

**Common Council Meeting
Springfield, South Dakota
September 3, 2026**

The regular meeting of the Common Council was held on September 3, 2026 at the CSC. The meeting was called to order at 6:30pm by Mayor Kostal. The Pledge of Allegiance was spoken. Roll Call: Burch absent, Dietsch, Ludens, and Mueller were present. Also present, FO Larson, Asst FO Rothschadl, *Springfield Times* Reporter Bochman, Attorney Barrett, Edward Walter, Deb Stockholm, Doug Stockholm, Billy Minder, James Burkett, Lorri Dietsch, Julie Fleek, Kimberlee Schroeder, Kelly Namminga, Mike Grosshuesch, Will Paulson, Chris Mace and Carol Hagen (via phone).

MONTHLY ITEMS: Agenda Approval: Ludens moved, Mueller second to approve the agenda as amended. Three voted in favor, one absent, motion carried. Minutes Approval: Dietsch moved, Ludens second to approve the minutes of August 3, 2026, regular meeting. Three voted in favor, one absent, motion carried. Claims Approval: Mueller moved, Dietsch second to approve the claims as presented. Three voted in favor, one absent, motion carried. A-Ox, supplies, 48.90; AGAP LLC, VFD pump replacement, 12806.42; Appeara, rugs & supplies, 130.53; AT&T, utilities, 273.06; B&H Publishing, publishing, 337.87; B-Y Electric, utilities, 139.00; Bon Homme Pharmacy, epinephrine, 236.50; Bound Tree Medical, supplies, 257.81; Cardio Partners, RSDG RR#13, 904.00; Central Farmers Coop, fuel & supplies, 2854.94; City of Sioux Falls, water testing, 52.74; Core & Main, supplies, 742.99; Niki DeFries, RSDG RR#13, 600.00; Den Herder, Hovden, & Barrett, attorney services, 1020.00; Grace Diede, overpayment refund, 148.77; Doug's, supplies, 13.88; Doug's, pool concessions, 468.53; Dust Tex, janitorial supplies, 53.42; First Savings Banks, supplies, 426.50; General Repair Service, supplies, 1725.83; Goldenwest, utilities, 811.57; Gr-EVO, move radio, tear down old, 1808.50; Hawkins, chemical, 50.00; Nancy Hixon, overpayment refund, 370.00; Kaiser Appliance, Stihl trimmer, 390.24; Kaul's, supplies & labor, 1197.59; Amanda Larson, RSDG RR#13, 1577.50; Leaf, copier contract, 128.79; Liquidtek LLC, lagoon mixer, 25975.00; Luke Repair, supplies, 299.98; William Minder, RSDG RR#13, 360.00; Motorola Solutions, PD camera subscription, 2389.27; Jessica Myers, RSDG RR#13, 1469.15; Northwestern, utilities, 9503.02; One Source, copies, 131.50; SPN, 11AO & RTP engineering, 11200.00; Two Trees, monthly services, 2496.00; Water & Environmental; water testing, 88.00; Tom Week L.S., survey – Wood, Jones, Amb, 1600.00; Williams Sanitation, utilities, 272.00. Payroll Deductions: SD Retirement System 3931.02; Principal Life Insurance 43.61; Avera Health Plans 5829.32; Supplemental Retirement 50.00; Nebraska Child Support Payment Center 513.00; Companion Life 144.50; First Savings Bank 9211.18. Payroll by Department: GENERAL- Mayor/Council 1339.08; Finance Office 4417.06; Police 3923.63; Streets 4900.87; Airport 862.10; Ambulance 2285.39; Parks & Rec 52.12; Pool 6323.20; Library 738.59; WATER 4471.10; SEWER 5872.77. Finance Officer's Report: Mueller moved, Dietsch second to approve the Finance Officer's Report. Three voted in favor, one absent, motion carried.

DONATION(S): None.

PUBLIC COMMENT: James Burkett addressed comments made at the August 3, 2026, meeting.

Will Paulson expressed discontent with current mayor and council actions. Deb Stockholm spoke of concerns regarding placement and language of personal opinions. Carol Hagen voiced that there is not always agreement with the decisions of the council but appreciates the work they do.

OFFICIAL CORRESPONDENCE: None.

DEPARTMENTAL REPORTS: Reports were reviewed from the following departments – Utilities, Streets, Police, Ambulance, Airport, Library, Finance Office and Mayor.

CAPITAL IMPROVEMENT PROJECTS: Water Treatment Plant open house will be Saturday, October 3, 2026, from 10:00am to 12:00pm.

OLD BUSINESS: Personnel Policy Manual – Section IV Recruitment & Selection: PP4.12 – Residency Requirement -Mueller moved, Dietsch second to approve Personnel Policy Manual Section PP4.12 – Residency Requirement as presented. Three voted in favor, one absent, motion carried. PP4.13 – Employment of Relatives (Nepotism) - Ludens moved, Mueller second to approve Personnel Policy Manual Section PP4.13 – Employment of Relatives (Nepotism) as presented. Three voted in favor, one absent, motion carried. Abandoned/ Property Update: Jones Property – Tom Week surveyed the properties; moving forward with licensing the trailer. (Former) Richey Property –Mayor Kostal noted that there has been little to no progress since May.

NEW BUSINESS: Election Rates: Ludens moved, Dietsch second to approve November 3, 2026, Election Rates as presented. Three voted in favor, one absent, motion carried. Election Board: Mueller moved, Dietsch second to approve November 3, 2026, Election Board as presented. Three voted in favor, one absent, motion carried. Resolution 2026-05 – Amending Water Treatment Plant Budget: Dietsch moved, Ludens second to approve Resolution 2026-05 amending the Water Treatment Plant Budget as presented. Three voted in favor, one absent, motion carried.

RESOLUTION 2026-05: WHEREAS, the Common Council of the City of Springfield, South Dakota has determined that city expenditures associated with the completion of the water treatment plant in the amount of \$100,000.00 and; WHEREAS, funds were made available through a USDA Rural Development Grant in the amount of \$100,000.00 and; WHEREAS, SDCL 9-21-9.2 authorizes the municipality to reimburse for such expenditures to be restored to the fund from which originally withdrawn and the deposit of the same shall restore the budget of such fund in the amount of the reimbursement; NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Springfield, South Dakota that the Water Plant budget will be increased by \$100,000.00. Dated this 3rd day of September 2026.

Ordinance 626-2027 Budget Appropriations: First Reading - Ludens moved, Dietsch second to approve the First Reading of Ordinance 626 – 2027 Budget Appropriations. Three voted in favor, one absent, motion carried. Special Meeting Date – A special meeting date will be set within the week of September 15-18, 2026. Personnel Policy Manual – Section V- Hours of Work: Mueller moved, Ludens second to postpone Personnel Policy Manual – Section V- Hours of Work until October 5, 2026, meeting. Three voted in favor, one absent, motion carried. SecureSD

Cybersecurity Training – September 30, 2026: Ludens moved, Dietsch second to authorize Namminga, Rothschadl and Larson to attend the SecureSD Cybersecurity Training September 30, 2026. Three voted in favor, one absent, motion carried. Special Event On-Sale Alcohol License – Fall Festival – October 3, 2026: Mueller moved, Ludens second to approve Norm’s Inc/ Doug’s Food Center October 3, 2026, Fall Festival Special Event On-Sale Alcohol License. Three voted in favor, one absent, motion carried. Special Event On-Sale Alcohol License – High- Stakes Bingo- October 30, 2026: Ludens moved, Dietsch second to approve Norm’s Inc October 30, 2026, High-Stakes Bingo Special Event On-Sale Alcohol License. Three voted in favor, one absent, motion carried. Surplus List: Dietsch moved, Mueller second to approve the surplus items listed as presented. Three voted in favor, one absent, motion carried. Surplus Board of Appraisal: FO Larson explained the need for the three property owners to appraise surplus list items. Revolving Loan Fund Update: Attorney Barrett is reviewing changes in the law. Hazard Mitigation Plan Project: Discussion was held about the proposed mitigation actions/ projects for Springfield.

OTHER BUSINESS: Mayor Kostal spoke on the 2025-2026 sales tax increase from 2025 to 2026 per Department of Revenue. Mike Grosshuesch inquired if the council had established a unified response to the growing concerns regarding the profanity and placement of the camper around town.

EXECUTIVE SESSION: Mueller moved, Dietsch second to enter executive session pursuant to SDCL 1-25-2(1) Personnel at 8:02pm., exiting at 8:07pm. Ludens moved, Dietsch second to approve rollover of 13 hours vacation time for Les Jelsma. Three voted in favor, one absent, motion carried.

ADJOURNMENT: Ludens moved, Dietsch second to adjourn. Three voted in favor, one absent, motion carried. Meeting adjourned at 8:09pm.

Scott L. Kostal
Mayor

Amanda Larson
Finance Officer
Published one time at an approximate cost of _____

City Office and Departments will be closed on Monday, September 7, 2026 in observation of Labor Day.
Special Meeting Date will be set within the week of September 15-18, 2026.
Fall Festival will be Saturday, October 3, 2026.
Next Regular City Council Meeting will be Monday, October 5, 2026, at 6:30pm at the Springfield Community Center.

**Common Council Meeting
Springfield, South Dakota
September 15, 2026**

The special meeting of the Common Council was held on September 15, 2026, at the CSC. The meeting was called to order at 8:06am by Mayor Kostal. The Pledge of Allegiance was spoken. Roll Call: Burch, Dietsch, Ludens (via phone), and Mueller were present. Also present, FO Larson, Asst FO Rothschadl, *Springfield Times* Reporter Bochman, and Officer Damico.

AGENDA APPROVAL: Mueller moved, Dietsch second to approve the agenda as written. All voted in favor, motion carried.

PUBLIC COMMENT: No public present.

OLD BUSINESS: Ordinance 626 – 2027 Budget Appropriations – Second Reading: Dietsch moved, Burch second to approve the Second Reading of Ordinance 626 – 2027 Budget Appropriations. All voted in favor by roll call vote, motion carried.

NEW BUSINESS: Recreational Trail Project Bid: No bids received.

EXECUTIVE SESSION: None.

ADJOURNMENT: Mueller moved, Burch second to adjourn. All voted in favor, motion carried. Meeting adjourned at 8:15am.

Scott L. Kostal
Mayor

Amanda Larson
Finance Officer
Published one time at an approximate cost of _____

Next Regular City Council Meeting will be Monday, October 5, 2026, at 6:30pm at the Springfield Community Center.

CITY COUNCIL MEETING
10/05/2026
OCTOBER Bills

Bills Presented By:	Bills Presented For:	Amount	Check #
1. A-OX WELDING SUPPLY CO, INC	SUPPLIES	94.27	54676
2. AQUA-PURE INC	CHEMICAL	3,892.75	54677
3. AT&T MOBILITY	UTILITIES	273.08	54678
4. B & H PUBLISHING	PUBLISHING	253.45	54679
5. B-Y ELECTRIC	UTILITIES	124.00	54680
6. LB413164	SD CRIMINAL & TRAFFIC LAW MAN	117.95	54681
7. BOMGAARS	AMMUNITION	186.15	54682
8. TAMMY BRUNKEN	BROCHURES	69.00	54683
9. BUTLER MACHINERY CO.	WARRANTY EXTENSION	460.00	54684
10. CENTRAL SECURITY	SECURITY SYSTEM -HLS GRANT	4,411.83	54685
11. CENTRAL FARMERS COOP	SUPPLIES	537.85	54686
12. CHASE PEST SERVICE	SPRAY SERVICES	100.00	54687
13. CITY OF SIOUX FALLS	WATER TESTING	52.74	54688
14. CITY OF SPRINGFIELD	REIMBURSEMENT & POSTAGE	219.20	54689
15. CORPORATE TRUST TFM	C461071-01 PAYMENT	23,917.26	54690
16. BOE COLEMAN	WATER DEPOSIT REFUND	200.00	54691
17. DAKOTA ARCHERY	AMMUNITION	101.96	54692
18. DEN HERDER, HOVDEN & BARRETT	AUGUST SERVICES	800.00	54693
19. DOUG'S FOOD CENTER	POOL SUPPLIES	131.86	54694
20. DUST-TEX SERVICE INC	JANITORIAL SUPPLIES	81.38	54695
21. CLARK D ERICKSON ESTATE	OVERPAYMENT REFUND	854.00	54696
22. FIRST SAVING BANK	SUPPLIES	77.05	54697
23. FIRST SAVINGS BANK	CERTIFIED LETTERS	100.49	54698
24. GOLDENWEST COMPANIES	UTILITIES	812.80	54699
25. HAWKINS INC	CHEMICAL	70.00	54700
26. HEARTLAND HUMANE SOCIETY	INTAKE SERVICES	60.00	54701
27. INNOVATIVE OFFICE SOLUTIONS	WATER BILLS	814.31	54702
28. KAUL'S AG & AUTO INC	SUPPLIES & RADIATOR	1,009.24	54703
29. LEAF	COPY CONTRACT	128.79	54704
30. LIQUIDTEK LLC	LAGOON MIXER	22,875.00	54705
31. MENARDS - YANKTON	SUPPLIES	158.21	54706
32. MICHAEL TODD & COMPANY INC	SIGNAGE	442.00	54707
33. KELLY NAMMINGA	BOOKS	75.99	54708
34. NORTHWESTERN	UTILITIES	8,673.52	54709
35. ONE SOURCE ONE SOLUTION	COPIES	101.45	54710
36. PHYSICIANS CLAIMS COMPANY	JULY BILLING	378.87	54711
37. REEMPLOYMENT ASSISTANCE	2026Q3	95.49	54712
38. SPRINGFIELD FIRE DEPARTMENT	2026-2027 MDSP FIRE PROTECTION	1,000.00	54713
39. SPN	RTP & 11AO ENGINEERING	11,250.00	54714
40. ST MICHAEL'S HOSPITAL	DOT TESTING	38.00	54715
41. TWOTREES TECHNOLOGIES	MONTHLY SERVICES & FO LAPTOPS	5,795.20	54716
42. TYNDALL ACE HARDWARE	SUPPLIES	19.77	54717
43. WATER & ENVIRONMENTAL	WATER TESTING	93.00	54718
44. WIGEN WATER TECHNOLOGIES	WTP SPARE PARTS	1,923.31	54719
45. WILLIAMS SANITATION	UTILITIES	225.00	54720
TOTAL		93,096.22	



RECONCILIATION OF CASH ASSETS

September 2026

REPORTED BALANCE			Beginning Balance	Receipts	Current Disbursements	Transfers In & Out	Changes in A/R	TOTAL
101	101.00	General Fund	\$ 410,228.85	\$ 66,866.79	\$ 61,754.17	\$ 1,798.90	\$ 86.28	\$ 417,226.65
101	101.01	GF Ambulance Cash	\$ 118,602.81	\$ 12,647.66	\$ 6,492.30	\$ (1,871.18)	\$ -	\$ 122,886.99
101	104.00	GF FIT	\$ 59,125.46	\$ 166.53	\$ -	\$ -	\$ -	\$ 59,291.99
101	105.00	GF Savings Certificates	\$ 311,500.00	\$ -	\$ -	\$ -	\$ -	\$ 311,500.00
101	105.01	GF Savings Certificates - Ambulance	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00
101	107.40	HWY C/O Payloader Restricted	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -	\$ 40,000.00
272	101.00	RLF Fund	\$ 131,672.04	\$ 1,048.10	\$ -	\$ -	\$ -	\$ 132,720.14
272	104.00	RLF Fund - FIT	\$ 11,825.56	\$ 33.29	\$ -	\$ -	\$ -	\$ 11,858.85
275	105.00	RLF Savings Certificate	\$ 101,000.00	\$ -	\$ -	\$ -	\$ -	\$ 101,000.00
601	101.00	Liquor Cash	\$ 84,223.05	\$ 2,471.42	\$ 24.31	\$ -	\$ -	\$ 86,670.16
602	101.00	Water Fund	\$ 385,695.30	\$ 66,670.26	\$ 32,115.63	\$ (1,345.25)	\$ 9,293.52	\$ 428,198.20
602	102.00	Water Cash Change	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ 50.00
602	105.00	Water Savings Certificates	\$ 1,146,000.00	\$ -	\$ -	\$ -	\$ -	\$ 1,146,000.00
602	105.10	Water Depreciation Savings Certificates	\$ 549,000.00	\$ -	\$ -	\$ -	\$ -	\$ 549,000.00
602	107.10	Water Surcharge Restricted	\$ 459,499.88	\$ 22,727.15	\$ -	\$ (12,453.00)	\$ -	\$ 469,774.03
602	107.15	Water Meter Deposits	\$ 18,927.00	\$ -	\$ -	\$ -	\$ -	\$ 18,927.00
602	107.20	WTP Bond Reserve	\$ 38,502.00	\$ -	\$ -	\$ 1,242.00	\$ -	\$ 39,744.00
602	107.40	WTP Short-Lived Asset	\$ 9,680.00	\$ -	\$ -	\$ -	\$ -	\$ 9,680.00
602	107.50	WTP C/O Membrane Restricted	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00
602	107.90	Water Bid Restricted	\$ 400.00	\$ -	\$ -	\$ -	\$ -	\$ 400.00
604	101.00	Sewer Fund	\$ 361,034.66	\$ 21,820.85	\$ 41,495.32	\$ (48.00)	\$ 1,696.88	\$ 343,009.07
604	107.00	Sewer Depreciation Restricted	\$ 6,422.03	\$ -	\$ -	\$ -	\$ -	\$ 6,422.03
604	107.10	Sewer Surcharge Restricted	\$ 408,009.09	\$ 9,677.60	\$ -	\$ (20.06)	\$ -	\$ 417,666.63
TOTAL RECORDED CASH ASSETS::			\$ 4,701,397.73	\$ 204,129.65	\$ 141,881.73	\$ (12,696.59)	\$ 11,076.68	\$ 4,762,025.74

RECONCILED CASH ON HAND AND IN BANK	Ambulance Checking	Money Market Savings	General Fund Checking	FIT & CD's	Other	TOTAL
Bank Balance:: September 29, 2026	\$ 194,789.65	\$ 2,148,900.16	\$ 230,943.08	\$ 2,208,650.84	\$ 50.00	\$ 4,783,333.73
Add::						
Deposits in Transit (D)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Outstanding Transactions (O)	\$ -	\$ -	\$ 21,307.99	\$ -	\$ -	\$ 21,307.99
Reconciled Bank Balance::	\$ 194,789.65	\$ 2,148,900.16	\$ 209,635.09	\$ 2,208,650.84	\$ 50.00	\$ 4,762,025.74

OTHER RECONCILING ITEMS		
Ambulance Checking		\$ 194,789.65
MMSA Balance		\$ 2,148,900.16
Checking Balance		\$ 209,635.09
FIT Balance		\$ 71,150.84
Certificates of Deposit		\$ 2,137,500.00
Petty Cash		\$ 50.00
TOTAL RECONCILED CASH ASSETS::		\$ 4,762,025.74

VARIANCE-REPORTED VS. RECONCILED	\$ -
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OUTSTANDING			Ambulance Checking	Money Market Savings	General Fund Checking	FIT & CD's	Other
29	Sept	Check #54581 (O)	\$ -	\$ -	\$ 50.00	\$ -	\$ -
		Check #54567 (O)	\$ -	\$ -	\$ 69.90		
		Check #54604 (O)	\$ -	\$ -	\$ 1,590.00	\$ -	\$ -
		Check #54615 (O)	\$ -	\$ -	\$ 150.00	\$ -	\$ -
		Check #54618 (O)	\$ -	\$ -	\$ 150.00	\$ -	\$ -
		Check #54640 (O)	\$ -	\$ -	\$ 600.00	\$ -	\$ -
		Check #54649 (O)	\$ -	\$ -	\$ 1,808.50	\$ -	\$ -
		Check #54670 (O)	\$ -	\$ -	\$ 43.61	\$ -	\$ -
		Check #54671 (O)	\$ -	\$ -	\$ 6,662.08	\$ -	\$ -
		Check #54672 (O)	\$ -	\$ -	\$ 50.00	\$ -	\$ -
		Check #54673 (O)			\$ 513.00	\$ -	\$ -
		Check #54674 (O)	\$ -	\$ -	\$ 144.50	\$ -	\$ -
		Check #54675 (O)	\$ -	\$ -	\$ 9,476.40	\$ -	\$ -
TOTAL			\$ -	\$ -	\$ 21,307.99		

FISCAL REVENUE REPORT FOR 09/29/2026
CITY OF SPRINGFIELD

Fund	G/L #	Account Description	Estimated Revenue	Yr-to-Date Revenue	Balance of Estimates	Percent Collected	Month-T-D Revenue
Revenue							
101	311.01	GF CURRENT YEAR TAX	291,000.00	172,699.33	118,300.67	59.3 %	327.77
101	311.06	GF ALL PRIOR YEARS TAX	5,500.00	8,043.94	-2,543.94	146.3 %	.00
101	311.07	GF MOBIL HOME TAX	2,500.00	2,160.83	339.17	86.4 %	178.00
101	313.00	GF GENERAL SALES & USE TAX	325,000.00	269,655.32	55,344.68	83.0 %	60,086.97
101	318.00	TAX DEED REVENUE	.00	2,316.15	-2,316.15	.0 %	.00
101	319.00	GF PENALTY & INTEREST	1,000.00	1,278.22	-278.22	127.8 %	.00
Taxes			625,000.00	456,153.79	168,846.21	73.0 %	60,592.74
101	321.00	GF LIQUOR LICENSE	.00	.00	.00	.0 %	.00
101	322.00	GF DOG LICENSES	800.00	551.00	249.00	68.9 %	.00
101	323.00	GF BUILDING PERMITS	600.00	650.00	-50.00	108.3 %	100.00
101	324.00	GF CABLE TV FRANCHISE	5,000.00	4,948.28	51.72	99.0 %	1,236.99
101	329.00	GF OTHER LICENSE & PERMITS	1,000.00	1,712.00	-712.00	171.2 %	.00
Licenses & Permits			7,400.00	7,861.28	-461.28	106.2 %	1,336.99
101	331.00	FEDERAL AIP013-24 (90%)	.00	.00	.00	.0 %	.00
101	331.01	2024 HLS -CFDA #97.067	.00	.00	.00	.0 %	.00
101	331.02	2025 RSDG 25SC09	.00	7,795.34	-7,795.34	.0 %	4,893.15
101	331.04	FEDERAL BIL014-24 (90%)	.00	.00	.00	.0 %	.00
101	331.05	FEDERAL IJA015-25 (95%)	.00	.00	.00	.0 %	.00
101	331.06	FEDERAL AIP016-25 (95%)	.00	.00	.00	.0 %	.00
101	332.10	11AO CDBG 2425-104	.00	.00	.00	.0 %	.00
101	334.00	STATE AIP013-24 (5%)	.00	.00	.00	.0 %	.00
101	334.01	GF&P RECREATIONAL TRAILS	77,800.00	.00	77,800.00	.0 %	.00
101	334.02	11AO DOT PCN 0A3R	.00	.00	.00	.0 %	.00
101	334.03	AIRPORT DESIGN -5% STATE	.00	.00	.00	.0 %	.00
101	334.04	STATE BIL014-24 (5%)	.00	.00	.00	.0 %	.00
101	334.05	STATE IJA015-25 (2.5%)	.00	.00	.00	.0 %	.00
101	334.06	STATE AIP016-25 (2.5%)	.00	.00	.00	.0 %	.00
101	335.01	GF BANK FRANCHISE TAX	2,500.00	1,591.77	908.23	63.7 %	.00
101	335.02	GF MV COMMERCIAL LICENSES 12%	2,000.00	2,586.38	-586.38	129.3 %	.00
101	335.03	GF LIQUOR TAX REVERSION	13,000.00	9,021.59	3,978.41	69.4 %	.00
101	335.04	GF MOTOR VEHICLE LICENSES 5%	11,000.00	9,427.45	1,572.55	85.7 %	1,058.69
101	335.08	GF STATE HIGHWAY & BRIDGE FUND	35,000.00	25,446.15	9,553.85	72.7 %	.00
101	336.00	STATE PAYMENT IN LIEU OF TAXES	.00	.00	.00	.0 %	.00
101	338.02	GF CO HWY & BRIDGE RESERVE 25%	1,900.00	1,901.43	-1.43	100.1 %	.00
Intergovernmental Revenue			143,200.00	57,770.11	85,429.89	40.3 %	5,951.84
101	341.00	GF GENERAL GOVERNMENT	.00	6.00	-6.00	.0 %	.00
101	342.01	SPECIAL POLICE SERVICES	.00	.00	.00	.0 %	.00
101	343.00	GF HIGHWAYS AND STREETS	2,000.00	586.39	1,413.61	29.3 %	31.86
101	344.02	GF WEED CUTTING AND REMOVAL	.00	.00	.00	.0 %	.00
101	346.00	GF PARK FEES	7,500.00	13,851.75	-6,351.75	184.7 %	311.00
101	347.00	GF AMBULANCE	70,000.00	60,159.01	9,840.99	85.9 %	7,856.24
101	349.00	AIRPORT FUEL	2,000.00	4,550.25	-2,550.25	227.5 %	570.26
Charges for Goods & Services			81,500.00	79,153.40	2,346.60	97.1 %	8,769.36
101	351.00	GF COURT FINES	.00	.00	.00	.0 %	.00
101	354.00	LIBRARY FINES	.00	.00	.00	.0 %	.00
Fines & Forfeits			.00	.00	.00	.0 %	.00
101	361.00	GF INTEREST EARNED	19,000.00	13,146.18	5,853.82	69.2 %	1,595.91
101	362.10	GF RENTAL COMMUNITY HALL	5,500.00	3,950.00	1,550.00	71.8 %	475.00
101	362.20	GF RENTAL AIRPORT PROPERTY	10,000.00	5,953.12	4,046.88	59.5 %	.00
101	362.30	GF RENTAL INDUSTRIAL CROPLAND	2,400.00	1,238.12	1,161.88	51.6 %	.00
101	362.60	GF RENTAL STREET	40.00	-35.00	75.00	-87.5 %	.00
101	363.01	SPECIAL ASSESSMENTS PRINCIPAL	1,500.00	1,848.80	-348.80	123.3 %	.00
101	363.02	SPECIAL ASSESSMENT INTEREST	200.00	161.25	38.75	80.6 %	.00

FISCAL REVENUE REPORT FOR 09/29/2026
CITY OF SPRINGFIELD

Fund	G/L #	Account Description	Estimated Revenue	Yr-to-Date Revenue	Balance of Estimates	Percent Collected	Month-T-D Revenue
101	367.00	GF CONTRIBUTIONS & DONATIONS	4,000.00	3,025.00	975.00	75.6 %	.00
101	367.01	LIBRARY DONATIONS/ GRANTS	3,000.00	.00	3,000.00	.0 %	.00
101	369.00	GF ANY OTHER REVENUE	8,000.00	5,879.10	2,120.90	73.5 %	959.14
101	369.05	GF REVENUE IN LIEU OF TAXES	.00	.00	.00	.0 %	.00
101	369.90	RESTITUTION AND JUDGEMENTS	.00	51.36	-51.36	.0 %	.00
101	369.99	OTHER REVENUE RECOVER	3,500.00	6,253.11	-2,753.11	178.7 %	.00
Miscellaneous Revenues			57,140.00	41,471.04	15,668.96	72.6 %	3,030.05
Total Revenue			914,240.00	642,409.62	271,830.38	70.3 %	79,680.98
Other Financing Sources							
101	391.01	TRANSFER IN GEN FUND FROM WAT	200,000.00	.00	200,000.00	.0 %	.00
101	391.03	SALE OF GENERAL FIXED ASSETS	.00	.00	.00	.0 %	.00
101	391.11	TRANSFER IN GEN FUND FROM SEW	25,000.00	.00	25,000.00	.0 %	.00
101	391.12	TRANSFER IN GEN FUND FROM LIQ	25,000.00	.00	25,000.00	.0 %	.00
101	391.29	OTHER LONG TERM DEBT ISSUED	.00	.00	.00	.0 %	.00
Other Sources			250,000.00	.00	250,000.00	.0 %	.00
Total Other Financing Sources			250,000.00	.00	250,000.00	.0 %	.00
101 GENERAL FUND			1,164,240.00	642,409.62	521,830.38	55.2 %	79,680.98

FISCAL REVENUE REPORT FOR 09/29/2026
CITY OF SPRINGFIELD

Fund	G/L #	Account Description	Estimated Revenue	Yr-to-Date Revenue	Balance of Estimates	Percent Collected	Month-T-D Revenue
Revenue							
272	341.99	ORIGINATION FEES	.00	.00	.00	.0 %	.00
		Charges for Goods & Services	.00	.00	.00	.0 %	.00
272	361.00	RLF INTEREST	5,000.00	2,999.10	2,000.90	60.0 %	600.31
		Miscellaneous Revenues	5,000.00	2,999.10	2,000.90	60.0 %	600.31
Total Revenue			5,000.00	2,999.10	2,000.90	60.0 %	600.31
272 REVOLVING LOAN FUND			5,000.00	2,999.10	2,000.90	60.0 %	600.31

FISCAL REVENUE REPORT FOR 09/29/2026
CITY OF SPRINGFIELD

Fund	G/L #	Account Description	Estimated Revenue	Yr-to-Date Revenue	Balance of Estimates	Percent Collected	Month-T-D Revenue
Revenue							
601	361.00	LIQUOR INTEREST	.00	.00	.00	.0 %	.00
		Miscellaneous Revenues	.00	.00	.00	.0 %	.00
601	380.50	LIQUOR 10% VIDEO LOTTERY	900.00	6,492.25	-5,592.25	721.4 %	964.74
601	380.81	LIQUOR 10% LIQUOR	5,000.00	5,317.91	-317.91	106.4 %	655.10
601	380.82	LIQUOR 5% BEER	9,000.00	6,496.98	2,503.02	72.2 %	801.58
601	380.99	LIQUOR OTHER REVENUE	450.00	925.00	-475.00	205.6 %	50.00
		Enterprise Operating Revenue	15,350.00	19,232.14	-3,882.14	125.3 %	2,471.42
Total Revenue			15,350.00	19,232.14	-3,882.14	125.3 %	2,471.42
601 LIQUOR			15,350.00	19,232.14	-3,882.14	125.3 %	2,471.42

FISCAL REVENUE REPORT FOR 09/29/2026
CITY OF SPRINGFIELD

Fund	G/L #	Account Description	Estimated Revenue	Yr-to-Date Revenue	Balance of Estimates	Percent Collected	Month-T-D Revenue
Revenue							
602	331.04	USDA GRANT CFDA 10.760	250,000.00	399,762.61	-149,762.61	159.9 %	.00
602	332.10	CDBG -11AO	.00	.00	.00	.0 %	.00
602	332.20	SRF DW-02 -11AO	.00	.00	.00	.0 %	.00
602	332.30	COMMACCESS PCN0A3R	.00	.00	.00	.0 %	.00
602	334.10	11AO SRF DW-02	.00	.00	.00	.0 %	.00
Intergovernmental Revenue			250,000.00	399,762.61	-149,762.61	159.9 %	.00
602	361.00	WATER INTEREST	35,000.00	26,539.83	8,460.17	75.8 %	3,340.53
602	361.10	WATER DEPR. RESERVE INTEREST	20,000.00	12,965.64	7,034.36	64.8 %	3,200.89
602	366.00	WAT GAIN SALE OF CAPITAL ASSET	.00	.00	.00	.0 %	.00
Miscellaneous Revenues			55,000.00	39,505.47	15,494.53	71.8 %	6,541.42
602	371.00	WTP SURCHARGE DEBT SECURITY	270,000.00	203,405.83	66,594.17	75.3 %	22,680.90
602	371.10	SRF DW-02 11AO SURCHARGE	.00	.00	.00	.0 %	.00
Trust and Agency Funds			270,000.00	203,405.83	66,594.17	75.3 %	22,680.90
602	381.00	WATER DEPOSITS	.00	75.00	-75.00	.0 %	.00
602	381.10	WATER METERED SALES	650,000.00	548,297.57	101,702.43	84.4 %	59,622.94
602	381.20	WATER BULK WATER SALES	2,500.00	4,443.70	-1,943.70	177.7 %	358.90
602	381.30	WAT SALE OF SUPPLIES/MATERIALS	1,500.00	1,157.26	342.74	77.2 %	.00
602	381.40	WATER HOOK-UPS	.00	.00	.00	.0 %	.00
602	381.50	WATER TURN ONS	600.00	375.00	225.00	62.5 %	25.00
602	381.80	WATER RECOVERY OF DIRECT EXPEN	.00	1,063.36	-1,063.36	.0 %	.00
602	381.89	WATER RECOVERY NSF CHARGES	.00	50.00	-50.00	.0 %	25.00
602	381.90	WATER OTHER	.00	11.26	-11.26	.0 %	.00
Enterprise Operating Revenue			654,600.00	555,473.15	99,126.85	84.9 %	60,031.84
Total Revenue			1,229,600.00	1,198,147.06	31,452.94	97.4 %	89,254.16
Other Financing Sources							
602	391.01	WATER TRANSFER IN	.00	500,000.00	-500,000.00	.0 %	.00
Other Sources			.00	500,000.00	-500,000.00	.0 %	.00
Total Other Financing Sources			.00	500,000.00	-500,000.00	.0 %	.00
602 WATER			1,229,600.00	1,698,147.06	-468,547.06	138.1 %	89,254.16

FISCAL REVENUE REPORT FOR 09/29/2026
CITY OF SPRINGFIELD

Fund	G/L #	Account Description	Estimated Revenue	Yr-to-Date Revenue	Balance of Estimates	Percent Collected	Month-T-D Revenue
Revenue							
604	332.10	11AO CDBG 2425-104	.00	.00	.00	.0 %	.00
604	332.20	SRF CW-02 11AO	.00	.00	.00	.0 %	.00
		Intergovernmental Revenue	.00	.00	.00	.0 %	.00
604	361.00	SEWER INTEREST	.00	.00	.00	.0 %	.00
604	366.00	SEW GAIN SALE OF CAPITAL ASSET	.00	.00	.00	.0 %	.00
		Miscellaneous Revenues	.00	.00	.00	.0 %	.00
604	371.00	SEW SURCHARGE SECURITY OF DEBT	110,000.00	85,920.26	24,079.74	78.1 %	9,587.93
604	371.10	SRF CW-02 11AO SURCHARGE	.00	.00	.00	.0 %	.00
		Trust and Agency Funds	110,000.00	85,920.26	24,079.74	78.1 %	9,587.93
604	383.10	SEWER CHARGES	225,000.00	197,936.12	27,063.88	88.0 %	21,842.46
604	383.20	SEWER HOOK-UPS	.00	.00	.00	.0 %	.00
604	383.80	SEWER RECOVER OF D EXPENDITURE	.00	.00	.00	.0 %	.00
604	383.90	SEWER OTHER	.00	.00	.00	.0 %	.00
		Enterprise Operating Revenue	225,000.00	197,936.12	27,063.88	88.0 %	21,842.46
Total Revenue			335,000.00	283,856.38	51,143.62	84.7 %	31,430.39
Other Financing Sources							
604	391.01	SEWER TRANSFER IN FROM WATER	.00	.00	.00	.0 %	.00
604	391.29	OTHER LONG TERM DEBT	.00	.00	.00	.0 %	.00
		Other Sources	.00	.00	.00	.0 %	.00
Total Other Financing Sources			.00	.00	.00	.0 %	.00
604 SEWER			335,000.00	283,856.38	51,143.62	84.7 %	31,430.39

BUDGET EXPENDITURE TOTALS REPORT AS OF 09/29/2026
CITY OF SPRINGFIELD

Fund	Act	Account Description	Beginning Budgeted	Mods In/Out	- Total - Budget	Yr-To-Date Expensed	Budget Remaining	% Exp.	Month-T-D Expensed
Expenses									
101	411.5	CONTINGENCY	120,000.00	.00	120,000.00	.00	120,000.00	.0	.00
101	412.1	MAYOR & COUNCIL	31,000.00	.00	31,000.00	17,760.46	13,239.54	57.3	1,639.68
101	414.1	ATTORNEY	10,000.00	.00	10,000.00	10,646.28	-646.28	106.5	1,020.00
101	414.2	FINANCE OFFICER	144,800.00	.00	144,800.00	102,394.35	42,405.65	70.7	9,693.53
101	414.6	INSURANCE	32,000.00	.00	32,000.00	28,287.04	3,712.96	88.4	.00
101	419.2	GEN GOV'T BUILDING	28,990.00	.00	28,990.00	15,052.21	13,937.79	51.9	1,333.43
		SUBTOTAL:	366,790.00	.00	366,790.00	174,140.34	192,649.66	47.5	13,686.64
101	421.0	POLICE	159,410.00	.00	159,410.00	88,810.38	70,599.62	55.7	13,943.30
101	422.0	FIRE DEPT.	24,500.00	.00	24,500.00	10,991.05	13,508.95	44.9	562.84
		SUBTOTAL:	183,910.00	.00	183,910.00	99,801.43	84,108.57	54.3	14,506.14
101	431.2	HIGHWAY & STREET	251,300.00	.00	251,300.00	91,429.69	159,870.31	36.4	9,433.93
101	431.6	STREET LIGHTING	28,825.00	.00	28,825.00	13,352.47	15,472.53	46.3	1,378.69
101	431.7	SNOW	17,725.00	.00	17,725.00	833.51	16,891.49	4.7	.00
101	435.0	AIRPORT	42,065.00	.00	42,065.00	27,144.43	14,920.57	64.5	3,746.74
		SUBTOTAL:	339,915.00	.00	339,915.00	132,760.10	207,154.90	39.1	14,559.36
101	446.0	AMBULANCE	68,400.00	4,200.00	72,600.00	46,172.77	26,427.23	63.6	8,363.48
		SUBTOTAL:	68,400.00	4,200.00	72,600.00	46,172.77	26,427.23	63.6	8,363.48
101	452.0	PARK & REC	122,700.00	.00	122,700.00	20,055.36	102,644.64	16.3	11,406.28
101	452.1	PARKS POOL	62,000.00	.00	62,000.00	62,087.28	-87.28	100.1	2,920.86
101	452.2	PARKS BALL PROGRAM	9,250.00	.00	9,250.00	7,384.74	1,865.26	79.8	63.08
101	455.0	LIBRARY	19,875.00	.00	19,875.00	12,502.13	7,372.87	62.9	1,212.91
		SUBTOTAL:	213,825.00	.00	213,825.00	102,029.51	111,795.49	47.7	15,603.13
101	465.0	ECONOMIC DEVELOPMENT	21,300.00	.00	21,300.00	7,411.90	13,888.10	34.8	1,600.00
		SUBTOTAL:	21,300.00	.00	21,300.00	7,411.90	13,888.10	34.8	1,600.00
101	491.0	JUDGMENT BOND	.00	.00	.00	.00	.00	.0	.00
		SUBTOTAL:	.00	.00	.00	.00	.00	.0	.00
Total Expenses			1,194,140.00	4,200.00	1,198,340.00	562,316.05	636,023.95	46.9	68,318.75
Other Uses									
101	511.0	TRANSFER OUT	20,000.00	.00	20,000.00	500,000.00	-480,000.00	2500.0	.00
		SUBTOTAL:	20,000.00	.00	20,000.00	500,000.00	-480,000.00	2500.0	.00
Total Other Uses			20,000.00	.00	20,000.00	500,000.00	-480,000.00	500.0	.00
Total Expenses and Other Uses At Fund:									
101	***GENERAL FUND		*** 1,214,140.00	4,200.00	1,218,340.00	1,062,316.05	156,023.95	87.2	68,318.75 **

Period 9
Opt #66

BUDGET EXPENDITURE TOTALS REPORT AS OF 09/29/2026
CITY OF SPRINGFIELD

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Fund	Act	Account Description	Beginning Budgeted	Mods In/Out	- Total - Budget	Yr-To-Date Expensed	Budget Remaining	% Exp.	Month-T-D Expensed
Expenses									
272	465.3	EC DEVELOPMENT	500.00	.00	500.00	30.00	470.00	6.0	.00
		SUBTOTAL:	500.00	.00	500.00	30.00	470.00	6.0	.00
Total Expenses			500.00	.00	500.00	30.00	470.00	6.0	.00
Total Expenses and Other Uses At Fund:									
272	***REVOLVING LOAN FUND***		500.00	.00	500.00	30.00	470.00	6.0	.00**

BUDGET EXPENDITURE TOTALS REPORT AS OF 09/29/2026
CITY OF SPRINGFIELD

Fund	Act	Account Description	Beginning Budgeted	Mods In/Out	- Total - Budget	Yr-To-Date Expensed	Budget Remaining	% Exp.	Month-T-D Expensed
Expenses									
601	499.0	LIQUOR	200.00	.00	200.00	24.31	175.69	12.2	24.31
		----- SUBTOTAL:	200.00	.00	200.00	24.31	175.69	12.2	24.31
Total Expenses			200.00	.00	200.00	24.31	175.69	12.2	24.31
Other Uses									
601	511.0	TRANSFER OUT	25,000.00	.00	25,000.00	.00	25,000.00	.0	.00
		----- SUBTOTAL:	25,000.00	.00	25,000.00	.00	25,000.00	.0	.00
Total Other Uses			25,000.00	.00	25,000.00	.00	25,000.00	.0	.00
Total Expenses and Other Uses At Fund:									
601	***	LIQUOR	25,200.00	.00	25,200.00	24.31	25,175.69	.1	24.31 **

BUDGET EXPENDITURE TOTALS REPORT AS OF 09/29/2026
CITY OF SPRINGFIELD

Fund	Act	Account Description	Beginning Budgeted	Mods In/Out	- Total - Budget	Yr-To-Date Expensed	Budget Remaining	% Exp.	Month-T-D Expensed
		SUBTOTAL:	.00	.00	.00	.00	.00	.0	.00
Expenses									
602	433.0	WATER	.00	.00	.00	.00	.00	.0	.00
602	433.1	SOURCE OF SUPPLY	18,500.00	.00	18,500.00	13,231.42	5,268.58	71.5	12,731.42
602	433.2	WAT POWER & PUMPING	486,000.00	100,000.00	586,000.00	525,968.64	60,031.36	89.8	5,946.49
602	433.3	WATER PURIFICATION	50,000.00	.00	50,000.00	9,972.19	40,027.81	19.9	248.13
602	433.4	WATER DISTRIBUTION	50,000.00	.00	50,000.00	20,072.43	29,927.57	40.1	3,404.36
602	433.5	WATER ADMINISTRATION	143,000.00	.00	143,000.00	100,883.60	42,116.40	70.5	9,785.23
		SUBTOTAL:	747,500.00	100,000.00	847,500.00	670,128.28	177,371.72	79.1	32,115.63
602	470.0	DEBT SERVICE	155,000.00	.00	155,000.00	111,717.00	43,283.00	72.1	12,413.00
		SUBTOTAL:	155,000.00	.00	155,000.00	111,717.00	43,283.00	72.1	12,413.00
Total Expenses			902,500.00	100,000.00	1,002,500.00	781,845.28	220,654.72	78.0	44,528.63
Other Uses									
602	511.0	TRANSFER OUT	229,740.00	.00	229,740.00	.00	229,740.00	.0	.00
		SUBTOTAL:	229,740.00	.00	229,740.00	.00	229,740.00	.0	.00
Total Other Uses			229,740.00	.00	229,740.00	.00	229,740.00	.0	.00
Total Expenses and Other Uses At Fund:									
602	** *WATER		*** 1,132,240.00	100,000.00	1,232,240.00	781,845.28	450,394.72	63.4	44,528.63 **

BUDGET EXPENDITURE TOTALS REPORT AS OF 09/29/2026
CITY OF SPRINGFIELD

Fund	Act	Account Description	Beginning Budgeted	Mods In/Out	- Total - Budget	Yr-To-Date Expensed	Budget Remaining	% Exp.	Month-T-D Expensed
Expenses									
604	432.5	SEWER	156,150.00	.00	156,150.00	146,624.92	9,525.08	93.9	41,495.32
		————— SUBTOTAL:	156,150.00	.00	156,150.00	146,624.92	9,525.08	93.9	41,495.32
604	470.0	DEBT SERVICE	100,000.00	.00	100,000.00	71,751.78	28,248.22	71.8	.00
		————— SUBTOTAL:	100,000.00	.00	100,000.00	71,751.78	28,248.22	71.8	.00
Total Expenses			256,150.00	.00	256,150.00	218,376.70	37,773.30	85.3	41,495.32
Other Uses									
604	511.0	TRANSFER OUT	27,000.00	.00	27,000.00	.00	27,000.00	.0	.00
		————— SUBTOTAL:	27,000.00	.00	27,000.00	.00	27,000.00	.0	.00
Total Other Uses			27,000.00	.00	27,000.00	.00	27,000.00	.0	.00
Total Expenses and Other Uses At Fund:									
604	***SEWER		*** 283,150.00	.00	283,150.00	218,376.70	64,773.30	77.1	41,495.32 **

RECEIVED
SEP 11 2026
BY:

Marlyn and Shelly Palsma do hereby donate our Baldwin Acrosonic Piano and bench to the City of Springfield to be kept in the Community Center for community use. We also verify that the piano is in good condition and has been tuned regularly by John Voigt. The last tuning was on May 21, 2024.

Signed:

Marlyn Palsma

Marlyn Palsma

9/9/26

Shelly Palsma

Shelly Palsma

9/9/2026

Piano Tuning & Repair



John D. Voigt
30159 406th Ave.
Avon, SD 57315-5402

Phone: 605-286-3748
605-661-3757

e-mail: jvoigt@gwtc.net

DEPARTMENTAL REPORTS

UTILITIES:

- Contracted 15,000 gallons propane at \$1.35.
- Mowing and weed eating as needed
- Sprayed lagoon and various other locations
- Preparing plant for open house
- Completed round 3 and preparing for round 4 of water service line pot holing with SDRW
- Flushed hydrants
- Drained pool and working on getting everything up there winterized or brought back to store at the water plant during the winter
- Reinstalled aerator that Street Department rebuilt at lagoon
- Had solar mixer installed in cell 1 of the lagoon

STREETS:

- Signs built for Fall Festival
- Mowing & weed eating along with tree trimming
- Patching streets
- Crushed asphalt put down on 4th street
- Mower repairs
- Tires swapped from police pickup to street pickup
- Pulled docks at marina
- Pushed up disposal site at lagoon
- Covered up windows on old Jones building and cleaned up around building

AIRPORT:

-

LIBRARY:

- See following document

FIRE:

AMBULANCE:

- New computer set up and kinks from MS365 migration finally worked out.

POLICE:

- 12 calls for service
- 1 arrest
- 27 citations

POOL/PARKS:

- Signed updated Recreational Trails Grant extending end date to April 30, 2027.

FINANCE OFFICE:

- 21 water/sewer late notices sent via mail.
- Council members should now have access to their new emails.
- New laptops were set up and kinks worked out from migration.
- Working on follow-up items from audit with an emphasis on updating a number of policies.

- | |
|---|
| <ul style="list-style-type: none">• Security and panic alarms were installed September 22, 2026, through a 2025 Homeland Security Grant. Awaiting further discussion on the firewall for \$2282.99.• Attended Cybersecurity Training in Wagner on Wednesday, September 30, 2026.• 2026 Project Boundary Fence assessment in progress looking for cyber vulnerabilities. |
|---|

MAYOR:

- | |
|--|
| <ul style="list-style-type: none">• Confirmed with DOT per 2015 Agreement the state is responsible for striping Highway 37P (8th St), it has been added to 2027 schedule• 13 approved building permits for 2026 thus far; for the month of September: Dominick Warmbein - Fence, Reinold Pinkelman- Supply & Storage Shed, & Buck Smith- Covered Carport |
|--|

OTHER PARTNERS/AGENCIES:

Library Report

Book Discussion- October 20th: we are awaiting the arrival of books from the Humanities Council.

So far in 2026, we have a 30% decrease in minor visitation and checkouts at the library compared to 2025. With no Tot Time, the loss of one frequent-visit family, and early elementary going to Tyndall, we have a lot of challenges to overcome. The decrease makes applying for grants challenging – while I can demonstrate a community need for the library, I don't have stats that support the long-term usage of our awards.

The Library Board will have a table at the October 3rd Vendor Fair (10-3). They will be talking to the public about library programs and services along with collecting information for their strategic planning Community Survey. The survey will be available to complete until October 31st. All in the community and surrounding area are encouraged to complete and return the survey so the Library's Board and Director can enhance the programs and services we offer and plan for the future.

I will be out of the library October 21, 22, and 23. I will attend regional library training in Mitchell on Wednesday, October 21st from 10 am – 3 pm and will be traveling on the 22nd and 23rd. Carolyn Kastein intends to fill in for all three days.

I am considering a grant application for STEM programming for early childhood learners (birth to grade 3). The grant is due October 28th, and 25 public libraries will be selected.

I am currently working to do inventory updates and improve the collection searchability on the Libib App. I hope to have the adult collections updated by the end of the year. Hopefully all will be completed by early next year. Once the adult collections are updated, I will begin testing the apps checkout capabilities.

2027 Summer Reading information will be released in October. I would really like to have someone to work with to plan and deliver a stellar program next year. I plan to apply for a summer reading grant, so we need a great plan.

Kelly Namminga, Library Director



Section V -Hours of Work

City of Springfield
Springfield, SD 57062



Section V –Hours of Work

PP5.1	General Policy
PP5.2	Standard Work Week
PP5.3	Standard Workday
PP5.3.1	Attendance
PP5.4	Call-Out Pay
PP5.5	Flex Time
PP5.6	FLSA & Overtime
PP5.6.1	Overtime for Exempt (Salaried) Employees
PP5.7	Time Keeping
PP5.8	Daylight Savings Time
PP5.9	Alternative Work Schedules

	POLICY PP5.1 General Policy	
Issue Date:	Updated:	Section: Personnel

General Policy

It is the City's intent to establish a standard workweek during which employees are expected to perform City services. The City recognizes that emergencies and other unusual circumstances may require employees to work variable hours. The City is committed to ensuring that all employees are treated fairly and consistently when required to work irregular or extended hours.

	POLICY PP5.2 Standard Work Week	
Issue Date:	Updated:	Section: Personnel

Standard Work Week

The City's standard workweek for calculating pay and overtime runs from Monday at 12:00 am through Sunday at 11:59 pm. Sworn Police officers covered under FLSA exemptions will also follow a 40-hour, seven-day work period. Their work period will use the same Monday–Sunday schedule as the rest of the City's payroll cycle.

	POLICY PP5.3 Standard Workday	
Issue Date:	Updated:	Section: Personnel

Standard Workday

The standard five eight (8) hour workdays, or compressed four ten (10) hour workday, for City employees will begin and end as set by the Mayor and Common Council. If less than a full hour is worked, the amount of time recorded on the timesheet should be rounded to the nearest quarter-hour.

Lunch breaks shall be designated as thirty (30) minutes or sixty (60) minutes and should be reflected on an employee's timesheet. A 15-minute break may be taken in both the morning and afternoon and does not need to be reflected on an employee's timesheet. Break periods may not be accumulated for time off.

	POLICY PP5.3.1 Attendance	
Issue Date:	Updated:	Section: Personnel

Attendance

~~All City employees are expected to be at work on time and during their regularly scheduled hours. Employees who are unable to report for work on time are required to notify their immediate supervisor or the finance office prior to their being absent, unless an emergency exists. If an emergency exists, the employee is expected to notify the proper authority as soon as possible.~~

All City employees are expected to be at work on time and during their regularly scheduled hours. Employees who are unable to report for work on time are required to notify their immediate supervisor or the finance office prior to their being absent, unless an emergency exists. If an emergency exists, the employee is expected to notify the proper authority as soon as possible. In circumstances where the employee is unable to make the notification personally, a family member or other authorized individual may contact the appropriate authority on the employee's behalf.

Except in cases of an emergency, if an employee is absent more than three (3) consecutive days without proper notification, the employee will be considered to have voluntarily resigned their position and subject to disciplinary action up to termination of employment.

	POLICY PP5.4 Call-Out Pay	
Issue Date:	Updated:	Section: Personnel

Call-Out Pay

Call-out pay is intended to fairly compensate employees for the inconvenience of being required to work unexpectedly.

Definition of a Call-Out

A call-out occurs when:

- The employee is off duty,
- The employee is contacted and required to report to work, and
- An immediate response is necessary based on the employee's position.

Call-outs are unscheduled work hours and must meet any response-time requirements established for the employee's role.

What Is Not Considered a Call-Out

The following situations do not qualify as call-outs:

- Any work that is scheduled in advance, even if it occurs outside normal work hours.
- A supervisor adjusting an employee's start or end time, unless an immediate response is required.
- Working an additional shift or additional hours to cover another employee's absence or to support special projects, events, or weekend activities.

Compensation for Call-Outs

- Employees who are called out will receive a minimum of two (2) hours of pay at time-and-one-half their regular rate.
- These call-out hours do not count toward the 40-hour workweek because they are already compensated at an overtime rate.
- If an employee completes a call-out, returns home, and is later called out again, each instance is treated as a separate call-out.
- If a call-out lasts longer than two (2) hours, employees will be paid time-and-one-half for all hours worked during the call-out.

Calls That Do Not Result in Reporting to Work

If an employee receives a work-related call but is not required to report to work, the employee will be compensated for the time spent on the call, rounded to the nearest fifteen (15) minutes.

Compensable Time

Compensable call-out time begins when the employee leaves home and ends when:

- The work related to the call-out is completed, or
- The employee's next regularly scheduled shift begins, whichever occurs first.

Travel time home after the work is completed is not compensable.

Applicability

Call-out pay applies to any employee who meets the definition of a call-out under this policy. Exempt (salaried) employees will receive call-out compensation in the form of administrative leave.

	POLICY PP5.5 Flex Time	
Issue Date:	Updated:	Section: Personnel

Flex Time

Flex time is a scheduling option that allows employees to adjust their daily start and end times while still completing the standard 40-hour workweek. This arrangement is designed to support employees in managing personal responsibilities and achieving a healthy work/life balance. Flex time provides flexibility in how the workday is structured while maintaining full productivity, consistent communication, and reliable execution of job duties. All flex-time schedules require supervisory approval to ensure they align with departmental and organizational needs.

Supervisor Responsibilities

Supervisors are responsible for:

- Reviewing and approving flex-time requests in a fair and consistent manner.
- Ensuring that approved schedules support operational requirements, customer service expectations, and team coordination.
- Monitoring employee performance, availability, and reliability under flex-time arrangements.
- Communicating clearly regarding expectations for responsiveness, meeting attendance, and workload management.
- Adjusting or revoking flex-time schedules if business needs change or if performance concerns arise.
- Documenting approved flex-time schedules in accordance with organizational procedures.

The City reserves the right to authorize flexible work hours within the 40-hour work week in situations where it is appropriate or necessary. ~~Employees must still adhere to the standard 40-hour work week unless flex time or overtime has been approved by their supervisor.~~

	POLICY PP5.6 FLSA & Overtime	
Issue Date:	Updated:	Section: Personnel

FLSA & Overtime

The Fair Labor Standards Act (FLSA), also known as the federal Wage and Hour Law, establishes rules for overtime pay. Under the FLSA, positions are classified as either exempt (salaried) or non-exempt (hourly).

Non-Exempt Employees (Hourly)

Non-exempt employees are covered by the overtime provisions of the FLSA.

- Overtime compensation is paid at one and one-half (150%) of the employee's regular hourly rate.
- Employees may be required to work overtime when deemed necessary by their supervisor or the Mayor.
- Overtime is defined as hours worked in excess of the first 40 hours in the standard workweek, as defined in the City's Standard Work Week policy.
- Overtime does *not* include paid but non-worked hours such as holidays, vacation, sick leave, call-out time compensated but not worked, flex time, administrative leave, or court time paid but not worked.
- All overtime must be approved in advance by the employee's immediate supervisor, except in emergencies. Supervisors may authorize overtime only when the work cannot be completed during regular work hours.
- When possible, overtime opportunities should be distributed as equitably as practicable among employees within each department.
- Accruing overtime without prior authorization may result in disciplinary action.
- If an employee is required to work on a holiday, compensation will follow the Holidays policy contained in this manual.

Exempt Employees (Salaried)

Exempt employees are not covered by the overtime requirements of the FLSA.

	POLICY PP5.6.1 Overtime for Exempt (Salaried) Employees	
Issue Date:	Updated:	Section: Personnel

Overtime for Exempt (Salaried) Employees

Exempt (salaried) employees are paid monthly and are not eligible for overtime. Exempt (salaried) employees may alter hours worked in a workweek as long as 40 hours are worked each week within the monthly pay period.

Compensation is not based on the number of hours worked, nor will they accrue compensatory time for hours worked in excess of 40 hours within a week. Exempt (salaried) employees may use administration leave in lieu of other paid leave.

In special circumstances, the Common Council may approve the payment of overtime for exempt (salaried) employees as stated in the Special Circumstances (PP2.22) policy.

	POLICY PP5.7 Time Keeping	
Issue Date:	Updated:	Section: Personnel

Time Keeping

To meet legal requirements for accurate timekeeping and to ensure employees are paid correctly, the City requires all employees to record their hours worked and any paid leave fully and accurately each workday. Employees must submit and approve their time records promptly at the close of each pay period. Under the Fair Labor Standards Act (FLSA), “hours worked” include all time an employee is allowed or permitted to work, whether requested or not.

Accurate Timekeeping Requirements

- Employees may not perform off-the-clock work under any circumstances.
- Employees may not alter, falsify, or manipulate any part of their time records to misrepresent hours worked, meal periods taken, or time spent working during meal breaks.
- Recording all hours worked does not eliminate the requirement to obtain prior authorization from a supervisor before working overtime or hours outside the regular schedule.
- Employees who work beyond their scheduled hours, including overtime or off-schedule hours, without prior supervisor approval may face disciplinary action, up to termination.

Timesheet Submission and Verification

- Employees must submit their timesheet promptly at the end of each pay period.
- Submission of a timesheet certifies that the hours listed are a true and accurate record of time worked on behalf of the City.
- Supervisors are responsible for reviewing and approving the recorded time before payroll submission.
- Any correction or modification to a timesheet must be verified by both the employee and the supervisor.
- No employee may record time on behalf of another employee, except a supervisor as required for approval purposes.
- Any falsification or misrepresentation of time records will result in disciplinary action, up to and including termination.

	POLICY PP5.8 Daylight Savings Time	
Issue Date:	Updated:	Section: Personnel

Daylight Savings Time

During shifts when Daylight Savings Time is adjusted, employees who are working will be paid for actual hours worked. Daylight Savings Time begins on the second Sunday in March and ends on the first Sunday in November. The time change takes effect at 2:00am local time.

	POLICY PP5.9 Flexible Alternative Work Arrangements Schedules	
Issue Date:	Updated:	Section: Personnel

Flexible Alternative Work Arrangements Schedules (AWS)

This policy establishes guidelines for flexible alternative work arrangements that support an employee's well-being, enhances productivity work/life balance, and allow the organization maintaining effective to meet business needs City operations and ensuring job responsibilities are met. Flexible arrangements AWS are not entitlements; all requests are evaluated based on job requirements, operational impact, and manager community needs with final approval by the Common Council.

Alternative work schedules are structured differently from the traditional work schedule or work setting. These arrangements allow employees to modify *how, where, or when* work is performed.

Eligibility for AWS may vary depending on job responsibilities, departmental needs, and the nature of the work performed. ~~Approval is not guaranteed and is based on whether the arrangement can be implemented without negatively impacting operations, customer service, or teamwork.~~ While employees may adjust their schedules within established guidelines, they are required to be present during core designated hours and to maintain sufficient availability to support team collaboration, community services and continuous workflow operations.

This policy applies to all full-time and part-time employees unless otherwise specified by local regulations or job-specific requirements.

Types of Flexible Alternative Work Arrangements Schedules

- **Remote Work (Full or Partial)**
Employees may work remotely on a regular or occasional basis, provided job duties can be performed effectively outside the office.
- **Flexible Scheduling**
~~Employees may adjust their start and end times while maintaining required core hours or coverage needs.~~ Flexible scheduling permits employees to modify start and end times within established organizational parameters.
- **Compressed Workweek**
~~Employees may work their standard weekly hours across fewer days (for example, four 10-hour days).~~ complete their regular 40-hour work wee over fewer working days, typically by extending the length of each workday. (IE -four 10-hour days)

- **Part-Time or Reduced Hours**

Employees may request a reduction in weekly hours. Compensation and benefits may be adjusted accordingly.

- **Job Sharing**

Two **or more** employees **jointly assume** ~~share~~ the responsibilities, hours, and workload **associated with** ~~of~~ one full-time position. **In some cases, employees may also share the duties of a part-time position when operational needs or staffing considerations warrant a reduced-hour structure. Each participating employee is assigned a defined portion of the schedule and workload. Together they are responsible for fulfilling all essential functions of the shared role.**

Eligibility Criteria

Approval depends on:

- Nature of job duties
- Performance history
- Team and ~~customer~~ **community** needs
- Safety, confidentiality, and equipment requirements
- ~~Manager~~ **Supervisor** discretion and leadership approval (as applicable)

Request Process

1. Employee submits a written request to their supervisor describing:
 - Type of arrangement requested
 - Proposed schedule
 - **Duration of arrangement**
 - Expected impact on productivity and communication
2. Supervisor reviews feasibility, ~~and~~ discusses with the employee **and, if supportive, submits a formal recommendation to the Mayor.**
3. ~~Supervisor consults HR if needed.~~ **The Mayor reviews the supervisor's recommendation and forwards his/her own recommendation to the Common Council.**
4. Final approval is **granted by the Common Council and** communicated in writing.
5. Approved arrangements may include a trial period **of 3-6 months** and periodic review.

Expectations & Responsibilities

- Maintain performance, productivity, and responsiveness.
- Be available during agreed-upon **core** hours.
- Adhere to all company policies, including confidentiality and data security.
- Use company-approved tools and communication channels.
- Coordinate effectively with team members and attend required meetings.

Equipment & Security

Employees working remotely must ensure:

- Access to reliable internet and necessary equipment
- Secure handling of confidential data
- Compliance with cybersecurity protocols

Review & Modification

Flexible arrangements **AWS** may be modified or discontinued based on:

- Changing business needs
- Performance concerns
- Team coverage requirements
- Operational constraints
- **Employee's withdrawal request**

Employee-Initiated Withdrawal

An employee may request to withdraw from an approved flexible scheduling arrangement by submitting a written withdrawal request to their supervisor and Mayor. The request should outline the effective date of the change and any relevant considerations. Approval of the withdrawal is subject to operational needs and may require a transition period to maintain adequate coverage and workflow continuity.

Employer-Initiated Withdrawal

The City reserves the right to withdraw an employee from AWS at any time based on operational needs, staffing requirements, performance concerns or changes in departmental priorities.

Notification Process

When an employer-initiated withdrawal is required, the following steps apply:

1. The supervisor, in coordination with the Mayor, will prepare a written notice outlining the reason for the withdrawal and the effective date of the schedule change.
2. The supervisor will provide the written notice directly to the employee and review the changes with them to ensure clarity and understanding.
3. A copy of the notice will be forwarded to the Common Council and placed in the employee's personnel file.
4. When operationally feasible, the supervisor, in coordination with the Mayor, will provide a reasonable transition period to help the employee adapt to the revised schedule.
5. The supervisor will communicate any related changes to departmental/ City workflows to ensure the continuity of operations.



ORDINANCE 627

SUPPLEMENTAL APPROPRIATION ORDINANCE

of the City of Springfield, South Dakota for the Fiscal Year ending December 31, 2026

BE IT ORDAINED by the City of Springfield, South Dakota, that:

SECTION I. Whereas unforeseen expenditures accrued in the funds will exceed the budget, it appears that an emergency exists and that supplemental appropriation is necessary.

SECTION II. Therefore, there is appropriated by the City Council of the City of Springfield, South Dakota, for the year ending December 31, 2026, the supplemental sums of money for the following purposes, which are deemed necessary to defray expenses and liabilities of the City of Springfield, South Dakota:

SOURCE OF FUNDING	
Unappropriated Cash	\$50,000
APPROPRIATIONS	
Attorney	\$10,000
Police	\$35,000
Pool	\$ 5000

SOURCE OF FUNDING	
Unappropriated Cash	\$80,000
APPROPRIATIONS	
Sewer	\$80,000

SECTION III. All ordinances or parts of ordinance in conflict herewith are hereby expressly repealed.

SECTION IV. This ordinance, being necessary for the immediate support of the municipal government and its existing public institutions, shall take effect immediately upon passage.

ATTEST:

Scott L. Kostal, Mayor

Amanda Larson, Finance Officer

{ SEAL }

Placed upon its first reading | _____
Placed upon its second reading | _____
Approved this | _____
Published on | _____
At a price of | \$ _____

	POLICY SP1.4 Admission & Facility Use	
Issue Date: April 2, 2026	Updated:	Section: Swimming Pool

Admission & Facility Use

- Pool hours and admission rates are set ~~each season~~ **annually by the Common Council**.
 - Pool hours of operation, admission fees and facility rules must be clearly and visibly posted on the pool house counter area and exterior wall of the facility.
- A daily admission log must be maintained.
- Passes **include state and city taxes and** must be paid in full before use.
 - Family passes are limited to immediate family and may not be used for extended family members or guests.
- Encourage patrons to place personal items in designated baskets for safekeeping.
 - Post “*The City is not responsible for lost, stolen or unattended property.*” in changing room areas.
- Pool rentals require advance approval from Manager(s), lifeguards and Finance Office.
 - General admission fees apply to each person. No passes will be honored.
 - List of patrons must be provided prior to advance approval.
 - Two lifeguards are recommended, but only one (1) guard is required for every 15 people.
 - Lifeguard wages will be at 1.5 times their hourly wage.
- Unauthorized use of the pool is prohibited.

	POLICY TITLE Credit Card Acquisition & Use	
Issue Date: April 1, 2019	Updated:	Section: Common Council

The Finance Office (herein after referred to as the “designated official”) is hereby authorized to acquire and use credit card accounts for the purchase of certain necessities on behalf of and of the benefit of the City of Springfield, in accordance with the policies set out below:

The credit card account shall only be used for the purchase of meeting registration, motel room guarantees, or other purchases that cannot be accomplished by the issuance of a purchase order and billed directly to the city to be process in the normal warrant process, unless it is more economically advantageous to pay by credit card. Cards may be used to pay for pre-authorized purchases through the internet, if it is the only means of payment accepted by the vendor. Any purchases in excess of \$1000.00 must be pre-approved by the Common Council.

The card may not be used to pay for meals that qualify for reimbursement through per diem or for any item which does not directly benefit the City of Springfield.

The credit card accounts shall be administered by the designated official at all times, and the designated official may assign sub-administrators for certain departments to oversee the usage, limits and processing for that department. In all cases where a credit card is used by any city employee original receipts, invoices or other authentic documentation stating what the card was used for shall be submitted to the designated administrator or sub-administrator. The designated person shall immediately verify the purchase was necessary and to the benefit of the City of Springfield and submit the invoice to the Finance office with appropriate account coding information. Charges submitted to the Finance Office for payment without the proper documentation will not be processed and may become the responsibility of the employee through garnishment. Personal use of the credit card is strictly prohibited. Misuse of credit card accounts or repeated failure to provide proper documentation will be the responsibility of the employee and will be considered grounds for disciplinary action up to and including termination and any restitution.

Any perks, credit or items of value earned because of the use of said cards shall only be used for the benefit of the City and not for that of any employee. Except, frequent flier credit may accrue to the employee/ official actually incurring the cred, in accordance with Official Opinion No. 90-04 of the SD Office of the Attorney General.

	POLICY TITLE Credit Card Acquisition & Use	
Issue Date: April 1, 2019	Updated:	Section: Common Council

The Finance Office (hereafter the “designated official”) is authorized to obtain and manage credit card accounts for the purchase of necessary items and services on behalf of the City of Springfield, subject to the following policy.

Authorized Use

City credit cards may be used only when a purchase cannot be made through the standard purchase order and warrant process, or when using a credit card is more cost-effective. Authorized purchases include:

- Conference or meeting registrations
- Hotel reservations or guarantees
- Online purchases when a credit card is the only accepted payment method

Any single purchase over \$1,000 requires prior approval from the Common Council.

Prohibited Use

Credit cards may not be used for:

- Meals eligible for reimbursement through per diem
- Any personal purchase
- Any purchase that does not directly benefit the City of Springfield

Administration & Documentation

The designated official will administer all credit card accounts and may appoint department sub-administrators to oversee usage and limits within their department.

Employees using a city credit card must submit original receipts, invoices, or other valid documentation to the designated official or sub-administrator immediately after the purchase. The administrator must verify that the purchase was necessary and for the benefit of the City and then submit the documentation to the Finance Office with correct account coding.

Charges submitted without proper documentation will not be processed and may become the responsibility of the employee, including reimbursement through payroll garnishment.

Misuse & Consequence

Personal use of city credit cards is strictly prohibited. Misuse of a credit card, or repeated failure to provide required documentation, may result in disciplinary action up to and including termination and restitution.

Rewards & Credits

Any rewards, discounts, or items of value earned from the use of city cards must be used solely for the benefit of the City. Frequent-flier miles may accrue to the employee or official who earned them, consistent with SD Attorney General Official Opinion No. 90-04.

DRAFT

	POLICY STATEMENTS: Mission, Vision & Values	
Issue Date:	Updated:	Section: Common Council

Mission

The City of Springfield is committed to providing reliable, responsive, and fiscally responsible public services that enhance the safety, well-being, and quality of life for all residents, businesses, and visitors. We strive to steward public resources wisely, support community growth, and deliver services with integrity, transparency, and accountability.

Vision

Springfield envisions a vibrant, welcoming, and resilient community where residents feel safe, engaged, and proud to live. We aim to foster sustainable development, strengthen infrastructure, embrace innovative solutions, and preserve the small-town character that defines our community for future generations.

Values

- *Integrity*
We conduct all municipal operations with honesty, transparency, and ethical responsibility.
- *Stewardship*
We safeguard public resources and ensure responsible management of City assets and finances.
- *Service*
We strive to deliver high-quality, reliable services that support and strengthen our community.
- *Accountability*
We uphold high standards of performance and take responsibility for our decisions and actions.
- *Collaboration*
We work together with residents, businesses, neighboring governments, and community organizations to achieve shared goals.
- *Respect*
We treat all individuals with fairness, dignity, and professionalism.
- *Innovation*
We seek efficient, modern, and forward-thinking approaches that improve government operations and community outcomes.

ACCESS MAINTENANCE AGREEMENT

THIS ACCESS MAINTENANCE AGREEMENT (this “**Agreement**”) is effective as of August 3, 2026 (the “**Effective Date**”) by and between the City of Springfield, South Dakota, a South Dakota municipal corporation (the “**Grantor**”) and The Towers, LLC, a Delaware limited liability company (“**Grantee**”), each of which may be referred to as a Party or collectively as the Parties.

WHEREAS, Grantee has received zoning approval from Bon Homme County, South Dakota to construct a communications tower on property located at 101 Wood Street with a Parcel ID No. of 17.26.2180 (the “**Tower Parcel**”) and that said zoning approval did not provide for access to and from the Tower Parcel from the nearest public right-of-way;

WHEREAS, Grantee made an application to Grantor for both temporary (the “**Temporary Access**”) and permanent access (the “**Permanent Access**”) to the communications tower from Wood Street as shown on **Exhibit A** attached hereto;

WHEREAS, a portion of the Permanent Access lies in and over a platted public right-of-way;

WHEREAS, on August 3, 2026, the Grantor’s Common Council approved the permit application for both the temporary and permanent access to the communications tower from Wood Street with certain conditions, including an obligation of Grantee to maintain the permanent access easement to the communications tower from Wood Street;

WHEREAS, this Agreement sets forth the terms by which Grantee will maintain the permanent access easement to the communications facility from Wood Street;

NOW THEREFORE, in consideration of the mutual covenants set forth in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. **Maintenance.** For so long as the communications tower remains on the Tower Parcel, Grantee is permitted to and shall construct the Permanent Access within the Grantor’s right-of-way from Wood Street to the boundary line of the Tower Parcel. Grantee shall, at its own cost and expense, maintain the Permanent Access constructed within the Grantor’s right-of-way in a workmanlike and safe manner suitable for efficient travel by Grantee, its contractors, agents and tenants, Grantor and other governmental agencies, emergency services providers and utilities. Grantee acknowledges that to the extent a portion of the Permanent Access lies in and over a platted public right-of-way such portion may at times be used by the public at large, and that access to public rights-of-way may not be restricted.
2. **City Intervention.** In the event Grantor determines the Permanent Access is not being maintained in a workmanlike or safe manner, Grantor shall serve written notice upon Grantee, its successors and assigns, setting forth the manner in which it has failed to

maintain the Permanent Access in a safe and workmanlike manner. The notice shall include a demand that said deficiencies in maintenance be cured within thirty (30) days. If the deficiencies set forth in the notice are not cured within said thirty (30) day period, Grantor enter upon the Permanent Access within the right-of-way to repair or maintain same and assess said reasonable costs to Grantee.

3. **Road Repair & Access Route.** Grantee shall either repair at its own expense or reimburse Grantor for any damage to Wood Street during the construction of the communications facility. Said obligations shall apply whether Grantee is using the Permanent or Temporary Access. Grantee shall access the Tower Parcel during the construction process pursuant to the route map set forth on **Exhibit B**.
4. **Indemnification.** Each Party agrees to indemnify, defend and hold harmless the other Party, its parent company or other affiliates, successors, assigns, officers, directors, shareholders, managers, members, agents and employees (collectively, “**Indemnified Persons**”) from and against all claims, actions, judgments, damages, liabilities, losses, expenses and costs (including, without limitation, reasonable attorneys’ fees and court costs) (collectively, “**Losses**”) caused by or arising out of (a) such party’s breach of any of its obligations, covenants, representations or warranties contained herein, or (b) such Party’s acts or omissions with regard to this Agreement; provided, however, in no event shall a Party indemnify the other Party for any such Losses to the extent arising from the gross negligence or willful misconduct of the Party seeking indemnification. However, in the event of an Indemnified Person’s contributory negligence or other fault, the Indemnified Person shall not be indemnified hereunder to the extent that the Indemnified Person’s negligence or other fault caused such Losses. Grantee will indemnify Grantor from and against any mechanic’s liens or liens of contractors and subcontractors engaged by or through Grantee.
5. **Notices.** All notices hereunder shall be deemed given if in writing and delivered, by electronic mail, courier, or registered or certified mail (return receipt requested), to the addresses below (or at such other addresses as shall be specified by like notice):

To Grantor:

City of Springfield
P.O. Box 446
605 8th Street
Springfield, South Dakota 57062
Attn: Finance Department
Email: amanda.larson@springfieldsd.gov

To Grantee:

The Towers, LLC
22 W. Atlantic Ave., Suite 310
Delray Beach, Florida, 33444

Attn: Allison Cannella, Esq.
Email: Allison.cannella@verticalbridge.com

- 6. Complete Agreement.** This Agreement constitutes the entire understanding and agreement between the Parties and supersedes all prior understandings, negotiation, or agreements between them, whether written or verbal, with respect to the subject matter hereof.
- 7. Amendments.** No amendment or waiver of any provision of this Agreement or consent to any departure from the terms of this Agreement is effective unless the amendment, waiver, or consent is in writing and signed by an authorized signatory of the Parties.

IN WITNESS WHEREOF, the Parties have executed and delivered this Agreement to be effective as of the Effective Date.

THE CITY OF SPRINGFIELD, SOUTH DAKOTA

By: _____

Its: _____

Date: _____

THE TOWERS, LLC,
a Delaware limited liability company

By: _____

Its: _____

Date: _____

Exhibit A

Site Plan

*** Site Plan Drawn to Scale (attached) including:

- North Arrow
- Property Lines, Right-of-Ways, Easements, Streets, and Alleys
- Existing Structures (to include fences and sheds)
- Proposed Structure- including any hard surfaces (cement, concrete, gravel, etc.)
- Dimensions and Shape of New Structure
- Aerial Pictures and Architectural Drawings Supporting this Request and in Reviewing this permit

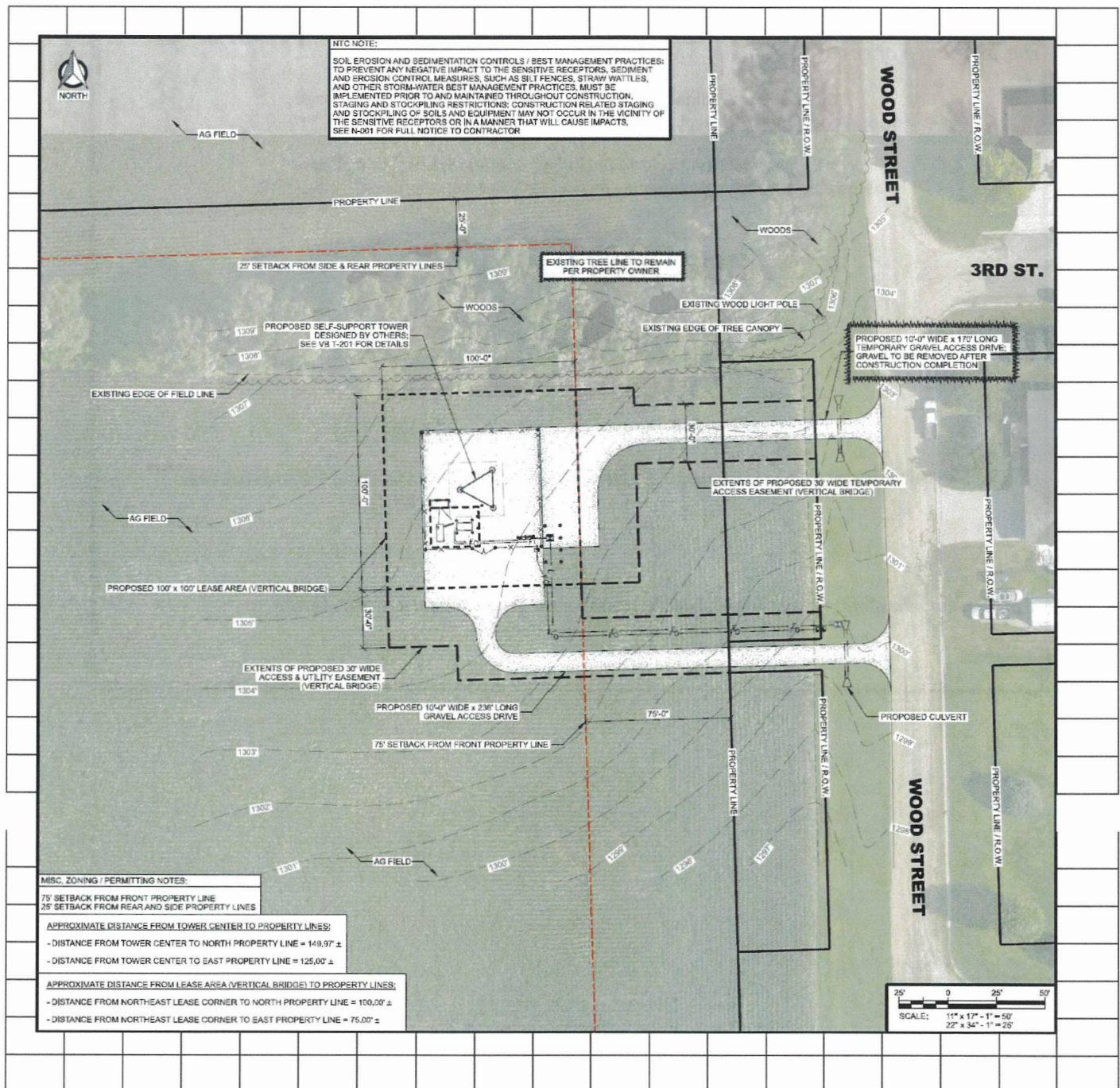


Exhibit B

START

SD Highway 37

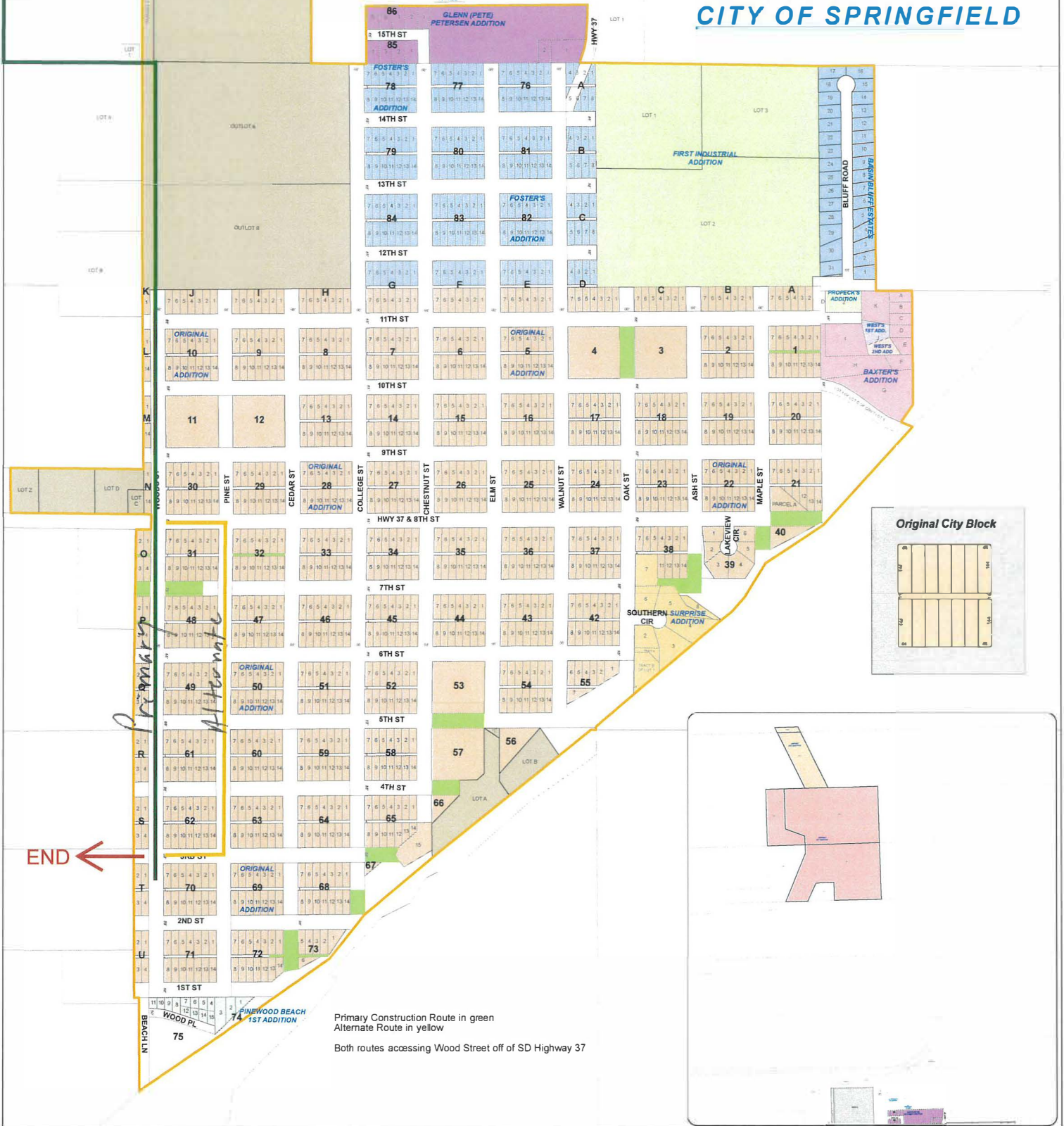
Legend

- LOT
- AIRPORT 1ST ADDITION
- AIRPORT 2ND ADDITION
- BASIN BLUFF ESTATES
- BAXTER'S ADDITION
- FIRST INDUSTRIAL ADDITION
- FOSTER, McINTYRE, BROOKINGS & ROBINSON ADDITION
- GLENN (PETE) PETERSEN ADDITION
- ORIGINAL ADDITION
- OUTLOT
- PINEWOOD BEACH 1ST ADDITION
- PROPECK'S ADDITION
- SURPRISE ADDITION
- WEST'S 1ST ADDITION
- WEST'S 2ND ADDITION
- VACANT ROAD OR ALLEY
- CITY LIMIT



0 150 300 600 900 1,200 1,500 Feet

CITY OF SPRINGFIELD



Primary Construction Route in green
Alternate Route in yellow
Both routes accessing Wood Street off of SD Highway 37

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding establishes a temporary partnership between Evelyn Lang Public Library, a department of the City of Springfield, and the Springfield Historical Society, a non-profit organization located within the city of Springfield, SD, to relocate, house, and preserve access to the Society's microfiche reader and Springfield Times newspaper microfilm collection at the library.

The library will provide suitable space, utilities, staffing support, and supervise public access. At the same time, the Springfield Historical Society will retain ownership of the equipment and materials and remain responsible for relocation, maintenance, and inventory.

The arrangement will begin on November 1, 2026, and end on March 31, 2027, unless the parties extend or modify it by mutual written agreement.

During this period, the materials will be made available at Evelyn Lang Public Library because the Springfield Historical Society does not have access to a climate-controlled facility suitable for public use during the winter months.

Evelyn Lang Public Library will provide space within the library, ordinary utilities, reasonable staff support during regular library operational hours, controlled public access to the microfiche reader and microfilm collection, and provide usage information to the Historical Society at the end of the usage period.

To protect the collection, library staff will supervise use of the materials, handle the microfilm as needed, and restrict food and drink in the designated use area.

The Springfield Historical Society will retain ownership of the microfiche reader and microfilm collection and will be responsible for transporting the materials to and from the library, maintaining the reader, and providing an inventory of the microfilm rolls.

At the conclusion of the term, the Springfield Historical Society will reclaim the microfiche reader and microfilm collection unless the parties agree in writing to extend or revise this arrangement.



Approval and Agreement

Motion by Tammy Brunken, seconded by Sue Weber, to accept this Memorandum of Understanding between Evelyn Lang Public Library, a department of the City of Springfield, and the Springfield Historical Society, and to forward the MOU to the Springfield City Council for consideration.

Library Board vote: Ayes 5 Nays 0 Abstentions 1

Date: September 24, 2026

For Evelyn Lang Library / Library Board of Trustees

Library Board President:

Carolyn Kastein Date: 9-25-2026

Library Director:

Kelly Hammings Date: 9-25-26

For the City of Springfield

Mayor or Authorized Representative:

_____ Date: _____

For the Springfield Historical Society

President or Authorized Representative:

Marilyn J. Stone, pres. Date: 9-27-26