrams per liter(mg/l)
- *ppq: parts per quadrillion, or picograms per liter
- *NTU: Nephelometric Turbidity Units
- *ppb: parts per billion, or micrograms per liter(ug/l)
- *pspm: positive samples per month

Substance	90% Level	Test Sites > Action Level	Date Tested	Highest Level Allowed (AL)	Ideal Goal	Units	Major Source of Contaminant
Copper	0.2	0	08/20/24	AL=1.3	0	ppm	Corrosion of household plumbing systems; erosion of natural deposits; leaching from wood preservatives.
Lead	1	0	08/20/24	AL=15	0	ppb	Corrosion of household plumbing systems; erosion of natural deposits.

Substance	Highest Level Detected	Range	Date Tested	Highest Level Allowed (MCL)	Ideal Goal (MCLG)	Units	Major Source of Contaminant
Antimony	0.41	0.41 - 0.41	11/15/21	6	6	ppb	Discharge from petroleum refineries; fire retardants; ceramics; electronics; solder.
Atrazine	0.340	ND - 0.340	07/31/24	3	3	ppb	Runoff from herbicide used on row crops.
Barium	0.0125	0.0125 - 0.0125	11/15/21	2	2	ppm	Discharge of drilling wastes; discharge from metal refineries; erosion of natural deposits.
Chromium	1.90	1.90 - 1.90	11/15/21	100	100	ppb	Discharge from steel and pulp mills; erosion of natural deposits.
Fluoride	0.46	0.50 - 0.50	10/06/25	4	<4	ppm	Erosion of natural deposits; water additive which promotes strong teeth; discharge from fertilizer and aluminum factories.
Haloacetic Acids (RAA)	5.17		12/30/25	60	0	ppb	By-product of drinking water chlorination. Results are reported as a running annual average of test results.
Selenium	1.30	1.30 - 1.30	11/15/21	50	50	ppb	Discharge from petroleum and metal refineries; erosion of natural deposits; discharge from mines.
Total trihalomethanes (RAA)	14.05		12/30/25	80	0	ppb	By-product of drinking water chlorination. Results are reported as a running annual average of test results.
Turbidity	0.19	100% samples below 0.3	01/01/25	TT	NA	NTU	Soil runoff. Turbidity is a measurement of the clarity of the water.

DEPARTMENTAL REPORTS

UTILITIES:

- Old water plant demolition
- Received 2025 Annual Drinking Water Report- Link is on website

STREETS:

- Snow removal
- Shop clean-up
- Painted new shelving
- Cleaned up all reuseable misc. items from old water plant
- Alley repair

AIRPORT:

- Ordered lights and drivers
- Repaired lights
- Fuel tank repair

LIBRARY:

- See additional document provided

FIRE:

AMBULANCE:

- EMT Courses started for new students

POLICE:

- Attending LET in Pierre

PARKS:

- Spring cleanup Monday, April 13th
- Security camera installed Monday, March 30th
- SSYA park clean-up tentatively set for Saturday, April 18th

FINANCE OFFICE:

- 11 late notices sent
- Initial MS365 governmental migration has begun
- Gutter quotes for CSC and street shop forthcoming
- Scholarship information published; applications are due Friday, April 17th
- Workmen's Compensation audit on Tuesday, March 3rd; suggestions offered on future classifications to assist tracking
- CSC ADA updates almost complete
- Governor granted administrative leave for Good Friday, April 3rd and Easter Monday, April 6
- Preliminary meetings held with SSYA and pool manager Cassie Jelsma
- Golf permits available for \$30

MAYOR:

- Attended SD Municipal League District III meeting March 24th
- Attended USAC – Gavins Point March 31st

OTHER PARTNERS/AGENCIES:

Library Report – March

Tot Time was cancelled for March due to the bathroom construction. Only two Tot Times remain (April & May) for the year. This has been a successful program at the library. However, due to the lack of expected participation next year (we will be down to one “Tot”), the program will probably not be offered in the fall.

Kelly will be attending the Library Director’s retreat in Pierre, March 29-31. Thank you to Tammy Brunken for filling in at the library on the 31st. The Retreat will include sessions on strategic planning, grants and funding, as well as a tour of the State Archives.

Planning continues for the summer. This year’s plans include:

- Mindful Movement weekly sessions with Kenzie West
- Weekly Story Times with activities
- 4th of July week event in the park
- Upper elementary programs (ages 8-10) for geology, dinosaurs/paleontology and archaeology
- Adult programs centered around ancestry and putting together life stories.

More information will be released in the coming weeks. The library welcomes input for dates, times, and program content, and would love some volunteers to help finalize plans and deliver the programs.

Patronage: While the average number of visitors to the library in the first quarter is down significantly from 2025 (81 in 2026 vs 131 in 2025), average attendance is slightly higher than 2023 and 2024. Attendance seems to have halted its decline and has remained steady since December. Considering changes coming to the school next fall, the Board will be working on finding ways to keep the library relevant to the community. This may include changes in hours, and types of programs offered. The library welcomes input into operational changes that would enhance its service to the community.

Kelly Namminga, Librarian

Contractor's Application for Payment

Application No.: 34

Owner: <u>City of Springfield, SD</u>	Engineer's Project No.: <u>15627</u>
Engineer: <u>SPN and Associates</u>	
Contractor: <u>Feimer Construction</u>	
Project: <u>Water Treatment Plant</u>	

Application Date: March 24, 2026

Application Period: From January 18, 2026 to March 21, 2026

1. Original Contract Price		\$ 7,321,476.00
2. Net change by Change Orders		\$ 1,720,103.88
3. Current Contract Price (Line 1 + Line 2)		\$ 9,041,579.88
4.a Total Work Completed		\$ 9,039,885.73
4.b Materials Stored to Date		\$ -
4.c Less Value of Non-conforming Work		
5. Retainage		
a. <u>2%</u> X <u>\$ 8,945,335.73</u> Work & Materials (Milestone 1)		\$ 178,906.71
b. <u>5%</u> X <u>\$ 94,550.00</u> Work & Materials		\$ 4,727.50
c. Total Retainage (Line 5.a + Line 5.b)		\$ 183,634.21
6. Amount eligible to date (Line 4.a + 4.b - 4.c - Line 5.c)		\$ 8,856,251.52
7. Less previous payments (Line 6 from prior application)		\$ 8,784,051.52
8. Amount due this application		\$ 72,200.00
9. Balance to finish, including retainage (Line 3 - Line 6)		\$ 185,328.36

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Approval

Signature: *Nike Feimer* Date: 3/24/26

Recommended by Engineer

By: *Camden Hof, PE*
 Title: Project Engineer
 Date: 3/24/26

Approved by Owner

By: _____
 Title: Mayor
 Date: _____

Approved by Funding Agency

By: _____ Title: _____
 Date: _____

APPLICATION NUMBER: 34

DATE OF ESTIMATE: March 24, 2026

CONTRACTOR:

PROJECT: Water Treatment Plant

PERIOD FROM: January 18, 2026

Feimer Construction

OWNER: City of Springfield, SD

TO: March 21, 2026

PROJECT NUMBER: 15627

INCLUDES CHANGE ORDER: 22

Approximate total amount of payment earned: 98.0%

BID SCHEDULE A:		AS APPROVED TO DATE			INSTALLED THIS PERIOD:		INSTALLED TO DATE:		BALANCE TO INSTALL	
		QUANTITY	UNIT PRICE	APPROVED VALUE	QUANTITY	VALUE	QUANTITY	VALUE	QUANTITY	VALUE
ITEM	DESCRIPTION									
1	Mobilization	1 LS	\$650,000.00	\$650,000.00	LS		100% LS	\$650,000.00	LS	
2	Project Sign	1 EA	\$3,500.00	\$3,500.00	EA		1 EA	\$3,500.00	EA	
3	Miscellaneous Removals (Fences, Walls, Valve Boxes, Manholes, Pipe, Concrete and Related Items)	1 LS	\$10,000.00	\$10,000.00	LS		50% LS	\$5,000.00	50% LS	\$5,000.00
4	Partially Remove Clear Well and Backfill	LS	\$10,000.00		LS		LS		LS	
5	Tree Removal and Disposal	1 LS	\$10,000.00	\$10,000.00	LS		100% LS	\$10,000.00	LS	
6	Remove and Salvage for Owner Chain Linked Fence	- LF	\$18.00		LF		LF		LF	
7	10" Raw Water Pipe	457 LF	\$100.00	\$45,700.00	LF		456 LF	\$45,600.00	1 LF	\$100.00
8	10" Water Pipe	222 LF	\$110.00	\$24,420.00	LF		201 LF	\$22,110.00	21 LF	\$2,310.00
9	8" Water Pipe	44 LF	\$115.00	\$5,060.00	LF		44 LF	\$5,060.00	LF	
10	10" Drain Pipe	74 LF	\$50.00	\$3,700.00	LF		63 LF	\$3,150.00	11 LF	\$550.00
11	8" Drain Pipe	431 LF	\$40.00	\$17,240.00	LF		401 LF	\$16,040.00	30 LF	\$1,200.00
12	4" Drain Pipe	74 LF	\$28.00	\$2,072.00	LF		57 LF	\$1,596.00	17 LF	\$476.00
13	4" Sanitary Service with Wye and Connections to 8" Sewer Main	1 LS	\$1,250.00	\$1,250.00	LS		1 LS	\$1,250.00	LS	
14	Drain Manhole	2 EA	\$5,000.00	\$10,000.00	EA		2 EA	\$10,000.00	EA	
15	Manhole Access Tee	1 EA	\$8,750.00	\$8,750.00	EA		1 EA	\$8,750.00	EA	
16	8" Tee	- EA	\$1,750.00		EA		EA		EA	
17	10" 90° Bend	- EA	\$1,350.00		EA		1 EA	\$1,350.00	-1 EA	-\$1,350.00
18	8" 45° Bend	1 EA	\$850.00	\$850.00	EA		1 EA	\$850.00	EA	
19	10" 22.5° Bend	- EA	\$1,100.00		EA		EA		EA	
20	10" 45° Bend	6 EA	\$1,100.00	\$6,600.00	EA		5 EA	\$5,500.00	1 EA	\$1,100.00
21	10" x 8" Reducer	- EA	\$1,075.00		EA		1 EA	\$1,075.00	-1 EA	-\$1,075.00
22	8" Connection to Water Main	EA	\$1,000.00		EA		1 EA	\$1,000.00	-1 EA	-\$1,000.00
23	36" Storm Sewer	47 LF	\$325.00	\$15,275.00	LF		48 LF	\$15,600.00	-1 LF	-\$325.00
24	48" Storm Sewer	181 LF	\$400.00	\$72,400.00	LF		183 LF	\$73,200.00	-2 LF	-\$800.00
25	Plant Under Floor Drain Piping	1 LS	\$90,000.00	\$90,000.00	LS		100% LS	\$90,000.00	LS	
26	Plant Under Floor Water Piping	1 LS	\$50,000.00	\$50,000.00	LS		100% LS	\$50,000.00	LS	
27	Plant Building with Concrete, Finishes and Related Items	1 LS	\$1,350,000.00							
27a	General Conditions	1 LS	\$116,085.86	\$116,085.86	LS		100% LS	\$116,085.86	LS	
27b	Concrete and Reinforcing	1 LS	\$347,311.56	\$347,311.56	LS		100% LS	\$347,311.56	LS	
27c	Metal Fabrications	1 LS	\$42,706.32	\$42,706.32	LS		100% LS	\$42,706.32	LS	
27d	Doors, Frames and Hardware	1 LS	\$85,548.57	\$85,548.57	LS		100% LS	\$85,548.57	LS	
27e	Overhead Doors	1 LS	\$12,511.56	\$12,511.56	LS		100% LS	\$12,511.56	LS	
27f	Windows	1 LS	\$30,028.39	\$30,028.39	LS		100% LS	\$30,028.39	LS	
27g	Gypsum Board Assemblies	1 LS	\$112,606.20	\$112,606.20	LS		100% LS	\$112,606.20	LS	
27h	Ceramic Tiling	1 LS	\$25,023.12	\$25,023.12	LS		100% LS	\$25,023.12	LS	
27i	Acoustical Panel Ceilings	1 LS	\$7,507.37	\$7,507.37	LS		100% LS	\$7,507.37	LS	
27j	FRP Walls	1 LS	\$52,176.44	\$52,176.44	LS		100% LS	\$52,176.44	LS	
27k	Painting	1 LS	\$11,261.06	\$11,261.06	LS		100% LS	\$11,261.06	LS	
27l	Building Specialties and Signing	1 LS	\$19,088.12	\$19,088.12	LS		100% LS	\$19,088.12	LS	
27m	Casework	1 LS	\$10,959.85	\$10,959.85	LS		100% LS	\$10,959.85	LS	
27n	Building	1 LS	\$477,185.58	\$477,185.58	LS		100% LS	\$477,185.58	LS	

BID SCHEDULE A, CONTINUED:		AS APPROVED TO DATE			INSTALLED THIS PERIOD:		INSTALLED TO DATE:		BALANCE TO INSTALL	
		QUANTITY	UNIT PRICE	APPROVED VALUE	QUANTITY	VALUE	QUANTITY	VALUE	QUANTITY	VALUE
ITEM	DESCRIPTION									
28	Building Plumbing	1 LS	\$275,000.00	\$275,000.00	LS		100% LS	\$275,000.00	LS	
29	Building Electrical	1 LS	\$392,000.00	\$392,000.00	LS		100% LS	\$392,000.00	LS	
30	Automatic Stand-By Generator	1 LS	\$260,000.00	\$260,000.00	LS		100% LS	\$260,000.00	LS	
31	Building HVAC	1 LS	\$500,000.00	\$500,000.00	LS		100% LS	\$500,000.00	LS	
32	Install Assigned Equipment	1 EA	\$100,000.00	\$100,000.00	EA		100% EA	\$100,000.00	EA	
33	Furnish Davit Crane with Wheel Base	1 EA	\$8,750.00	\$8,750.00	EA		1 EA	\$8,750.00	EA	
34	Process Piping, Valves, Fittings, Supports and Related Items	1 LS	\$600,000.00	\$600,000.00	LS		100% LS	\$600,000.00	LS	
35	Chemical Feed Systems	1 LS	\$45,500.00	\$45,500.00	LS		100% LS	\$45,500.00	LS	
36	Concrete Curb and Gutter	815 LF	\$35.00	\$28,525.00	LF		803 LF	\$28,105.00	12 LF	\$420.00
37	6" Concrete Approach Pavement	821 SY	\$115.00	\$94,415.00	SY		716 SY	\$82,340.00	105 SY	\$12,075.00
38	Concrete Fillet Section	34 SY	\$130.00	\$4,420.00	SY		34 SY	\$4,420.00	SY	
39	Site Grading - Fill Material	8,105 CY	\$18.00	\$145,890.00	CY		7,112 CY	\$128,016.00	993 CY	\$17,874.00
40	Site Grading - Cut Material	4,159 CY	\$9.00	\$37,431.00	CY		3,317 CY	\$29,853.00	842 CY	\$7,578.00
41	Gravel Surfacing or Base Course	2,052.1 TN	\$22.50	\$46,171.42	TN		2038.34 TN	\$45,862.65	13.72 TN	\$308.77
42	Asphalt Surfacing	473.0 TN	\$250.00	\$118,250.00	TN		501.93 TN	\$125,482.50	-28.93 TN	-\$7,232.50
43	Topsoil, Seed, Fertilize & Mulch	1 LS	\$25,000.00	\$25,000.00	LS		LS		100% LS	\$25,000.00
44	Intake Screen, Structure, Shroud and Related Items	1 LS	\$231,000.00	\$231,000.00	LS		100% LS	\$231,000.00	LS	
45	Pipeline Concrete Weights and Anchors	1 LS	\$71,280.00	\$71,280.00	LS		1 LS	\$71,280.00	LS	
46	10" Site Piping	LF	\$2,950.00		LF		LF		LF	
47	10" Cross	EA	\$9,500.00		EA		EA		EA	
48	10" Tee	EA	\$9,250.00		EA		EA		EA	
49	10" 90° Bend	EA	\$5,500.00		EA		EA		EA	
50	10" 45° Bend	EA	\$5,500.00		EA		EA		EA	
51	10" 11.25° Bend	EA	\$5,500.00		EA		EA		EA	
52	10" x 12" Reducer	EA	\$5,500.00		EA		EA		EA	
53	Connect to 12" Pipe	EA	\$27,500.00		EA		EA		EA	
54	10" Gate Valve with Box	1 EA	\$17,600.00	\$17,600.00	EA		2 EA	\$35,200.00	-1 EA	-\$17,600.00
55	Raw Water Line into River	168 LF	\$4,495.00	\$755,160.00	LF		168 LF	\$755,160.00	LF	
56	3" Drain Pipe	30 LF	\$50.00	\$1,500.00	LF		27 LF	\$1,350.00	3 LF	\$150.00
57	2" Pipe into the River	181 LF	\$280.00	\$50,680.00	LF		181 LF	\$50,680.00	LF	
58	1" Chemical Feed Pipe into the River	192 LF	\$200.00	\$38,400.00	LF		192 LF	\$38,400.00	LF	
59	Furnish and Install Intake Manhole	1 LS	\$110,000.00	\$110,000.00	LS		100% LS	\$110,000.00	LS	
60	Furnish and Install Intake Pumps	2 EA	\$27,500.00	\$55,000.00	EA		2 EA	\$55,000.00	EA	
61	Chemical Feed System	1 LS	\$30,000.00	\$30,000.00	LS		100% LS	\$30,000.00	LS	
62	Furnish and Install Air Supply System	1 LS	\$35,420.00	\$35,420.00	LS		100% LS	\$35,420.00	LS	
63	Interior Piping, Valves, Fittings and Appurtenances	1 LS	\$90,000.00	\$90,000.00	LS		100% LS	\$90,000.00	LS	
64	Building with Concrete Footings, Floor, Finishes and Related Items	1 LS	\$205,000.00							
64a	General Conditions	1 LS	\$8,974.55	\$8,974.55	LS		100% LS	\$8,974.55	LS	
64b	Concrete and Reinforcing	1 LS	\$34,519.00	\$34,519.00	LS		100% LS	\$34,519.00	LS	
64c	Masonry	1 LS	\$69,917.36	\$69,917.36	LS		100% LS	\$69,917.36	LS	
64d	Rough Carpentry	1 LS	\$29,044.24	\$29,044.24	LS		100% LS	\$29,044.24	LS	
64e	Insulation and Roof Hatch	1 LS	\$5,340.15	\$5,340.15	LS		100% LS	\$5,340.15	LS	
64f	Roof, Flashing and Trim	1 LS	\$57,204.70	\$57,204.70	LS		100% LS	\$57,204.70	LS	
65	6" Concrete Approach Pavement	78 SY	\$115.00	\$8,970.00	SY		71 SY	\$8,165.00	7 SY	\$805.00
66	Building Electrical	1 LS	\$100,000.00	\$100,000.00	LS		100% LS	\$100,000.00	LS	
67	Building HVAC	1 LS	\$52,000.00	\$52,000.00	LS		100% LS	\$52,000.00	LS	

BID SCHEDULE A, CONTINUED:		AS APPROVED TO DATE			INSTALLED THIS PERIOD:		INSTALLED TO DATE:		BALANCE TO INSTALL	
		QUANTITY	UNIT PRICE	APPROVED VALUE	QUANTITY	VALUE	QUANTITY	VALUE	QUANTITY	VALUE
68	Silt Fence	140 LF	\$8.00	\$1,120.00	LF		140 LF	\$1,120.00	LF	
69	Bank Riprap	417 TN	\$100.00	\$41,700.00	TN		905.37 TN	\$90,537.00	-488.37 TN	-\$48,837.00
70	Fabric Filter for Riprap	374 SY	\$10.00	\$3,740.00	SY		729 SY	\$7,290.00	-355 SY	-\$3,550.00
Total for Bid Schedule A				\$6,956,739.42			\$6,963,562.15			-\$6,822.73

EXTRA ITEMS FOR CHANGE ORDER 1

CO1	Deduction for Owner Removed Trees	1 LS	-\$7,000.00	-\$7,000.00	LS		100% LS	-\$7,000.00	LS	
CO2	Deduction for Under Floor Pipe Removed for Clear Well	1 LS	-\$15,000.00	-\$15,000.00	LS		1 LS	-\$15,000.00	LS	
CO3	Deduction for Reduced Building Excavation Due to Clear Well	1 LS	-\$15,000.00	-\$15,000.00	LS		1 LS	-\$15,000.00	LS	
Total Extra Items for CO 1				-\$37,000.00			-\$37,000.00			
Total for Bid Schedule A with CO 1				\$6,919,739.42			\$6,926,562.15			-\$6,822.73

EXTRA ITEMS FOR CHANGE ORDER 2

CO 4	8" Gate Valve	1 EA	\$3,460.00	\$3,460.00	EA		1 EA	\$3,460.00	EA	
CO 5	8" x 10" Tee	1 EA	\$2,640.00	\$2,640.00	EA		1 EA	\$2,640.00	EA	
CO 6	10" Connect to Existing Water Main	4 EA	\$2,125.00	\$8,500.00	EA		2 EA	\$4,250.00	2 EA	\$4,250.00
Total Extra Items for CO 2				\$14,600.00			\$10,350.00			\$4,250.00
Total for Bid Schedule A with CO 2				\$6,934,339.42			\$6,936,912.15			-\$2,572.73

EXTRA ITEMS FOR CHANGE ORDER 3

CO 7	Eliminate Blocks and Install Equipment Pads	1 LS	\$9,920.00	\$9,920.00	LS		1 LS	\$9,920.00	LS	
CO 8	Provide Isolated Door Stoop for Each Walk-in Door	1 LS	\$25,925.00	\$25,925.00	LS		1 LS	\$25,925.00	LS	
CO 9	Substitute 10" PVC for Shallow 10" DIP	1 LS	-\$5,385.00	-\$5,385.00	LS		1 LS	-\$5,385.00	LS	
CO 10	Restrain Intake Pipes in Wet Well	1 LS	\$750.00	\$750.00	LS		1 LS	\$750.00	LS	
CO 11	Change Metal Liner Panel from Flush to Ribbed	1 LS	-\$13,800.00	-\$13,800.00	LS		1 LS	-\$13,800.00	LS	
Total Extra Items for CO 3				\$17,410.00			\$17,410.00			
Total for Bid Schedule A with CO 3				\$6,951,749.42			\$6,954,322.15			-\$2,572.73

EXTRA ITEMS FOR CHANGE ORDER 4

CO 12	Stabilization Rock	500 TN	\$45.00	\$22,500.00	TN		572.86 TN	\$25,778.70	-72.86 TN	-\$3,278.70
Total for Bid Schedule A with CO 4				\$6,974,249.42			\$6,980,100.85			-\$5,851.43

EXTRA ITEMS FOR CHANGE ORDER 5

CO 13	Coating for Building Structural Steel	1 LS	\$11,730.00	\$11,730.00	LS		100% LS	\$11,730.00	LS	
Total for Bid Schedule A with CO 5				\$6,985,979.42			\$6,991,830.85			-\$5,851.43

EXTRA ITEMS FOR CHANGE ORDER 6

CO 14	Deduction for Changes in Room Construction	1 LS	-\$6,906.00	-\$6,906.00	LS		100% LS	-\$6,906.00	LS	
Total for Bid Schedule A with CO 6				\$6,979,073.42			\$6,984,924.85			-\$5,851.43

		AS APPROVED TO DATE			INSTALLED THIS PERIOD:		INSTALLED TO DATE:		BALANCE TO INSTALL			
ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	APPROVED VALUE	QUANTITY	VALUE	QUANTITY	VALUE	QUANTITY	VALUE		
EXTRA ITEMS FOR CHANGE ORDER 7												
CO 15	Modify Plant Lighting	1	LS	\$14,385.00	\$14,385.00	LS		1	LS	\$14,385.00	LS	
CO 16	Bollards at Overhead Doors	4	EA	\$1,000.00	\$4,000.00	EA		4	EA	\$4,000.00	EA	
CO 17	Relocate Propane Tanks	1	LS	\$1,000.00	\$1,000.00	LS		1	LS	\$1,000.00	LS	
Total Extra Items for CO 7				\$19,385.00				\$19,385.00				
Total for Bid Schedule A with CO 7				\$6,998,458.42				\$7,004,309.85				-\$5,851.43

EXTRA ITEMS FOR CHANGE ORDER 8												
CO 18	Modify Intake System	1	LS	\$5,400.00	\$5,400.00	LS		1	LS	\$5,400.00	LS	
Total for Bid Schedule A with CO 8				\$7,003,858.42				\$7,009,709.85				-\$5,851.43

EXTRA ITEMS FOR CHANGE ORDER 10												
CO 19	Erosion Control Blanket	556	SY	\$4.50	\$2,502.00	SY		556	SY	\$2,502.00	SY	
CO 20	Concrete Cable Mat	720	SF	\$38.50	\$27,720.00	SF		720	SF	\$27,720.00	SF	
Total Extra Items for CO 10				\$30,222.00				\$30,222.00				
Total for Bid Schedule A with CO 10				\$7,034,080.42				\$7,039,931.85				-\$5,851.43

EXTRA ITEMS FOR CHANGE ORDER 11													
CO 21	Remove Culvert	99	LF	\$15.00	\$1,485.00	LF		76	LF	\$1,140.00	23	LF	\$345.00
CO 22	Street Excavation	395	CY	\$15.00	\$5,924.58	CY		473	CY	\$7,095.00	-78.0	CY	-\$1,170.42
CO 23	18" RCP Culvert	-	LF	\$88.00		LF		LF			LF		
CO 24	Additional Seed, Fertilize and Mulch	574	SY	\$3.00	\$1,721.00	SY		SY			574	SY	\$1,721.00
CO 25	Cost for Additional Street Work	1	LS	\$16,500.00	\$16,500.00	LS		1	LS	\$16,500.00	LS		
Total Extra Items for CO 11				\$25,630.58				\$24,735.00				\$895.58	
Total for Bid Schedule A with CO 11				\$7,059,711.00				\$7,064,666.85				-\$4,955.85	

EXTRA ITEMS FOR CHANGE ORDER 12												
CO 26	Furnish VFD's in Intake Building	1	LS	\$20,303.15	\$20,303.15	LS		1	LS	\$20,303.15	LS	
CO 27	Furnish and Install Control Panel and Integration in Intake Building	1	LS	\$25,144.41	\$25,144.41	LS		1	LS	\$25,144.41	LS	
CO 28	Integration of Communication from Intake Building in Main Control Panel	1	LS	\$8,405.44	\$8,405.44	LS		1	LS	\$8,405.44	LS	
Total Extra Items for CO 12				\$53,853.00				\$53,853.00				
Total for Bid Schedule A with CO 12				\$7,113,564.00				\$7,118,519.85				-\$4,955.85

EXTRA ITEMS FOR CHANGE ORDER 13												
CO 29	Revise Gas Scales with Digital Output and Connect to SCADA	1	LS	\$9,250.00	\$9,250.00	LS		1	LS	\$9,250.00	LS	
Total for Bid Schedule A with CO 13				\$7,122,814.00				\$7,127,769.85				-\$4,955.85

EXTRA ITEMS FOR CHANGE ORDER 14												
CO 30	Furnish Valve Operator	1	LS	\$2,950.00	\$2,950.00	LS		1	LS	\$2,950.00	LS	
Total for Bid Schedule A with CO 14				\$7,125,764.00				\$7,130,719.85				-\$4,955.85

		AS APPROVED TO DATE			INSTALLED THIS PERIOD:		INSTALLED TO DATE:		BALANCE TO INSTALL	
ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	APPROVED VALUE	QUANTITY	VALUE	QUANTITY	VALUE	QUANTITY	VALUE
EXTRA ITEMS FOR CHANGE ORDER 15										
CO 31	Upgrade Cable Mat for High Velocity	1 LS	\$3,500.00	\$3,500.00	LS		1 LS	\$3,500.00	LS	
Total for Bid Schedule A with CO 15				\$7,129,264.00			\$7,134,219.85			-\$4,955.85

EXTRA ITEMS FOR CHANGE ORDER 16

CO 32	10" x 6" Tee	2 EA	\$1,000.00	\$2,000.00	EA		2 EA	\$2,000.00	EA	
CO 33	6" Gate Valve w/ Box	2 EA	\$2,000.00	\$4,000.00	EA		2 EA	\$4,000.00	EA	
CO 34	Connect to 6" Water Main	1 EA	\$1,200.00	\$1,200.00	EA		1 EA	\$1,200.00	EA	
CO 35	6" 90° Bend	1 EA	\$500.00	\$500.00	EA		1 EA	\$500.00	EA	
CO 36	6" 45° Bend	2 EA	\$500.00	\$1,000.00	EA		EA		2 EA	\$1,000.00
CO 37	6" Water Main	100 LF	\$60.00	\$6,000.00	LF		105 LF	\$6,300.00	-5 LF	-\$300.00
CO 38	Flushing Assembly	1 EA	\$5,000.00	\$5,000.00	EA		1 EA	\$5,000.00	EA	
Total Extra Items for CO 16				\$19,700.00			\$19,000.00			\$700.00

EXTRA ITEMS FOR CHANGE ORDER 17

CO 39	Concrete Flume	60 SY	\$180.00	\$10,800.00	SY		60 SY	\$10,800.00	SY	
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EXTRA ITEMS FOR CHANGE ORDER 19

CO 40	Demolish Old Water Plant and Related Items	1 LS	\$80,000.00	\$80,000.00	95% LS	\$76,000.00	95% LS	\$76,000.00	5% LS	\$4,000.00
Total for Bid Schedule A with CO 19				\$7,239,764.00		\$76,000.00		\$7,240,019.85		-\$255.85

EXTRA ITEMS FOR CHANGE ORDER 20

CO 41	Downspout Drain	1 LS	\$15,475.00	\$15,475.00	LS		1 LS	\$15,475.00	LS	
Total for Bid Schedule A with CO 20				\$7,255,239.00		\$76,000.00		\$7,255,494.85		-\$255.85

EXTRA ITEMS FOR CHANGE ORDER 21

CO 42	Guardrail on Clear Well Top	72 LF	\$125.00	\$9,000.00	LF		LF		72 LF	\$9,000.00
CO 43	Remove Soil from a Portion of the Clear Well	1 LS	\$1,000.00	\$1,000.00	LS		LS		1 LS	\$1,000.00
CO 44	Modular Block Retaining Wall - 3 Courses	30 EA	\$350.00	\$10,500.00	EA		53 EA	\$18,550.00	-23 EA	-\$8,050.00
Total Extra Items for CO 21				\$20,500.00			\$18,550.00			\$1,950.00
Total for Bid Schedule A with CO 21				\$7,275,739.00		\$76,000.00		\$7,274,044.85		\$1,694.15

Change Order Number One (Assignment of Equipment Contract)

Pay Schedule A										
ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	APPROVED VALUE	INSTALLED THIS PERIOD:		INSTALLED TO DATE:		BALANCE TO INSTALL	
					QUANTITY	VALUE	QUANTITY	VALUE	QUANTITY	VALUE
1	Taxes, Bonding and Related Costs	1 LS	\$122,789.500	\$122,789.50	LS		100% LS	\$122,789.50	LS	
2	Delivery (70% Procurement Equipment)	1 LS	\$1,066,520.000	\$1,066,520.00	LS		100% LS	\$1,066,520.00	LS	
3	Commissioning (10% Procurement Equipment)	1 LS	\$152,360.000	\$152,360.00	LS		1 LS	\$152,360.00	LS	
4	On-Site Training and Commissioning	1 LS	\$55,820.000	\$55,820.00	LS		1 LS	\$55,820.00	LS	
5	Annual Service Contract	1 LS	\$16,500.000	\$16,500.00	LS		1 LS	\$16,500.00	LS	
Total Pay Schedule A				\$1,413,989.50				\$1,413,989.50		
Procurement Change Order 2										
PCO1	Shop Drawings (20% Items CO1-CO5)	1 LS	\$21,575.050	\$21,575.05	LS		100% LS	\$21,575.05	LS	
PCO2	Delivery (70% Items CO1-CO5)	1 LS	\$75,512.670	\$75,512.67	LS		100% LS	\$75,512.67	LS	
PCO3	Commissioning (10% Items CO1-CO5)	1 LS	\$10,787.520	\$10,787.52	LS		1 LS	\$10,787.52	- LS	
Total Extra Items for CO 2				\$107,875.24				\$107,875.24		
Total for Procurement Pay Schedule A with CO 2				\$1,521,864.74				\$1,521,864.74		
Pay Schedule B										
ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	APPROVED VALUE	INSTALLED THIS PERIOD:		INSTALLED TO DATE:		BALANCE TO INSTALL	
					QUANTITY	VALUE	QUANTITY	VALUE	QUANTITY	VALUE
B 1	Shop Drawings (20% Items B1-B12)	1 LS	\$48,795.230	\$48,795.23	LS		100% LS	\$48,795.23	LS	
B 2	Delivery (70% Items B1-B12)	1 LS	\$170,783.300	\$170,783.30	LS		100% LS	\$170,783.30	LS	
B 3	Commissioning (10% Items B1-B12)	1 LS	\$24,397.610	\$24,397.61	LS		1 LS	\$24,397.61	LS	
Total Pay Schedule B				\$243,976.14				\$243,976.14		
Total for Procurement Pay Schedule A and B				\$1,765,840.88				\$1,765,840.88		
Total for Bid Schedule A and Procurement Schedules				\$9,041,579.88		\$76,000.00		\$9,039,885.73		\$1,694.15




Section III –Employee Classifications

**City of Springfield
Springfield, SD 57062**



Section III –Employee Classifications

- PP3.0** Employee Classifications
- PP3.1** Full-Time Employee (Benefit Eligible)
- PP3.2** Part-Time Employee (Benefit Eligible)
- PP3.3** Part-Time Employee (Not Benefit Eligible)
- PP3.4** Temporary or Seasonal Employee

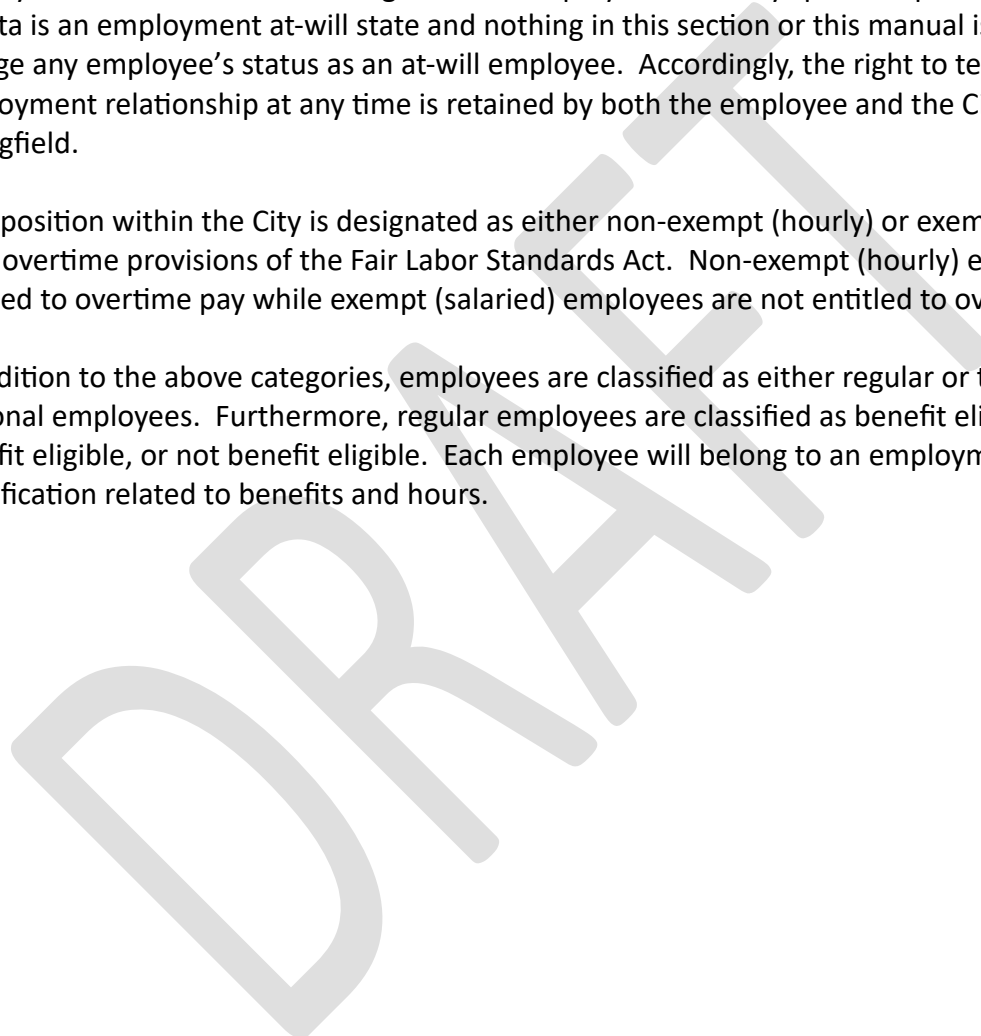
	POLICY PP3.0 Employee Classifications	
Issue Date:	Updated:	Section: Personnel


Employee Classifications

Employment classifications do not guarantee employment for any specified period as South Dakota is an employment at-will state and nothing in this section or this manual is intended to change any employee’s status as an at-will employee. Accordingly, the right to terminate the employment relationship at any time is retained by both the employee and the City of Springfield.

Each position within the City is designated as either non-exempt (hourly) or exempt (salaried) from overtime provisions of the Fair Labor Standards Act. Non-exempt (hourly) employees are entitled to overtime pay while exempt (salaried) employees are not entitled to overtime pay.

In addition to the above categories, employees are classified as either regular or temporary/seasonal employees. Furthermore, regular employees are classified as benefit eligible, partial benefit eligible, or not benefit eligible. Each employee will belong to an employment classification related to benefits and hours.



	POLICY PP3.1 Full-Time Employee (Benefit-Eligible)	
Issue Date:	Updated:	Section: Personnel


Full-Time Employee (Benefit Eligible)

An employee who is employed by the City and works a predetermined schedule of at least 40 hours per week on a regular basis. Full-time, benefit-eligible employees must complete an employee-in-training period.

Benefits:

- Vacation Leave** Full benefit
- Sick Leave** Full benefit
- Holiday Pay** Full benefit
- Health Insurance** Full benefit
- Life Insurance** Full benefit
- Dental Insurance** Full benefit
- Vision Insurance** Employee paid
- Personal Emergency** Full benefit
- SD Retirement** Participating
- FICA** Participating
- Unemployment** Provided
- Workers' Comp** Provided
- SDRS Supplemental Retirement**
 - Traditional 457(b) -Eligible
 - Roth 457(b) -Eligible



	POLICY PP3.2 Part-Time Employee (Benefit Eligible)	
Issue Date:	Updated:	Section: Personnel

Part-Time Employee (Benefit Eligible)

A part-time, benefit-eligible employee is an employee who is hired by the City to work at least 20 hours per week but fewer than 40 hours per week on a regular, ongoing basis.

Part-time, benefit-eligible employees are classified according to their regularly scheduled weekly hours as follows:

- 20-Hour Part-Time Employee: An employee who is regularly scheduled to work 20 hours per week.
- 30-Hour Part-Time Employee: An employee who is regularly scheduled to work 30 hours per week.

Part-time, benefit-eligible employees receive prorated benefits based on their assigned part-time hour classification (20-hour or 30-hour status). The City contributes a portion of the benefit cost corresponding to the employee’s classification, and the employee is responsible for paying the remaining portion through payroll deductions.

Part-time, benefit eligible employees must complete an employee-in-training period.

Benefits:

Vacation Leave	Prorated benefit based on part-time hour classification
Sick Leave	Prorated benefit based on part-time hour classification
Holiday Pay	Prorated benefit based on part-time hour classification if holiday falls on a regularly scheduled workday
Health Insurance	Prorated benefit based on part-time hour classification
Life Insurance	Prorated benefit based on part-time hour classification
Dental Insurance	Prorated benefit based on part-time hour classification
Vision Insurance	Employee paid

City of Springfield is an equal opportunity employer and provider.
 605 8th St- PO Box 446 – Springfield SD 57062 – (605) 369-2309 – (605) 369-2019 (F)



Personal Emergency Leave Prorated benefit based on part-time hour classification

SD Retirement Participating

FICA Participating

Unemployment Provided


Workers' Comp Provided

SDRS Supplemental Retirement

- Traditional 457(b) -Eligible
- Roth 457(b) -Eligible

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	POLICY PP3.3 Part-Time Employee (Not Benefit Eligible)	
Issue Date:	Updated:	Section: Personnel


Part-Time Employee (Not Benefit Eligible)

An employee who is employed by the City to work fewer than 20 hours per week. Part-time, not benefit eligible employees must complete an employee-in-training period.

Benefits: No other benefits, other than those provided by statute

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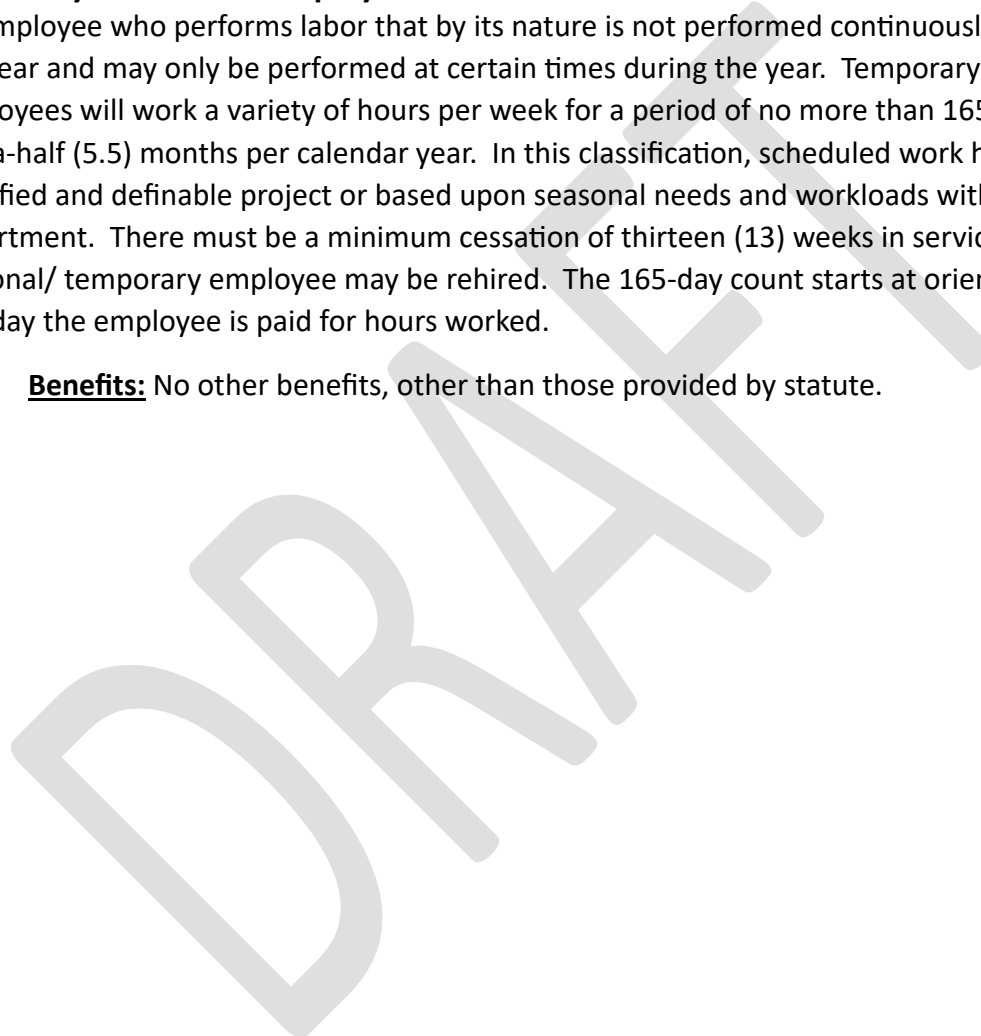


	POLICY PP3.4 Temporary or Seasonal Employee	
Issue Date:	Updated:	Section: Personnel

Temporary or Seasonal Employee

An employee who performs labor that by its nature is not performed continuously throughout the year and may only be performed at certain times during the year. Temporary or seasonal employees will work a variety of hours per week for a period of no more than 165 days or five-and-a-half (5.5) months per calendar year. In this classification, scheduled work hours are for a specified and definable project or based upon seasonal needs and workloads within the department. There must be a minimum cessation of thirteen (13) weeks in service before a seasonal/ temporary employee may be rehired. The 165-day count starts at orientation; the first day the employee is paid for hours worked.

Benefits: No other benefits, other than those provided by statute.



**RESOLUTION #2026-01
RESOLUTION ADOPTING THE
2027 AIRPORT CAPITOL IMPROVEMENT PROGRAM**

City of Springfield, South Dakota

Moved by _____ and seconded by _____ that the following resolution be adopted:

WHEREAS, as a condition of receiving Federal Aviation Administration (FAA) airport grant aid for the Springfield Municipal Airport, the following provisions must be met:

1. Adoption of an Approved FY 2027 Airport Capital Improvement Program.
2. Certification that the local match will be available if an airport grant is awarded
3. Authorization to submit the proposed projects for Federal or State Grants as indicated; and

WHEREAS, the FY 2027 Airport Capital Improvement Program is attached listing projects deemed to be in the best interests to the Springfield Municipal Airport.

NOW, THEREFORE, BE IT RESOLVED that the Springfield City Council:

1. Authorizes the submittal of the attached FY 2027 Airport Capital Improvement Program for the Springfield Municipal Airport for possible State and Federal Aviation Administration Grants, authorizes the Mayor and/or the City Administrator to sign and submit required grant documents and to execute grant related documents and agreements and certifies that the local match will be available for the projects if a grant is awarded.

Passed and approved this 2nd day of April 2026.

CITY OF SPRINGFIELD, SOUTH DAKOTA

Scott Kostal, Mayor

ATTEST:

Amanda Larson, Finance Officer



**WORKERS' COMPENSATION
2026 COVERAGE**

**Airport Advisory
Board**

Don Irish
Lawrence Namminga
Ron Hornstra

**City Planning
Commission**

Leonard Magee
Paula Renner

**Evelyn Lang
Library Board**

Carolyn Kastein
Connie Miller
Kelsey Irish
Renee Peters
Tammy Brunken

Fair Housing Board

Mike Lee
Paula Renner

**Forward
Springfield**

Candace Grassel
David Ludens

**Revolving Loan
Review Board**

Gene Ludens
Gregg Schelske
Larry Palsma
Leonard Magee

**Scholarship
Committee**

Amy Tolsma
Gene Ludens
Paula Renner

**Springfield
Housing &
Redevelopment**

Becky Fryda
Heather Branton
Judy Ludens
Kathy Coleman

**Volunteer Fire
Department**

Billy Minder
Brett Romkema
Bruce Waage
Casey Luke
Chance Jelsma
Charlie Faenrich
Chris Jelsma
Cody Peterson

**Volunteer Fire
Department**

Dan Jelsma
Dane Boeckman
Dustin May
Gary Sedlacek
Gene Rygaard
Joe Pruss
Justin Jelsma

**Volunteer Fire
Department**

Landon Nagel
Les Jelsma
Marshall Kniffen
Madison Holland
Michael Ludens
Nolan Carson
Sam Knoll

**Volunteer Fire
Department**

Shannon Defries
Steve Reynolds
Tim Mesman
Todd Hughes
Travis Berndt
Wade Adler
Wyatt Luke

March 11, 2026

Scott Kostal, Mayor
City of Springfield
PO Box 446
Springfield SD 57062-0446

RE: Engineering Services
2026 RTP Trail Improvements

Dear Mayor Kostal:

The following will serve as a Letter of Agreement between the City of Springfield, hereinafter referred to as Client, and Schmucker, Paul, Nohr & Associates, hereinafter referred to as SPN, for the preparation of plans and specifications for the trail improvements and all related appurtenances identified in Exhibit "A", hereinafter referred to as the Project.

Scope of Work: SPN will perform professional engineering services, serve as the Client's professional engineering representative and provide professional engineering consultation and advice as directed (verbally or in writing) by the Mayor or other designated representative in connection with the Project. Specifically, the Scope of Work to be completed is as follows:

Design Phase

1. SPN will complete the preparation of plans and specifications for the materials and quality of construction for the proposed trail improvements including full depth asphalt repair, sand seal, and all related appurtenances.
2. Said plans and specifications will be submitted to the City of Springfield for review and approval.
3. SPN will prepare construction estimates prior to final approval of the plans and specifications.

Bidding/Negotiation Phase

1. SPN will assist the City in obtaining bids or negotiating bid proposals for not more than one prime contract for construction, materials, equipment and services. The services shall include, but not be limited to: a) distributing plans and specifications and bidding documents to prospective bidders; b) maintaining a record of prospective bidders to whom bidding documents have been issued; and c) receiving bids, preparing tabulation of bids and assisting City in analyzing bids and proposals.
2. SPN will assist the City with the assembly and execution of the Construction Contract Documents as requested by the City.

Construction Phase

1. During the Construction Phase of the Project, SPN will:
 - a. Act as the Client's representative with duties and responsibilities and limitations of authority as described in the General Conditions to the Construction Contract. SPN will issue the Client's authorized instructions to the Contractor(s) and have the authority to act on behalf of the Client to the extent provided in the Construction Contract Documents except as otherwise agreed upon in writing between the Client and SPN.
 - b. Coordinate and conduct a pre-construction conference prior to commencement of Work at the Site.
 - c. Establish and provide, as appropriate, baselines, benchmarks and general staking for the location of the Work that, in SPN's judgment, are necessary to enable Contractor to proceed.
 - d. Review and approve or take other appropriate action with respect to Shop Drawings, samples, and other required Contractor submittals, but only for conformance with the Drawings and the Specifications.
 - e. Provide an on-site representative to assist in observing progress and quality of the Work. The on-site representative may provide full-time representation or may provide representation to a lesser degree depending on the work that is occurring. The on-site representative's observations of the Work, including field tests of installed materials and equipment, shall endeavor to provide further protection for Client against defects and deficiencies in the Work.
 - f. Make periodic visits to the Project site at intervals appropriate to the various stages of the construction, as SPN deems necessary, to observe the progress and quality of the construction work and to determine, in general, if the results of the construction work are in accordance with the Drawings and the Specifications. Such visits and observations by SPN are not intended to be exhaustive or to extend to every aspect of Contractor's work in progress or to involve detailed inspections of Contractor's work in progress beyond the responsibilities specifically assigned to SPN in this Agreement and the Construction Contract Documents, but rather are to be limited to spot checking, selective sampling, and similar methods of general observation of the Work based on SPN's exercise of professional judgment as assisted by the on-site representative. The purpose of SPN's visits to the site will be to enable SPN to better carry out the duties and responsibilities assigned to and undertaken by SPN during the Construction Phase and, in addition, by exercise of SPN's efforts as an experienced and qualified design professional, to provide

the Client a greater degree of confidence that the completed work of Contractor(s) will conform generally to the Contract Documents and that the integrity of the design concept as reflected in the Contract Documents has been implemented and preserved by the Contractor(s).

- g. Not, during such periodic visits or as a result of observations of Contractor(s)' work in progress, supervise, direct or have control over Contractor(s)' work nor shall SPN have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor(s), for safety precautions or programs incident to the work of the Contractor(s) or for any failure of Contractor(s) to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor(s) furnishing and performing their work. Accordingly, SPN shall neither guarantee the performance of the construction contracts by Contractor(s) nor assume responsibility for Contractor(s)' failure to furnish and perform their work in accordance with the Contract Documents.
- h. Review the Contractor's request(s) for payment, and based upon our on-site observations and analysis, as an experienced and qualified design professional, SPN shall: a) advise the Client as to SPN's opinion of the extent of the work completed in accordance with the terms of the Construction Contract as of the date of the Contractor's payment request; b) issue, for processing by the Client, an application for payment in the amount owed to the Contractor; c) not be deemed to have represented by the issuance of the application for payment that observations made by SPN to check the quality or quantity of Contractor's work as it is performed and furnished have been exhaustive, extended to every aspect of Contractor's work in progress, or involved detailed inspections of the work beyond the responsibilities specifically assigned to SPN in this Agreement and the Contract Documents; and d) not be deemed to have represented by the issuance of the application for payment that SPN has made any investigation to determine the uses made by the Contractor of sums paid to the Contractor.
- i. Act as initial interpreter of the requirements of the Contract Documents and judge of acceptability of the work and make decisions and recommendations to the Client on all claims relating to the execution and progress of the construction work. SPN's decisions in matters relating to SPN's design shall be final. SPN shall not be held liable for the results of any such interpretations or decisions rendered in good faith.
- j. On the basis of observations during visits to the Project sites, notify the Client of permanent work which: 1) is defective or does not conform to the result required in the Construction Contract; 2) will not produce a completed Project that will conform to the Contract Documents; or 3) will prejudice the integrity of the design concept of the completed Project. SPN will prepare a written report describing any apparent non-conforming or defective permanent work and make recommendations to the Client for its correction and, if necessary, rejection.
- k. Recommend and prepare Change Orders and Work Change directives as required for the Client's approval.
- l. Have, as the Client's representative, authority to require special inspections or testing of the work, and shall receive and review all certificates of inspections, testing and approvals required by laws, rules, regulations, ordinances, codes, orders or the Contract Documents. Said review will be for the purpose of determining generally that their content complies with the requirement of, and the results certified indicate compliance with, the Contract Documents. SPN shall be entitled to rely on the results of such tests.

- m. Conduct an inspection to determine if the work is substantially complete and a final inspection to determine if the completed work is acceptable so that SPN may recommend, in writing, final payment to Contractor(s) and may give written notice to Client and Contractor(s) that work is acceptable (subject to any conditions therein expressed), but any such recommendation and notice will be subject to the limitations expressed in this Agreement.
- n. Not be responsible for the acts of or defects or omissions in the work of the Contractor(s), or any subcontractor or supplier employees, or that of any other persons (except SPN's own employees and agents) or entities responsible for performing any of the work result as contained in the Construction Contract. Nothing contained in the paragraphs describing Construction Phase services shall be construed to release SPN from liability for failure to properly perform duties and responsibilities assumed and undertaken by SPN in this Agreement.
- o. Conduct a construction progress review related to the Contractor's date of completion; receive written guarantee and related data assembled by the Contractor; and issue to the Client an Application for Final Payment.

SPN intends to render the services under this Agreement in accordance with generally accepted professional practices for the intended use of the Project and makes no warranty either expressed or implied.

Specifically excluded from this Letter of Agreement is obtaining easements that may be required. If it becomes necessary for SPN to perform work pertaining to obtaining easements, an amendment to this Letter of Agreement will be negotiated at that time. Authorization by the Client will be obtained prior to beginning any such work.

The duties and responsibilities of SPN may be amended and supplemented by an amendment to this Agreement.

Compensation: By authorizing SPN to proceed with the Project, the City agrees to compensate SPN for the services provided on the following:

1. The amount of compensation for the services as described in the **Design Phase** of the Scope of Work shall be a lump sum fee of **\$7,000**.
2. The amount of compensation for the services as described in the **Bidding Phase** of the Scope of Work shall be a lump sum fee of **\$4,000**.
3. Because SPN and the City of Springfield recognize the difficulty of estimating the required man-hours for the services described in the **Construction Phase** Scope of Work, it is hereby agreed and understood that a "fixed lump sum fee" has not been established for the work to be performed. The compensation for services described in the **Construction Phase** of the Scope of Work shall be on the basis of the hourly rates plus reimbursable expenses in place at the time the work is completed. For purposes of establishing a project budget, an amount of **\$12,000** has been estimated based on an estimated **7** days of construction.

Client's Responsibilities: The Mayor shall be designated as the person authorized to act as the Client's representative. Any other individual who is designated to act as the Client's representative shall be identified in writing. The Client's representative shall receive and examine documents submitted by SPN, interpret and define the Client's policies and render decisions and authorizations in writing promptly to prevent unreasonable delay in the progress of SPN's services.

The Client shall in a timely manner provide to SPN all of the Client's requirements for the completion of the work tasks comprising the Project including, but not limited to, special criteria related to the Project and full information as to Project objectives and constraints (such as space, capacity and performance requirements, flexibility and expandability, and any budgetary limitations).

The Client shall be responsible for the preparation and submittal of applications and supporting documents for private or governmental grants, loans or advances in connection with the Project.

The Client shall be responsible for the preparation or review of environmental assessments and impact statements; the review and evaluation of the effect on the design requirements of the Project of any such statements and documents prepared by others; and for all assistance in obtaining approvals of authorities having jurisdiction over the anticipated environmental impact of the Project.

The Client shall furnish to SPN all existing studies, reports, maps and other available data pertinent to the Project.

The Client shall furnish or obtain permits and approvals from all governmental authorities having jurisdiction over this Project and from others as may be necessary for completion of the Project.

The Client shall compensate SPN for services rendered under this Agreement.

Site Access: The Client shall obtain all ownership of property or easements, rights-of-way and permits as may be necessary and/or shall guarantee full and free access for SPN to enter upon all public and private property required for the performance of SPN's services under this Agreement. SPN will take precautions to minimize damage due to these activities. The Client shall be responsible for any damage that may be caused and costs of restoration.

Dispute Resolution: Should litigation or arbitration occur between the two parties relating to the provisions of this Agreement, all litigation or arbitration expenses, collection expenses, witness fees and court costs incurred by the prevailing party shall be paid by the non-prevailing party to the prevailing party.

Billings & Payments: Invoices for the services of SPN shall be submitted, at SPN's option, either upon completion of such services or on a monthly basis. Invoices shall be due and owing within thirty (30) days of the invoice date. Past due amounts owed shall include a monthly service charge of 1.5% on the then unpaid balance. In the event any portion or all of an account remains unpaid ninety (90) days after billing, the Client shall pay all costs of collection, including reasonable attorney's fees.

Indemnification: To the fullest extent permitted by law, the Client shall indemnify and hold harmless SPN, SPN's officers, directors, partners and employees and SPN's Consultants from and against any and all costs, losses and damages (including but not limited to all fees and charges of engineers, architects, attorneys and other professionals, and all court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of the Client or

the Client's officers, directors, partners, employees and the Client's Consultants in the performance and furnishing of SPN's services under this Agreement.

Certifications: SPN shall not be required to execute any document that would result in its certifying, guaranteeing or warranting the existence of conditions whose existence that SPN cannot ascertain.

Limitation of Liability: The Client and SPN have discussed their risks, rewards and benefits of the Project and SPN's fees for services to be performed. The risks have been allocated such that the Client agrees that, to the fullest extent permitted by law, SPN's total liability to the Client and to any other individual or entity claiming by, through or under the Client any cost, loss or damages caused wholly or in part due to SPN's professional negligent acts, errors or omissions, such that the total aggregate liability of SPN to those named shall not exceed Five Hundred Thousand Dollars (\$500,000) or SPN's total fee for services rendered on this Project, whichever is greater.

General Conditions: Neither party shall hold the other responsible for damages or delays in performance caused by acts of God, strikes, lockouts, accidents or other events beyond the control of the other or the other's employees and agents.

In the event any provisions of this Agreement shall be held to be invalid and unenforceable, the remaining provisions shall be valid and binding upon the parties. One or more waivers by either party of any provision, term, condition or covenant shall not be construed by the other party as a waiver of a subsequent breach of the same by the other party.

Termination of Services: If the Client fails to make payments due SPN within the thirty (30) day period set forth above, SPN may, after giving seven days written notice to the Client, and without waiving any claim or right against the Client and without liability whatsoever to the Client, suspend or terminate services under this Letter of Agreement.

This Letter of Agreement may be terminated for any reason by either party by seven days written notice. If this Agreement is terminated, SPN shall be paid for services performed to the termination notice date including Reimbursable Expenses.

Ownership of Documents: All studies, reports, and other work products of SPN for this Project are instruments of service for the Project only and shall remain the property of SPN whether the Project is completed or not. The Client may make and retain copies for information and reference in connection with the use and occupancy of the Project by the Client and others.

However, such documents are not intended or represented to be suitable for reuse by the Client or others on extensions of the Project or on any other project. Any such use without written verification or adaptation by SPN, for the specific purpose intended, will be at the Client's sole risk and without liability or legal exposure to SPN and the Client shall indemnify and hold harmless SPN and their consultants and each of their officers, agents and employees from any and all liability claims, losses, damage and expenses, including attorney's fees, arising out of or resulting therefrom.

Opinions of Probable Cost: SPN's opinions of probable Total Project Costs and Construction Cost provided for herein are to be made on the basis of SPN's experience and qualifications and represent SPN's best judgment as an experienced and qualified professional engineer, familiar with the construction industry. However, since SPN has no control over the cost of labor, materials, equipment or services furnished by others, or over the Contractor(s)' methods of

determining prices, or over competitive bidding or market conditions, SPN cannot and does not guarantee that proposals, bids or actual Total Project or Construction Costs will not vary from opinions of probable cost prepared by SPN.

Acceptance/Notice to Proceed: By signing this Letter of Agreement the Client accepts the terms and conditions as set forth herein and hereby authorizes SPN to proceed with the performance of the services as set forth herein effective the date of this letter.

CITY of SPRINGFIELD
SPRINGFIELD, SOUTH DAKOTA

SCHMUCKER, PAUL, NOHR
and ASSOCIATES, INC.

By: _____

By:  _____

Title: _____

Title: Associate/Project Manager

ATTEST:

By: _____


Title: Finance Officer

Springfield, SD

Trail Improvements

Exhibit "A"

Legend

 Existing Asphalt Trail




Google Earth



Swimming Pool Policy Manual

**City of Springfield
Springfield, SD 57062**

	POLICY SP1.1 Welcome	
Issue Date:	Updated:	Section: Swimming Pool

Welcome


It is with pleasure that we welcome you to the City of Springfield (City). Your new position with the City is one of which you can be proud.

To our customers and others in the community with whom you will have contact as an employee, *you* represent the City. The extent to which the City is considered friendly, knowledgeable, efficient, reliable and trustworthy will be measured by how others see these qualities in you. We hope you will use your talents in ways that stimulate the citizen and customer relations. If, during your employment, you find a way to improve the City’s operations/ services or save the City unnecessary expenses, the City welcomes your ideas.

This handbook outlines the policies and procedures of the City of Springfield Swimming Pool. It is intended to familiarize all employees with their responsibilities and expectations. The contents of this manual are subject to change, and employees will be notified of any revisions prior to implementation.

All employees are expected to read, understand, and follow the policies in this manual. Questions or suggestions regarding these policies should be directed at the Pool Manager(s) or the Finance Office. Our goal is to provide a safe and enjoyable experience for patrons through professional conduct and consistent supervision.



	POLICY SP1.2 Mission & Core Values	
Issue Date:	Updated:	Section: Swimming Pool

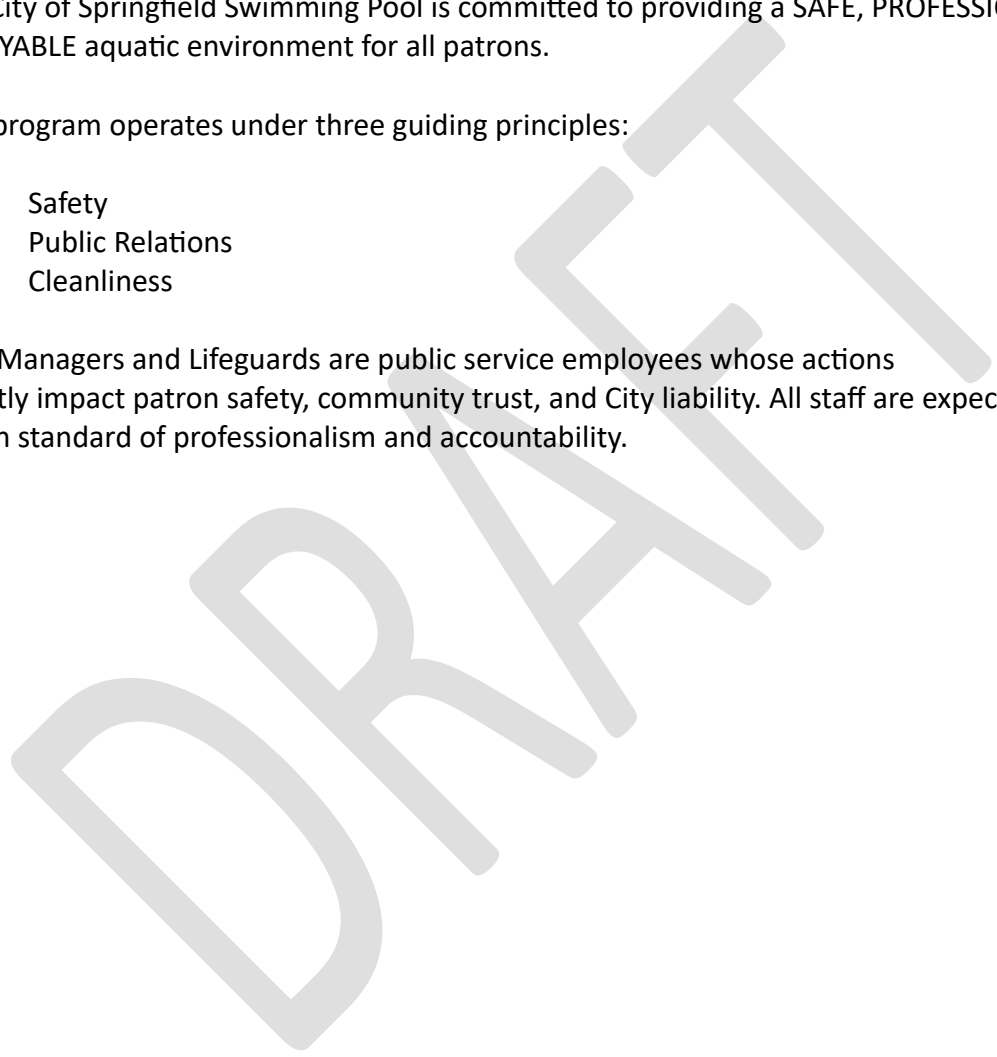
Mission & Core Values

The City of Springfield Swimming Pool is committed to providing a SAFE, PROFESSIONAL, and ENJOYABLE aquatic environment for all patrons.

This program operates under three guiding principles:

- Safety
- Public Relations
- Cleanliness

Pool Managers and Lifeguards are public service employees whose actions directly impact patron safety, community trust, and City liability. All staff are expected to uphold a high standard of professionalism and accountability.



	POLICY SP1.3 Roles & Responsibilities	
Issue Date:	Updated:	Section: Swimming Pool

Roles & Responsibilities

Pool Manager(s)

Pool Manager(s) are responsible for:

- Planning, directing, and supervising daily pool operations.
- Supervising and scheduling staff.
- Check chemical balance of water.
- Coordinating with Common Council, Finance Office, Parks and Summer Rec Committee.
- Ensuring compliance with safety, staffing, and operational policies.

Lifeguards

Lifeguards are responsible for:

- Constant, attentive supervision of all swimmers.
- Preventing accidents through proactive rule enforcement.
- Responding immediately and appropriately to emergencies.
- Understanding that lack of supervision is grounds for termination.

Optional Additions

Lifeguard Certification Agreement

- To ensure adequate staffing of certified lifeguards at the City’s public pool, the City may pay for required lifeguard certification and recertification expenses, including CPR and other certifications as deemed necessary by the City.
- In exchange for the City-funded certification, the employee is required to enter into a signed agreement to work as a lifeguard at the City’s public pool. The agreement applies for the duration that the certification remains valid, up to two (2) years, provided the pool remains open for operation and the employee continues to meet eligibility requirements.

Private Swimming Lessons

- Only staff members currently certified as Water Safety Instructors (WSI) may offer private swimming lessons.
- A signed liability waiver completed by the patron’s parent or legal guardian must be on file prior to the start of any private lesson.

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- Private swimming lessons may be provided only while the employee is off duty.
- The City shall not compensate employees for time spent providing private swimming lessons.
- All lesson payments shall be made directly by the patron(s) receiving instruction.
- The lesson fee shall be determined at the discretion of the instructor.
- Private lessons must not interfere with scheduled work hours, assigned duties, or facility operations.
- City equipment or facilities may be used for private lessons only in accordance with departmental policies and approval requirements.

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	POLICY SP1.4 Admission & Facility Use	
Issue Date:	Updated:	Section: Swimming Pool

Admission & Facility Use

- Pool hours and admission rates are set each season.
 - Pool hours of operation, admission fees and facility rules must be clearly and visibly posted on the pool house counter area and exterior wall of the facility.
- A daily admission log must be maintained.
- Passes must be paid in full before use.
- Encourage patrons to place personal items in designated baskets for safekeeping.
 - Post *“The City is not responsible for lost, stolen or unattended property.”* in changing room areas.
- Pool rentals require advance approval from Manager(s), lifeguards and Finance Office.
 - General admission fees apply to each person. No passes will be honored.
 - List of patrons must be provided prior to advance approval.
 - Two lifeguards are recommended, but only one (1) guard is required for every 15 people.
 - Lifeguard wages will be at 1.5 times their hourly wage.
- Unauthorized use of the pool is prohibited.




	POLICY SP1.5 Facility Rules (Strictly Enforced)	
Issue Date:	Updated:	Section: Swimming Pool

Facility Rules (Strictly Enforced)

- Tobacco-free, alcohol-free, and drug-free facilities.
- No pets in the pool area.
- City is not responsible for lost or stolen items.
- Encourage patrons to use provided baskets to help protect personal belongings.
- No running, dunking, horseplay, or hanging on equipment.
- Respect for others is required; Behavior intended to torment, intimidate or harm others will not be tolerated.
- No diving in shallow or marked non-diving areas.
- One diver on the board at a time; no catching or assisting divers.
- Children under 6 must be supervised by someone age 12 or older.
- Only staff may use guard chairs and employee-only areas.
- Monitor locker and surrounding areas.
- Keep all doors and gates locked when not in use.
- Never leave the concession stand unattended.

Enforce all rules strictly, fairly and uniformly.



	POLICY SP1.6 Professional Conduct	
Issue Date:	Updated:	Section: Swimming Pool

Professional Conduct

All employees must:

- Remain attentive and focused on swimmer safety.
- Sit or stand upright when guarding; maintain professional posture.
- Carry rescue tubes while on deck.
- Wear appropriate swim attire.
- Refrain from socializing while guarding.

Cell Phones


- Cell phone use while on duty is strictly prohibited!
- Phones **MUST** be left in the concession area during shifts.

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	POLICY SP1.7 Work Hours & Scheduling	
Issue Date:	Updated:	Section: Swimming Pool

Work Hours & Scheduling

All employees must:

- Report 30–60 minutes before opening for setup and cleaning.
- Lifeguards must be ready to guard 10 minutes before opening.
- Time-off requests require one week’s notice.
- Employees are responsible for arranging approved replacements if needed.
- Timecards are to be turned into the Finance Office by the 26th of each month at 8:00am.
 - Manager(s) are responsible for checking each employee timecard.
 - Pay checks are issued on the last working day of the month.
- Buddy system required — no employee is to be on site alone.

Pool Hours

The pool will be open seven (7) days each week, weather permitting. Changes to the daily schedule will be posted via the Springfield Community Swimming Pool Facebook page.

Daily Schedule:

- Pool Preparations 30 minutes to 1 hour before opening
- Afternoon Swim 1:00pm – 5:00pm
- Adult Swim 5:00pm – 6:00pm
- Evening Swim 6:00pm – 8:00pm
- Pool Clean-Up 8:00pm – 8:30pm


Holiday Schedule:

- July 4th 12:00pm – 4:00pm

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	POLICY SP1.8 Weather & Emergency Closures	
Issue Date:	Updated:	Section: Swimming Pool

Weather & Emergency Closures

Employees are to report to work unless otherwise notified by the Manager(s).

The pool will close if:

- Air temperature is 70°F or below.
- Lightning, thunder, or severe weather is present.
- Water quality or facility conditions are unsafe.
- Adequate staffing is unavailable.

After the pool is closed, lifeguards shall clear the area quickly and efficiently, directing patrons to exit the pool and bathhouse in an orderly manner.

Pools may reopen after 30 minutes with no thunder or lightning.

Tornado Warning

Hazard Awareness

- There is no guaranteed safe place during a tornado.
- Tornado sirens indicate immediate danger. Individuals must not go outside or attempt to observe weather conditions.

Warning Signals

- Outdoor Tornado Siren: Indicates a tornado warning and immediate threat.
- Whistle Signal: A long, continuous whistle blast indicates a tornado warning and requires immediate action.

Required Actions

Upon activation of a tornado warning:

1. All activities shall cease immediately.
2. No individual shall be permitted to leave the facility unless they are picked up directly by their guardian.
3. Staff shall prevent all patrons from exiting the area to observe weather conditions.

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Patron and Swimmer Management

- All swimmers shall be directed immediately to the designated bathhouse room located nearest the interior wall.
- Patrons shall remain in the designated shelter area until the warning has officially expired.
- Lifeguards and staff shall maintain calm, firm, and clear communication at all times.


Staff Responsibilities

- Lifeguards are responsible for:
 - Initiating emergency procedures upon hearing the warning signal.
 - Directing patrons quickly and orderly to the designated shelter location.
 - Maintaining accountability of all swimmers and patrons.
 - Enforcing shelter-in-place requirements without exception.
- Staff shall continue to monitor conditions and await official clearance before resuming normal operations.

All-Clear Procedure

- Normal operations shall not resume until:
 - The tornado warning has expired.
 - Facility management or designated authority issues an all-clear.



	POLICY SP1.9 Patron Discipline	
Issue Date:	Updated:	Section: Swimming Pool

Patron Discipline

Behavior threatening safety will not be tolerated. In all cases, parents must be notified.

Minor Offenses

Examples: horseplay, disrespect, messes, pushing another patron, etc

- First offense: 48-hour suspension.
- Second offense: 7-day suspension.
- Third offense: banned for the season.


Major Offenses

Examples: theft, property damage, pushing lifeguards

- Parents notified.
- Possible immediate season-long ban.
- Police may be contacted.

All offenses must be documented on the Incident Report forms provided.



	POLICY SP1.10 Employee Discipline	
Issue Date:	Updated:	Section: Swimming Pool

Employee Discipline

Discipline is corrective and applied consistently.

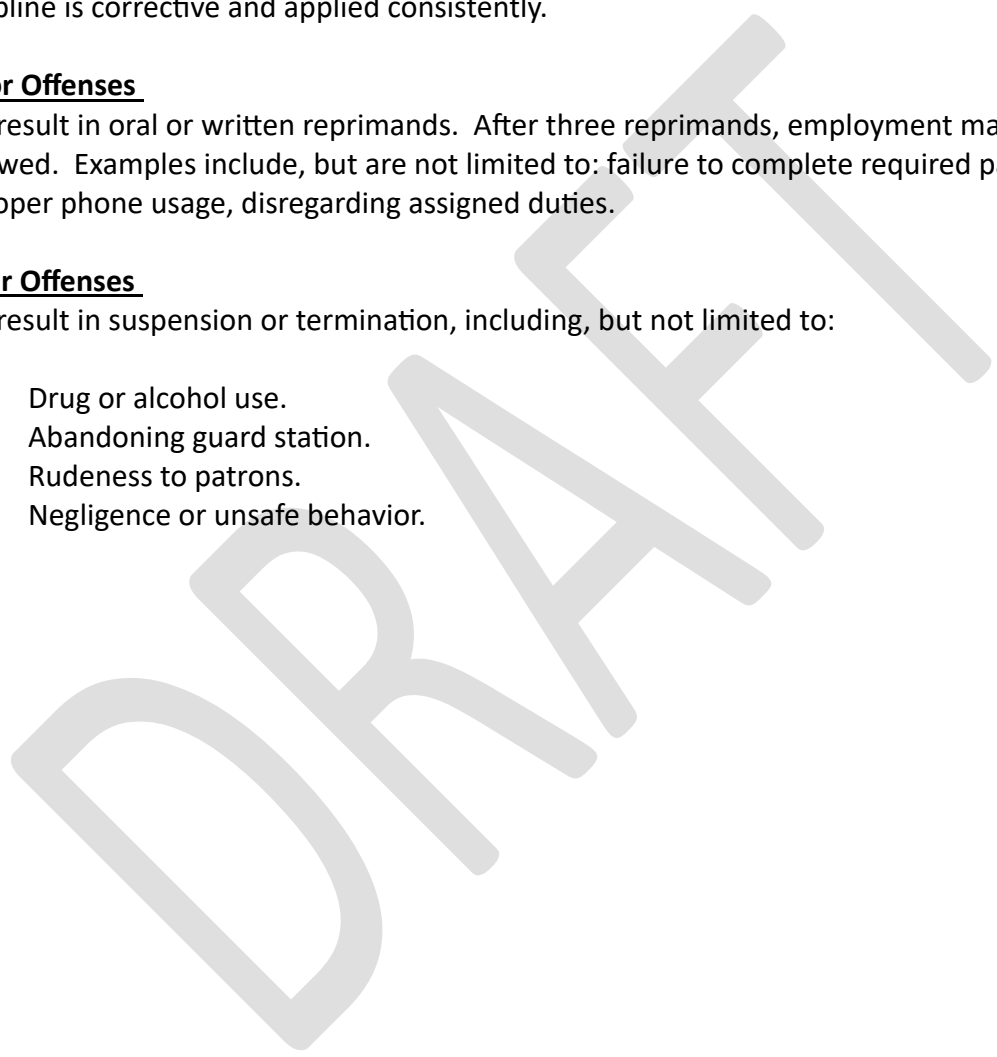
Minor Offenses

May result in oral or written reprimands. After three reprimands, employment may be reviewed. Examples include, but are not limited to: failure to complete required paperwork, improper phone usage, disregarding assigned duties.

Major Offenses

May result in suspension or termination, including, but not limited to:

- Drug or alcohol use.
- Abandoning guard station.
- Rudeness to patrons.
- Negligence or unsafe behavior.



	POLICY SP1.11 Safety & Emergency Procedures	
Issue Date:	Updated:	Section: Swimming Pool

Safety & Emergency Procedures


- All lifeguards must hold current Lifeguard, First Aid, and CPR certifications.
- Emergency Action Plan (EAP) must be memorized.
- Never transport injured patrons.
- When in doubt: **CALL 911!**

Whistle Signals

- **1 short blast:** Gain attention.
- **2 short blasts:** Non-life-threatening rescue.
- **3 short blasts:** Life-threatening emergency.

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	POLICY SP1.11A First Aid Procedures	
Issue Date:	Updated:	Section: Swimming Pool

First Aid Procedures

Minor Injuries: Cuts, Nose Bleeds, Sprains

Emergency first aid will be administered in the concession/office area. Precautions, like using gloves or CPR Microshield, to contain bodily fluids must be taken when responding to the situation. Accident forms will be completed by the lifeguard who helps the victim and then approved by the Manager(s) and given to the Finance Office. The parent or guardian may be notified at the discretion of the Manager(s). Under no circumstances will any employee transport the injured person to their home or to the hospital.


Serious Injuries: Requiring Stitches

Administer first aid using proper precautions according to OSHA guidelines. Contact the Manager immediately. Accident forms will be completed by the lifeguard issuing first aid, initialed by the Manager, and then given to the Finance Office. An attempt will be made to contact the parent or guardian, but priority is to take care of the victim. An ambulance will be called if deemed necessary. Under no circumstances will any employee transport the injured person to their home or hospital.

Life-Threatening Injuries

The rescuing lifeguard will give the emergency signal (3 whistle blasts) and make the rescue. Assisting lifeguards will assume responsibility for the entire pool during the rescue or until the entire pool is cleared. If it is necessary for a lifeguard to make a water rescue, the back-up lifeguards will be responsible for the backboard and other medical supplies needed. The Finance Office will be notified immediately after the emergency medical services are called. All accidents, including injuries to staff members, require a completed accident report form. Under no circumstances will any employee transport the injured person to their home or hospital. Call the ambulance.




	POLICY SP1.11B Accident Management	
Issue Date:	Updated:	Section: Swimming Pool

Accident Management

1. The Emergency Action Plan (EAP) will be posted by all phones and should be memorized and reviewed weekly during work.
2. Never treat an accident lightly. Fill out an Incident Report for ALL injuries (even minor cuts and scrapes). Incident Reports should be as detailed as possible.
3. Any victim with a remote possibility of head or neck injury should be treated as a spinal injury until EMS takes over.
4. Always follow OSHA procedures when administering first-aid, cleaning up after an accident, and/or disposing of contaminated first aid and cleaning supplies.
5. Employees must never speak with patrons or the media about an accident when the cause or conditions are unknown. Do not admit fault, speculate on cause, or suggest mishandling under any circumstances, as such statements may have legal consequences. In the event of a crisis, an official statement explaining the situation will be developed and released by the City as soon as possible.



	POLICY SP1.12 Incident Management	
Issue Date:	Updated:	Section: Swimming Pool

Incident Management

- Complete an accident or incident report for **ALL injuries and disciplinary actions**.
- Reports must be accurate, factual, signed, and dated.
- Submit completed reports to the Pool Manager(s).

Never admit fault or discuss incidents with media or guests.


Serious Incident Management

- The Mayor will be the only one making statements to the media.
- Staff will refrain from making any comments to the media and refer all inquiries to the Mayor.
- Staff will avoid talking to members of the public and to be aware that any comments made can fuel inaccurate, inappropriate rumors. It is important to respect the privacy/confidentiality of the customer and the staff rescuers.
- Staff will complete an Incident Report and turn into the Manager prior to leaving the facility.

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	POLICY SP1.13 Cleaning & Facility Care	
Issue Date:	Updated:	Section: Swimming Pool

Cleaning & Facility Care


All staff participate in cleaning duties, including, but not limited to:

- Decks, bathrooms, and concession area.
- Trash removal and sanitation.
- Equipment and pool environment safety checks.
- Work with Water Treatment Operator(s) to ensure water quality.
- Pull weeds in pool area.
- Proper raising and lowering the American flag daily.

Cleanliness reflects professionalism. Maintain a neat personal appearance.

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	POLICY SP1.14 Public Relations Expectations	
Issue Date:	Updated:	Section: Swimming Pool

Public Relations Expectations


Employees must:

- Treat all patrons with courtesy and respect.
- Enforce the rules strictly, fairly and uniformly.
- Answer questions professionally.
- Handle complaints calmly and discreetly.
- Refer concerns through the chain of command.

Do not discuss internal problems with the public.

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	<p align="center">POLICY SP1.15 Chain of Command</p>	
<p align="center">Issue Date:</p>	<p align="center">Updated:</p>	<p align="center">Section: Swimming Pool</p>

Chain of Command

1. Pool Manager(s)
2. Common Council Member
3. Finance Office

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	POLICY SP1.16 Liability Awareness	
Issue Date:	Updated:	Section: Swimming Pool

Liability Awareness

Staff actions may be reviewed in legal proceedings. Following:

- American Red Cross standards
- OSHA guidelines
- City policies

helps protect both employees and the City.

A Reminder to Staff

You are entrusted with public safety. City employees must understand and enforce all policies, procedures and guidelines firmly, fairly and consistently. Your professionalism, vigilance, and judgment protect lives and the City of Springfield.

