REORG (D)

City of Springfield, South Dakota

Municipal Year Calendar for Municipal Year 2023-2024.

Start Date: May 1, 2023 at the end of Regular Meeting of the Common Council of the City of Springfield.

End Date: May 6, 2024 at the beginning of the Regular Meeting of the Common Council of the City of Springfield.

Date	Day	Time	Event	Remarks
May 1, 2023	Monday	6:30pm CDT	Regular Meeting of the Common Council of the City of Springfield	Reorganization meeting. Start of Municipal Year 2023-2024.
May 29, 2023	Monday	All Day	Memorial Day Holiday	**City Offices & Dept. Closed**
June 5, 2023	Monday	6:30pmCDT	Regular Meeting of the Common Council of the City of Springfield	
June 6, 2023 to June 9, 2023	Tuesday to Friday	All Day	Finance Officer Training	
June 19, 2023	Monday	All Day	Juneteenth Holiday Observed	**City Offices & Dept. Closed**
June 27, 2023 to July 5, 2023	Tuesday to Wednesday	June 27 to July 3: 7:00am CDT to 11:00pm CDT; July 4: 7:00am CDT to 11:59pm CDT; July 5: 7:00am CDT to 11:00pm CDT	Lawful Discharge of Fireworks in the City Limits of Springfield	See Ordnances Title VIII, Chapter 8.04 and Ordnance Number 521, AMEND TITLE VIII, CHAPTER 8.04, dated September 20, 2017.
July 4, 2023	Tuesday	All Day	Independence Day Holiday	**City Offices & Dept. Closed**
July 6, 2023	Thursday	6:30pm CDT	Regular Meeting of the Common Council of the City of Springfield	Moved from Monday, July 3 due to Independence Day Holiday.

REORG (D)

City of Springfield Municipal Year Calendar for Municipal Year 2022-2023

Date	Day	Time	Event	Remarks
August 7, 2023	Monday	6:30pm CDT	Regular Meeting of the Common Council of the City of Springfield	
September 5, 2023	Monday	All Day	Labor Day Holiday	**City Offices & Dept. Closed**
September 7, 2022	Thursday	6:30pm CDT	Regular Meeting of the Common Council of the City of Springfield	Moved from Monday, September 4, 2023 due to Labor Day Holiday.
October 2, 2023	Monday	6:30pm CDT	Regular Meeting of the Common Council of the City of Springfield	
October 3 to October 6, 2023	Tuesday to Friday	All Day	SD Municipal League Annual Conference	Conference is in Rapid City in 2023.
October 9, 2023	Monday	All Day	Native American Day Holiday	**City Offices & Dept. Closed**
November 6, 2023	Monday	6:30pm CST	Regular Meeting of the Common Council of the City of Springfield	
November 10, 2023	Friday	All Day	Veterans Day Holiday	**City Offices & Dept. Closed**
November 23, 2023	Thursday	All Day	Thanksgiving Day Holiday	**City Offices & Dept. Closed**
November 24, 2023	Friday	All Day	City Holiday	**City Offices & Dept. Closed** per City Policy
December 4, 2023	Monday	6:30pm CST	Regular Meeting of the Common Council of the City of Springfield	
December 25, 2023	Monday	All Day	Christmas Holiday Observed	**City Offices & Dept. Closed**

REORG (D)

City of Springfield Municipal Year Calendar for Municipal Year 2022-2023

Date	Day	Time	Event	Remarks
December 28, 2023	Thursday	6:30pm CST	Special Meeting of the Common Council of the Cit of Springfield – Fiscal Year Closeout	Closeout of Fiscal Year 2022 financial report.
December 31, 2023	Sunday	11:59pm CST	End of City of Springfield Fiscal Year 2023 (FY23)	End of budget execution for FY23
December 31, 2023 to January 1, 2024	Saturday to Sunday	December 31: 11:30pm CST to January 1: 12:30am CST	Lawful Discharge of Fireworks in the City Limits of Springfield	See Ordnances Title VIII, Chapter 8.04 and Ordnance Number 521, AMEND TITLE VIII, CHAPTER 8.04, dated September 20, 2017.
January 1, 2024	Monday	12:00a. CST	Beginning of City of Springfield Fiscal Year 2024 (FY24)	Beginning of budget execution for FY24. **City Offices & Dept. Closed**
January 4, 2024	Thursday	6:30pm CST	Regular Meeting of the Common Council of the City of Springfield	Moved from Monday, January 1, 2023 due to New Years Day Holiday.
January 15, 2024	Monday	All Day	Martin Luther King Jr. Day Holiday	**City Offices & Dept. Closed**
February 5, 2024	Monday	6:30pm CST	Regular Meeting of the Common Council of the City of Springfield	
February 20, 2024	Monday	All Day	Presidents' Day Holiday	**City Offices & Dept. Closed**
March 4, 2024	Monday	6:30pm CST	Regular Meeting of the Common Council of the City of Springfield	

REORG (D)

City of Springfield Municipal Year Calendar for Municipal Year 2022-2023

Date	Day	Time	Event	Remarks
March 18, 2024	Monday	6:30pm CST	Special Meeting – Board of Equalization	City of Springfield Common Council meets as a Board of Equalization. Per SDCL 10-11-13
April 4, 2024	Thursday	6:30pm CST	Regular Meeting of the Common Council of the City of Springfield	Moved from Monday, April 1, 2024 due to Easter Monday.
April 9, 2024	Tuesday	7:00am CDT to 7:00pm CDT	Municipal Elections	Set by the Constitution of the State of South Dakota.
April 9 to 11, 2024	Tuesday – Thursday	All Day	SD Sheriff and Police Chiefs Spring Conference	Dates Tentative.
April 11, 2024	Thursday	6:30pm CDT	Canvas of Municipal Elections	Set by the Constitution of the State of South Dakota. Required within 7 days of election. Only required if there is a Municipal election on April 11, 2023.
May 6, 2024	Monday	6:30pm CDT	Regular Meeting of the Common Council of the City of Springfield	Reorganization meeting. End of Municipal Year 2023-2024.

This calendar for City of Springfield Municipal Year 22-23 beginning on May 1, 2023 and ending on May 6, 2024 is not all inclusive. Events may be added, changed, amended, or deleted by council action at meetings of the Springfield City Council.

V. (A)

City Council Meeting
Springfield, South Dakota
April 3, 2023

The regular meeting of the City Council was held on April 3, 2023, at 6:30 p.m. at the CSC. The meeting was called to order by Mayor Kostal. The Pledge of Allegiance was spoken. Roll Call: Branton, Burch, Cvrk, Mueller and Mayor Kostal were present. Councilman Loukota and Walpole were absent. Also present, Finance Officer Larson, *Springfield Times* Reporter Bochman, Attorney Johnson, Kelly Namminga, and Joe Pruss.

Approval of the Agenda: Cvrk moved, Mueller second to approve the agenda with changes. All present voted in favor, Loukota and Walpole absent, motion carried.

Approval of the Minutes: Mueller moved, Cvrk second to approve the minutes of the March 6, 2023, regular meeting and March 21, 2023, Board of Equalization. All present voted in favor, Loukota and Walpole absent, motion carried.

Approval of Claims: Branton moved, Burch second to approve the claims. All voted in favor; motion carried. A-Ox, supplies, 18.10; American Legal Publishing Corporation, ordinance book, 2330.85; Appeara, supplies, 103.43; AT&T, service, 325.77; Axon Enterprise Inc, body camera, 1545.50; B&H Publishing, advertising, 322.90; B&L Communications, service, 170.00; B-Y Electric, service, 123.00; B-Y Water, service, 40.00; Travis Berndt, mileage, 338.64; Caseys Business Mastercard, fuel, 37.70; Chase Pest Service, service, 40.00; Connecting Point, services, 405.00; Amy Cooper, certification reimbursement, 426.00; Derrick Johnson Law, service, 1194.40; Dust-Tex Service, service, 72.28; Eurofins Eaton Analytical LLC, testing, 500.00; Feimer Construction, services, 26627.24; First Savings Bank, supplies, 48.59; Frontier Precision, GPS, 3758.37; Golden West, service, 782.10; Grainger, fire cabinet, 1032.25; David Guthmiller, FEMA service, 1000.00; Hawkins Inc, supplies, 30.00; HDR Engineering Inc, services, 4000.00; Scott Kostal, supplies, 21.30; Ashley Laman, water deposit refund, 150.00; Leaf, service, 243.60; Luke Repair, services, 1109.93; Menards, supplies, 55.00; Kelly Namminga, supplies, 55.80; Northwestern, electricity, 5936.83; One Source, copies, 53.49; Physicians Claims Company, Feb. 2023 Amb. Billing, 846.08, Quill, supplies, 329.29; Jon Robinson, water refund, 224.12; SD DANR, permit, 100.00; SD DLR, unemployment, 289.95; SD DOH, services, 14.00; SDML, registration, 25.00; SD Worker's Comp, insurance, 2310.00; SPN, WTP Engineer Fees, 28580.00; Two Way Solutions Inc, radio, 2201.56; USPS, postage, 237.24; Williams Sanitation, garbage, 218.00. Payroll deductions: SD Retirement System 3671.84; Principal Life Insurance 51.29; Avera Health Plans 5884.72;

Supplemental Retirement 205.00; Colonial Life, 232.17; First Savings Bank 7350.42. Payroll by department: GENERAL-Mayor/Council 1466.34; Finance Office 7180.30; Police 5617.53; Streets 4392.12; Snow 863.50; Ambulance, 1409.39; Library, 491.30; WATER 3508.31; SEWER 3197.93.

Finance Officer's Report: Cvrk moved, Branton second to approve the Finance Officer's Report. All present voted in favor, Loukota and Walpole absent, motion carried.

Public Comments: There were no public comments.

Correspondence: Mayor Kostal stated that Springfield was one of sixteen communities selected for the 2023 Capital Improvement Planning portion of the Infrastructure First Project with the SD Governor's Office of Economic Development (GOED). The City, along with Springfield Economic Development Corporation, will provide $15000.00 and GOED will provide matching funds for the development of a 5-year plan.

Mayor and Finance Officer Report: Water Plant Update - Waiting for a clear well delivery date, Northwestern will begin relocating the power line, dirt work is expected to begin mid-April, weather permitting with a groundbreaking ceremony is set for April 18, 2023, at 1:00pm. A haul route has been designated with the understanding that streets may be damaged in the process. An updated construction schedule has been provided with substantial completion in summer 2024. Streets/Utilities - Elm, Pine and 11th Street project (EP11) will begin the first week of May, after May 17th and after July 4th respectively. SPN has adjusted engineering responsibilities to coincide with WTP construction. EP11 completion date is October 31, 2023. Temporary pothole repair has begun. City Wide Clean-up will be held April 17-19, 2023. The water tower maintenance will begin April 11, 2023 to fix the intermittent leak. The utilities department will draw down the water levels for the maintenance work. Citizens may notice a drop in water pressure with contingency plans in place to minimize this. The two surplus generators have been listed for sale with Purple Wave Auction and closes April 4, 2023. Airport - environmental, archeological surveying to begin. Seventeen thousand sandbags were picked up, tripling the county stockpile. Ambulance - AT&T FirstNet cell booster installed with continued Telemedicine training. The new Lifepack has been pushed back to June. Potential insurance claim due to hail damage. Fire Department - AT&T FirstNet cell booster installed. Wildland fire training was completed in Ft Pierre. SD Wildland Fire grant received for PPE and working to raise matching funds. Razing request to burn a house cleared. Police - Report provided with discussion on the graffiti at College Memorial Park. Library - Namminga gave the library report noting

over 100 Libby users. Finance Office - Asst FO Lee will be out for two weeks and 2024 budget work is forthcoming. Mayor - Mayor Kostal stated that the .gov domain application has been approved with MS365 being implemented, will advertise for a janitor for parks, airport and CSC, started systematic review of property and boundary lines. Mayor Kostal spoke on the Senior Government Day hosted on March 31, 2023.

Feimer Pay Application #2, $26,627.24 - Mueller moved, Cvrk second to approve the Feimer Pay Application #2. All present voted in favor, Loukota and Walpole absent, motion carried.

Old Business: City Wide Clean-Up - scheduled for April 17-19, 2023 with items based on county landfill requirements. A 20ft dumpster will be placed at College Memorial Park for items not eligible for pickup. Accept Donation: Branton moved, Burch second to accept the donation from a private citizen to the library for $140.00. All present voted in favor, Loukota and Walpole absent, motion carried.

New Business: Wigen - Chemical bids - Branton moved and Burch second to approve the chemical bids as follows: A-Ox for Carbon Dioxide (CO2) at .2275/lb; Hawkins for Mississippi Lime, .48/lb, Chlorine 1.21/lb and Aqua-Pure for 1.65/lb. All present voted in favor, Loukota and Walpole absent, motion carried.

Other Business: Mayor Kostal spoke regarding the SD GFP Recreational Trails Grant 2023 for maintenance of existing walk/bike trail and adding lighting. The grant closes on April 7, 2023, and District III is working on the grant application. Branton moved, Cvrk second to approve grant application for SD GFP RTP Grant 2023 for improvements to the existing Delightful Prospects Trail. All present voted in favor, Loukota and Walpole absent, motion carried.

Executive Session: Cvrk moved, Branton second to enter into executive session for personnel and contracts/litigations at 7:55pm. All present voted in favor, Loukota and Walpole absent, motion carried.

Mayor Kostal declared the council out of executive session at 8:05pm. No action taken.

Branton expressed his appreciation to be on the council and will not be at the May meeting. This will be Branton's last meeting as he did not run for re-election.

Adjournment: Cvrk moved, Branton second to adjourn. All present voted in favor, Loukota and Walpole absent, motion carried. Meeting adjourned at 8:07 p.m.

Scott L. Kostal
Mayor

Amanda Larson
Finance Officer
Published one time at an approximate cost of _____

City office and departments will be closed Friday, April 7, 2023 and Monday, April 10, 2023 for Easter. Next Regular Meeting will be Monday, May 1, 2023 at 6:30 p.m. in the CSC. WTP Groundbreaking April 18, 2023 at 1:00pm at the current water plant.

V, (C)

Water Usage Report
2023

	Rush-Co	MDS Prison	Residential	City Total Usage
January	11,900	2,938,800	1,215,700	4,166,400
February	17,700	2,628,500	1,019,600	3,665,800
March	16,100	2,539,400	942,500	3,498,000
April	83,900	2,921,000	1,027,200	4,032,100
May				-
June				-
July				-
August				-
September				-
October				-
November				-
December	13,200	2,713,100	922,500	3,648,800
Total	142,800	13,740,800	5,127,500	19,011,100
365				Year's Daily Average
Percent	1%	72%	27%	52,085
	(Less than 1%)			

	* * * Water + Sewer Accounts Receivable * * *					2022-20213
	2021	2022	2023			Increase/(decrease)
January	$ 58,339.38	$ 61,749.97	$ 72,408.44			$ 10,658.47
February	$ 50,595.33	$ 60,258.56	$ 65,854.18			$ 9,663.23
March	$ 52,974.74	$ 57,682.95	$ 67,283.81			$ 4,708.21
April	$ 55,957.97	$ 61,760.16	$ 73,212.22			$ 5,802.19
May	$ 65,550.15	$ 64,854.30				$ (695.85)
June	$ 73,506.81	$ 66,955.84				$ (6,550.97)
July	$ 69,244.63	$ 66,253.33				$ (2,991.30)
August	$ 77,956.54	$ 74,531.68				$ (3,424.86)
September	$ 65,858.31	$ 82,828.02				$ 16,969.71
October	$ 60,015.82	$ 78,788.40				$ 18,772.58
November	$ 63,547.47	$ 69,137.17				$ 5,589.70
December	$ 58,206.49	$ 66,188.24				$ 66,188.24
TOTAL	$ 751,753.64	$ 810,988.62	$ 278,758.65	$ -	$ -	$ -

V.(c)

2023 WATER LOSS REPORT				
2023	WATER PLANT	CUSTOMERS	DIFFERENCE	WATER LOSS PERCENTAGE
JANUARY	6,512,900	4,166,400	2,346,500	36%
FEBRUARY	6,097,000	3,665,800	2,431,200	40%
MARCH	5,115,900	3,498,000	1,617,900	32%
APRIL	5,543,600	4,032,100	1,511,500	27%
MAY			-	#DIV/0!
JUNE			-	#DIV/0!
JULY			-	#DIV/0!
AUGUST			-	#DIV/0!
SEPTEMBER			-	#DIV/0!
OCTOBER			-	#DIV/0!
NOVEMBER			-	#DIV/0!
DECEMBER			-	#DIV/0!

Fire Dept water usage

0 +
10,000 +
12,000 +
5,500 +
2,500 +
500 +
28,500 *

V. (D)(a)

CITY OF SPRINGFIELD
Phone 369-2309
Springfield, SD 57062

(D)

32635

Date 4 April 23 20

RECEIVED OF [redacted] Police

One hundred sixty-two & 00/xx Dollars $ 162.00

For $162.00 Police donation 101-00-367

Amount Paid $ 162.00

THANK YOU

CITY OF SPRINGFIELD

By D Larson

Municipal Finance Officer

Cash ☐ Check ☑ 7594

V.(D)(a)

CITY OF SPRINGFIELD
Phone 369-2309
Springfield, SD 57062

32639

Date 5 April 23 20

RECEIVED OF Spfd Pool Committee

Twenty-five hundred 00/xx Dollars $ 2500.00

For $2500.00 Donations 101-00-367

Amount Paid $ 2500.00

Cash ☐ Check ☑ Cashier's 810257

THANK YOU By

CITY OF SPRINGFIELD

Municipal Finance Officer

IX. (A)

Contractor's Application for Payment | **Application No.:** **3 Rev 1**

Owner:	City of Springfield, SD	Engineer's Project No.:	**15627**
Engineer:	SPN and Associates		
Contractor:	Feimer Construction		
Project:	Water Treatment Plant		

Application Date: April 14, 2023

Application Period: From **March 21, 2023** to **April 14, 2023**

1. Original Contract Price	$	7,321,476.00
2. Net change by Change Orders	$	1,185,321.88
3. Current Contract Price (Line 1 + Line 2)	$	8,506,797.88
4.a Total Work Completed	$	709,886.61
4.b Materials Stored to Date	$	70,221.05
4.c Less Value of Non-conforming Work		
5. Retainage		
a. 5% X $ 780,107.66 Work & Materials	$	39,005.38
b. X Work & Materials	$	-
c. Total Retainage (Line 5.a + Line 5.b)	$	39,005.38
6. Amount eligible to date (Line 4.a + 4.b- 4.c - Line 5.c)	$	741,102.28
7. Less previous payments (Line 6 from prior application)	$	684,637.97
8. Amount due this application	$	56,464.31
9. Balance to finish, including retainage (Line 3 - Line 6)	$	7,765,695.60

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Approval

Signature: _____ **Date:** _____

Recommended by Engineer		**Approved by Owner**	
By:		**By:**	
Title:	Project Engineer	**Title:**	Mayor
Date:		**Date:**	

Approved by Funding Agency

By: _____ **Title:** _____

Date: _____

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IX. (A)

APPLICATION NUMBER: 3 Rev 1
PROJECT: Water Treatment Plant
OWNER: City of Springfield, SD
PROJECT NUMBER(s): 15627
INCLUDES CHANGE ORDER(S): One

DATE OF ESTIMATE: April 14, 2023
PERIOD FROM: March 21, 2023
TO: April 14, 2023

CONTRACTOR:
Feimer Construction

Aapproximate total amount of payment earned: 8.7%

BID SCHEDULE A:		AS APPROVED TO DATE			INSTALLED THIS PERIOD:		INSTALLED TO DATE:		BALANCE TO INSTALL	
ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	APPROVED VALUE	QUANTITY	VALUE	QUANTITY	VALUE	QUANTITY	VALUE
1	Mobilization	1 LS	$650,000.00	$650,000.00	LS		10% LS	$65,000.00	90% LS	$585,000.00
2	Project Sign	1 EA	$3,500.00	$3,500.00	EA		1 EA	$3,500.00	EA	
3	Miscellaneous Removals (Fences, Walls, Valve Boxes, Manholes, Pipe, Concrete and Related Items	1 LS	$10,000.00	$10,000.00	LS		LS		1 LS	$10,000.00
4	Partially Remove Clear Well and Backfill	1 LS	$10,000.00	$10,000.00	LS		LS		1 LS	$10,000.00
5	Tree Removal and Disposal	1 LS	$10,000.00	$10,000.00	LS		LS		1 LS	$10,000.00
6	Remove and Salvage for Owner Chain Linked Fence	LF	$18.00		LF		LF		LF	
7	10" Raw Water Pipe	457 LF	$100.00	$45,700.00	LF		LF		457 LF	$45,700.00
8	10" Water Pipe	LF	$110.00		LF		LF		LF	
9	8" Water Pipe	44 LF	$115.00	$5,060.00	LF		LF		44 LF	$5,060.00
10	10" Drain Pipe	74 LF	$50.00	$3,700.00	LF		LF		74 LF	$3,700.00
11	8" Drain Pipe	431 LF	$40.00	$17,240.00	LF		LF		431 LF	$17,240.00
12	4" Drain Pipe	74 LF	$28.00	$2,072.00	LF		LF		74 LF	$2,072.00
13	4" Sanitary Service with Wye and Connections to 8" Sewer Main	1 LS	$1,250.00	$1,250.00	LS		LS		1 LS	$1,250.00
14	Drain Manhole	2 EA	$5,000.00	$10,000.00	EA		EA		2 EA	$10,000.00
15	Manhole Access Tee	1 EA	$8,750.00	$8,750.00	EA		EA		1 EA	$8,750.00
16	8" Tee	1 EA	$1,750.00	$1,750.00	EA		EA		1 EA	$1,750.00
17	10" 90º Bend	EA	$1,350.00		EA		EA		EA	
18	8" 45º Bend	1 EA	$850.00	$850.00	EA		EA		1 EA	$850.00
19	10" 22.5º Bend	EA	$1,100.00		EA		EA		EA	
20	10" 45º Bend	2 EA	$1,100.00	$2,200.00	EA		EA		2 EA	$2,200.00
21	10" x 8" Reducer	EA	$1,075.00		EA		EA		EA	
22	8" Connection to Water Main	2 EA	$1,000.00	$2,000.00	EA		EA		2 EA	$2,000.00
23	36" Storm Sewer	47 LF	$325.00	$15,275.00	LF		LF		47 LF	$15,275.00
24	48" Storm Sewer	181 LF	$400.00	$72,400.00	LF		LF		181 LF	$72,400.00
25	Plant Under Floor Drain Piping	1 LS	$90,000.00	$90,000.00	LS		LS		1 LS	$90,000.00
26	Plant Under Floor Water Piping	1 LS	$50,000.00	$50,000.00	LS		LS		1 LS	$50,000.00
27	Plant Building with Concrete, Finishes and Related Items	1 LS	$1,350,000.00	$1,350,000.00	LS		LS		1 LS	$1,350,000.00
28	Building Plumbing	1 LS	$275,000.00	$275,000.00	LS		LS		1 LS	$275,000.00
29	Building Electrical	1 LS	$392,000.00	$392,000.00	LS		LS		1 LS	$392,000.00
30	Automatic Stand-By Generator	1 LS	$260,000.00	$260,000.00	LS		LS		1 LS	$260,000.00
31	Building HVAC	1 LS	$500,000.00	$500,000.00	LS		LS		1 LS	$500,000.00
32	Install Assigned Equipment	1 EA	$100,000.00	$100,000.00	EA		EA		1 EA	$100,000.00
33	Furnish Davit Crane with Wheel Base	1 EA	$8,750.00	$8,750.00	EA		EA		1 EA	$8,750.00
34	Process Piping, Valves, Fittings, Supports and Related Items	1 LS	$600,000.00	$600,000.00	LS		LS		1 LS	$600,000.00
35	Chemical Feed Systems	1 LS	$45,500.00	$45,500.00	LS		LS		1 LS	$45,500.00

WATER TREATMENT PLANT

BID SCHEDULE A, CONTINUED:		AS APPROVED TO DATE			INSTALLED THIS PERIOD:		INSTALLED TO DATE:		BALANCE TO INSTALL	
ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	APPROVED VALUE	QUANTITY	VALUE	QUANTITY	VALUE	QUANTITY	VALUE
36	Concrete Curb and Gutter	335 LF	$35.00	$11,725.00	LF		LF		335 LF	$11,725.00
37	6" Concrete Approach Pavement	775 SY	$115.00	$89,125.00	SY		SY		775 SY	$89,125.00
38	Concrete Fillet Section	10 SY	$130.00	$1,300.00	SY		SY		10 SY	$1,300.00
39	Site Grading - Fill Material	7975 CY	$18.00	$143,550.00	CY		CY		7,975 CY	$143,550.00
40	Site Grading - Cut Material	3370 CY	$9.00	$30,330.00	CY		CY		3,370 CY	$30,330.00
41	Gravel Surfacing or Base Course	1340 TN	$22.50	$30,150.00	TN		TN		1,340 TN	$30,150.00
42	Asphalt Surfacing	240 TN	$250.00	$60,000.00	TN		TN		240 TN	$60,000.00
43	Topsoil, Seed, Fertilize & Mulch	1 LS	$25,000.00	$25,000.00	LS		LS		1 LS	$25,000.00
44	Intake Screen, Structure, Shroud and Related Items	1 LS	$231,000.00	$231,000.00	LS		LS		1 LS	$231,000.00
45	Pipeline Concrete Weights and Anchors	1 LS	$71,280.00	$71,280.00	LS		LS		1 LS	$71,280.00
46	10" Site Piping	LF	$2,950.00		LF		LF		LF	
47	10" Cross	EA	$9,500.00		EA		EA		EA	
48	10" Tee	EA	$9,250.00		EA		EA		EA	
49	10" 90º Bend	EA	$5,500.00		EA		EA		EA	
50	10" 45º Bend	EA	$5,500.00		EA		EA		EA	
51	10" 11.25º Bend	EA	$5,500.00		EA		EA		EA	
52	10" x 12" Reducer	EA	$5,500.00		EA		EA		EA	
53	Connect to 12" Pipe	EA	$27,500.00		EA		EA		EA	
54	10" Gate Valve with Box	EA	$17,600.00		EA		EA		EA	
55	Raw Water Line into River	168 LF	$4,495.00	$755,160.00	LF		LF		168 LF	$755,160.00
56	3" Drain Pipe	30 LF	$50.00	$1,500.00	LF		LF		30 LF	$1,500.00
57	2" Pipe into the River	181 LF	$280.00	$50,680.00	LF		LF		181 LF	$50,680.00
58	1" Chemical Feed Pipe into the River	192 LF	$200.00	$38,400.00	LF		LF		192 LF	$38,400.00
59	Furnish and Install Intake Manhole	1 LS	$110,000.00	$110,000.00	LS		LS		1 LS	$110,000.00
60	Furnish and Install Intake Pumps	2 EA	$27,500.00	$55,000.00	EA		EA		2 EA	$55,000.00
61	Chemical Feed System	1 LS	$30,000.00	$30,000.00	LS		LS		1 LS	$30,000.00
62	Furnish and Install Air Supply System	1 LS	$35,420.00	$35,420.00	LS		LS		1 LS	$35,420.00
63	Interior Piping, Valves, Fittings and Appurtenances	1 LS	$90,000.00	$90,000.00	LS		LS		1 LS	$90,000.00
64	Building with Concrete Footings, Floor, Finishes and Related Items	1 LS	$205,000.00	$205,000.00	LS		LS		1 LS	$205,000.00
65	6" Concrete Approach Pavement	78 SY	$115.00	$8,970.00	SY		SY		78 SY	$8,970.00
66	Building Electrical	1 LS	$100,000.00	$100,000.00	LS		LS		1 LS	$100,000.00
67	Building HVAC	1 LS	$52,000.00	$52,000.00	LS		LS		1 LS	$52,000.00
68	Silt Fence	140 LF	$8.00	$1,120.00	LF		LF		140 LF	$1,120.00
69	Bank Riprap	70 TN	$100.00	$7,000.00	TN		TN		70 TN	$7,000.00
70	Fabric Filter for Riprap	125 SY	$10.00	$1,250.00	SY		SY		125 SY	$1,250.00
Total for Bid Schedule A				$6,777,957.00				$68,500.00		$6,709,457.00

WATER TREATMENT PLANT

Alternate Bid Schedule, Ground Storage Tank		AS APPROVED TO DATE			INSTALLED THIS PERIOD:		INSTALLED TO DATE:		BALANCE TO INSTALL	
ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	APPROVED VALUE	QUANTITY	VALUE	QUANTITY	VALUE	QUANTITY	VALUE
1	Mobilization	LS	$60,000.00		LS		LS		LS	
2	Ground Storage Tank Water and Drain Piping	LS	$37,500.00		LS		LS		LS	
3	Drain Tile Manhole with Drain Tile System Around Ground Storage Tank	LS	$7,000.00		LS		LS		LS	
4	Ground Storage Tank Foundation and Floor Slab	LS	$75,000.00		LS		LS		LS	
5	Minimum 120,000-Gallon Epoxy Coated Steel Bolted Ground Storage Tank	LS	$215,000.00		LS		LS		LS	
6	2" Ground Storage Tank Insulation and Aluminum Jacket	LS	$95,000.00		LS		LS		LS	
Total Alternate Bid Schedule Items										
Total Bid Schedule A with Alternate Bid Schedule				$6,777,957.00				$68,500.00		$6,709,457.00

Alternate Item

A1	Upgrade to Minimum 120,000-Gallon Glass Lined Steel Bolted Ground Storage Tank	LS	$25,000.00		LS		LS		LS	
Total Alternate Bid Schedule with Alternate Item										
Total Bid Schedule A and Alternate Bid Schedule with Alternate Item				$6,777,957.00				$68,500.00		$6,709,457.00

EXTRA ITEMS FOR CHANGE ORDER 1

CO1	Deduction for Owner Removed Trees	1 LS	-$7,000.00	-$7,000.00	LS		LS		1 LS	-$7,000.00
CO2	Deduction for Under Floor Pipe Removed for Clear Well	1 LS	-$15,000.00	-$15,000.00	LS		LS		1 LS	-$15,000.00
CO3	Deduction for Reduced Building Excavation Due to Clear Well	1 LS	-$15,000.00	-$15,000.00	LS		LS		1 LS	-$15,000.00
Total Extra Items for CO 1				-$37,000.00						-$37,000.00
Total for Bid Schedule A with CO 1				$6,740,957.00				$68,500.00		$6,672,457.00

Change Order Number One (Assignment of Equipment Contract) WATER TREATMENT PLANT

Pay Schedule A					INSTALLED THIS PERIOD:		INSTALLED TO DATE:		BALANCE TO INSTALL	
ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	APPROVED VALUE	QUANTITY	VALUE	QUANTITY	VALUE	QUANTITY	VALUE
1	Taxes, Bonding and Related Costs	1 LS	$122,789.50	$122,789.50	LS		LS		1 LS	$122,789.50
2	Delivery (70% Procurement Equipment)	1 LS	$1,066,520.00	$1,066,520.00	LS		50% LS	$533,260.00	50% LS	$533,260.00
3	Commissioning (10% Procurement Equipment)	1 LS	$152,360.00	$152,360.00	LS		LS		1 LS	$152,360.00
4	On-Site Training and Commissioning	1 LS	$55,820.00	$55,820.00	LS		LS		1 LS	$55,820.00
5	Annual Service Contract	1 LS	$16,500.00	$16,500.00	LS		LS		1 LS	$16,500.00
Total Pay Schedule A				$1,413,989.50				$533,260.00		$880,729.50
Procurement Change Order 2										
PCO1	Shop Drawings (20% Items CO1-CO5)	1 LS	$21,575.05	$21,575.05	LS		100% LS	$21,575.05	LS	
PCO2	Delivery (70% Items CO1-CO5)	1 LS	$75,512.67	$75,512.67	LS		50% LS	$37,756.33	50% LS	$37,756.33
PCO3	Commissioning (10% Items CO1-CO5)	1 LS	$10,787.52	$10,787.52	LS		LS		1 LS	$10,787.52
Total Extra Items for CO 2				$107,875.24				$59,331.38		$48,543.86
Total for Procurement Pay Schedule A with CO 2				$1,521,864.74				$592,591.38		$929,273.36

Pay Schedule B					INSTALLED THIS PERIOD:		INSTALLED TO DATE:		BALANCE TO INSTALL	
ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	APPROVED VALUE	QUANTITY	VALUE	QUANTITY	VALUE	QUANTITY	VALUE
B 1	Shop Drawings (20% Items B1-B12)	1 LS	$48,795.23	$48,795.23	50% LS	$24,397.61	100% LS	$48,795.23	LS	
B 2	Delivery (70% Items B1-B12)	1 LS	$170,783.30	$170,783.30	LS		LS		1 LS	$170,783.30
B 3	Commissioning (10% Items B1-B12)	1 LS	$24,397.61	$24,397.61	LS		LS		1 LS	$24,397.61
Total Pay Schedule B				$243,976.14		$24,397.61		$48,795.23		$195,180.91
Total for Procurement Pay Schedule A and B				$1,765,840.88		$24,397.61		$641,386.61		$1,124,454.27
Total for Bid Schedule A and Procurement Schedules				$8,506,797.88		$24,397.61		$709,886.61		$7,796,911.27

IX. (A)

ITEMIZED LISTING OF MATERIALS STORED ON SITE

APPLICATION NUMBER: 3 Rev 1
PROJECT: Water Treatment Plant
OWNER: City of Springfield, SD
PROJECT NUMBER: 15627
INCLUDES CHANGE ORDER #: One

DATE OF ESTIMATE: April 14, 2023
PERIOD FROM: March 21, 2023
TO: April 14, 2023
CONTRACTOR: Feimer Construction

SUMMARY OF INVOICED COSTS FOR MATERIALS STORED ON SITE:

PA #	VENDOR	INVOICE DATE	INVOICE NO.	ITEM DESCRIPTION	INVOICED VALUE	ESTIMATED % COMPLETE	ESTIMATED VALUE REMAINING IN
1	Crescent Electric	12/8/2022	S510939626.008	Switch Gear	$299.16		$299.16
1	Crescent Electric	12/8/2022	S510939626.006	Switch Gear	$910.50		$910.50
1	Crescent Electric	12/8/2022	S510939626.004	Switch Gear	$5,515.18		$5,515.18
1	Crescent Electric	12/8/2022	S510939626.003	Switch Gear	$429.03		$429.03
2	Crescent Electric	12/3/2022	S510939627.002	Switch Gear	$2,066.00		$2,066.00
2	Crescent Electric	1/18/2023	S510939626.012	Switch Gear	$147.56		$147.56
2	Crescent Electric	1/18/2023	S510939626.011	Switch Gear	$308.75		$308.75
2	Crescent Electric	1/30/2023	S510939626.016	Switch Gear	$2,621.89		$2,621.89
2	Echo Group	1/31/2023	S009869527.002	Lighting	$1,655.34		$1,655.34
2	Echo Group	1/27/2023	S009869528.002	Lighting	$3,430.86		$3,430.86
2	Echo Group	3/3/2023	S009869527.006	Lighting	$507.96		$507.96
2	Echo Group	2/22/2023	S009869528.004	Lighting	$2,003.05		$2,003.05
2	Echo Group	2/15/2023	S009869527.004	Lighting	$752.89		$752.89
2	Crescent Electric	2/15/2023	S510939625.001	Switch Gear	$1,939.52		$1,939.52
2	Crescent Electric	2/14/2023	S510939626.018	Switch Gear	$137.86		$137.86
2	Mechanical Sales SD Inc	2/10/2023	5291	HVAC Equipment	$12,034.50		$12,034.50
2	Kaiser Heating & Cooling	3/16/2023	74296	HVAC Equipment	$422.50		$422.50
3	Kaiser Heating & Cooling	3/16/2023	5414	HVAC Equipment	$16,933.50		$16,933.50
3	Kaiser Heating & Cooling	2/22/2023	5443	HVAC Equipment	$18,105.00		$18,105.00
				Total	**$70,221.05**		**$70,221.05**
				Total added this pay period or removed from storage due to installation	**$35,038.50**		**$35,038.50**

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Option A

XI.(A)(c)

CHANGE ORDER NO. One

Owner:	City of Springfield	Engineer's Project No.:	15627
Engineer:	SPN & Associates		
Contractor:	Champion Tank Services LLC		
Project:	Water Tower		
Contract Name:	Bid Schdeule A		
Date Issued:	4/20/2023	Effective Date:	4/12/2023

The Contract is modified as follows upon execution of this Change Order:

Description:

The length of the riser pipe to be replaced is longer than shown in the plans. An additional 45 feet of riser pipe is added to the cost of the Contract.

Attachments: None

Change in Contract Price	Change in Contract Times
Original Contract Price: $114,400.00	Original Contract Times: Substantial Completion: 10/1/2023 Ready for final payment: 10/31/2023
Increase from previously approved Change Orders No. 1 to No. 1:	**Increase** from previously approved Change Orders No.1 to No. 1: Substantial Completion: Ready for final payment:
Contract Price prior to this Change Order: $114,400.00	Contract Times prior to this Change Order: Substantial Completion: 10/1/2023 Ready for final payment: 10/31/2023
Increase this Change Order: $24,800.00	**Increase** this Change Order: Substantial Completion: Ready for final payment:
Contract Price incorporating this Change Order: $139,200.00	Contract Times with all approved Change Orders: Substantial Completion: 10/1/2023 Ready for final payment: 10/31/2023

Recommended by Engineer		Accepted by Contractor
By:		
Title:	Project Engineer	
Date:		

Authorized by Owner		Approved by Funding Agency (if applicable)
By:		
Title:	Mayor	
Date:		

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XI.(A)(c)

CHANGE ORDER NO: One
PROJECT: Water Tower
OWNER: City of Springfield
PROJECT NUMBER(s): 15627

CONTRACTOR:
Champion Tank Services LLC

BID SCHEDULE A:					RECOMMENDED CHANGES		NEW CONTRACT VALUES	
ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	APPROVED VALUE	QUANTITY	VALUE	QUANTITY	VALUE
1	Mobilization	1 LS	$12,000.00	$12,000.00	LS		1 LS	$12,000.00
2	Replace 12" Riser Pipe, Insulation and Jacket	1 LS	$52,000.00	$52,000.00	LS		1 LS	$52,000.00
3	Remove and Replace 12" Flanged Gate Valve, Pipe Spool and 90° Bend in Valve Vault	1 LS	$15,000.00	$15,000.00	LS		1 LS	$15,000.00
4	Furnish and Install Overflow Screen and Duckbill	1 LS	$3,400.00	$3,400.00	LS		1 LS	$3,400.00
5	Remove Existing Safety Climb System and Furnish and Install Safety Climb Systems on All Ladders	1 LS	$6,000.00	$6,000.00	LS		1 LS	$6,000.00
6	Furnish and Install Active Tank Mixer	1 LS	$15,000.00	$15,000.00	LS		1 LS	$15,000.00
7	Electrical for the Tank Mixer	1 LS	$11,000.00	$11,000.00	LS		1 LS	$11,000.00
Total Bid Schedule A:				$114,400.00				$114,400.00
Change Order One Additional Items								
CO 1	Additional 45 feet of Riser Pipe	LS	$24,800.00		1 LS	$24,800.00	1 LS	$24,800.00
Total Bid Schedule A with CO 1				$114,400.00		$24,800.00		$139,200.00

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XI. (A)(d)

Option A

Contractor's Application for Payment **Application No.:** **One**

Owner: City of Springfield, SD Engineer's Project No.: **15627**

Engineer: SPN and Associates

Contractor: Champion Tank Services LLC

Project: Water Tower

Application Date: April 20, 2023

Application Period: From **April 10, 2023** to **April 24, 2023**

1. Original Contract Price	$	114,400.00
2. Net change by Change Orders	$	24,800.00
3. Current Contract Price (Line 1 + Line 2)	$	139,200.00
4.a Total Work Completed	$	139,200.00
4.b Materials Stored to Date	$	-
4.c Less Value of Non-conforming Work		
5. Retainage		
a. 5% X $ 139,200.00 Work & Materials	$	6,960.00
b. X Work & Materials	$	-
c. Total Retainage (Line 5.a + Line 5.b)	$	6,960.00
6. Amount eligible to date (Line 4.a + 4.b- 4.c - Line 5.c)	$	132,240.00
7. Less previous payments (Line 6 from prior application)		
Less amout paid to Wigen Directly in Pay App #2		
8. Amount due this application	$	132,240.00
9. Balance to finish, including retainage (Line 3 - Line 6)	$	6,960.00

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Approval

Signature: _____ **Date:** _____

Recommended by Engineer		**Approved by Owner**	
By:		**By:**	
Title:	Project Engineer	**Title:**	Mayor
Date:		**Date:**	

Approved by Funding Agency

By: _____ **Title:** _____

Date: _____

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XI. (A)(d)

APPLICATION NUMBER: One
PROJECT: Water Tower
OWNER: City of Springfield, SD
PROJECT NUMBER(s): 15627
INCLUDES CHANGE ORDER(S): One

DATE OF ESTIMATE: April 20, 2023
PERIOD FROM: April 10, 2023
TO: April 24, 2023

CONTRACTOR:
Champion Tank Services LLC

Aapproximate total amount of payment earned: 100%

BID SCHEDULE A:		AS APPROVED TO DATE			INSTALLED THIS PERIOD:		INSTALLED TO DATE:		BALANCE TO INSTALL	
ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	APPROVED VALUE	QUANTITY	VALUE	QUANTITY	VALUE	QUANTITY	VALUE
1	Mobilization	1 LS	$12,000.00	$12,000.00	100% LS	$12,000.00	1 LS	$12,000.00	LS	
2	Replace 12" Riser Pipe, Insulation and Jacket	1 LS	$52,000.00	$52,000.00	1 LS	$52,000.00	1 LS	$52,000.00	LS	
3	Remove and Replace 12" Flanged Gate Valve, Pipe Spool and 90° Bend in Valve Vault	1 LS	$15,000.00	$15,000.00	1 LS	$15,000.00	1 LS	$15,000.00	LS	
4	Furnish and Install Overflow Screen and Duckbill	1 LS	$3,400.00	$3,400.00	1 LS	$3,400.00	1 LS	$3,400.00	LS	
5	Remove Existing Safety Climb System and Furnish and Install Safety Climb Systems on All Ladders	1 LS	$6,000.00	$6,000.00	1 LS	$6,000.00	1 LS	$6,000.00	LS	
6	Furnish and Install Active Tank Mixer	1 LS	$15,000.00	$15,000.00	1 LS	$15,000.00	1 LS	$15,000.00	LS	
7	Electrical for the Tank Mixer	1 LS	$11,000.00	$11,000.00	1 LS	$11,000.00	1 LS	$11,000.00	LS	
BID SCHEDULE A:				$114,400.00		$114,400.00		$114,400.00		

Change Order One Additional Items

CO 1	Additional 45 feet of Riser Pipe	1 LS	$24,800.00	$24,800.00	1 LS	$24,800.00	1 LS	$24,800.00	LS	
Total Bid Schedule A with CO 1				$139,200.00		$139,200.00		$139,200.00		

XI. (B) (a)

APPLICATION
FOR
STREET DANCE AND MALT BEVERAGE
SPECIAL EVENT OPERATING AGREEMENT LICENSE
($5.00 Application Fee)

Application is hereby made to the City of Springfield for a Special Event Malt Beverage Operating Agreement License, as follows:

Organization/group making application: **Chamber of Commerce**

Dates requested: **July 3, 2023**

Hours requested: **4:00 p.m. – 2:00 a.m.**

Brief Description of Special Event: **4th of July Celebration Street Dance**

Description/Location of Special Event: **Portion of Highway 37/8th Street/Main Street between city Blocks 27 & 34; from College Street to Lot 10 Block 26 and Lot 5 Block 35.**

Applicant(s) hereby agree(s) to the following TERMS if application is approved:

(1) That applicant shall be responsible for enforcement of proper and lawful conduct of participants.
(2) That applicant shall be hiring a minimum of two (2) security personnel to maintain order during such street dance (SDCL 35-4-11.4).
(3) That applicant shall be responsible for state approval for use/closure of portion of Highway 37 for Street Dance.
(4) That applicant shall pay the statutory fee of $5.00 per day for Malt Beverage Operating Agreement License (SDCL 35-4-11.5); and shall pay the City of Springfield the customary 5% fee on the Net Cost of Malt Beverage supplies purchased for such event(s) [cost, plus transportation], as per all other operating agreements in the City of Springfield.
(5) That applicant shall comply with all laws, statutes, and ordinances.
(6) That, at the termination of the event(s), all litter and refuse will be picked up and removed/and the premises will be cleaned up.
(7) That the City of Springfield will be held harmless: That the City of Springfield and/or any of its employees will be, and are to be, held harmless from any and or all claims for damages, injuries, or losses arising out of or in any way related to, or associated with, the exercise of this license/permit by applicant.

Submitted and agreed to this 25th day of April, 2023.

ORGANIZATION/GROUP: SPRINGFIELD CHAMBER

BY: [illegible]

TITLE: MEMBER

XI. (B)(6)

APPLICATION
FOR
JULY 4TH CELEBRATION – COLLEGE MEMORIAL PARK SPECIAL EVENT MALT BEVERAGE OPERATING AGREEMENT LICENSE
($5.00 Application Fee)

Application is hereby made to the City of Springfield for a College Memorial Park Special Event Malt Beverage Operating Agreement License, as follows:

Organization/group making application: **Springfield Chamber of Commerce**

Dates requested: **JULY 2, 2023**

Hours requested: **8:00 a.m. – 11:59 p.m.**

Brief Description of Special Event: **Chamber events**

Applicant(s) hereby agree(s) to the following TERMS if application is approved:

(1) That applicant shall be responsible for enforcement of proper and lawful conduct of participants.
(2) That applicant shall hire a minimum of two (2) security personnel to maintain order during the event. (SDCL 35-4-11.4).
(3) That applicant shall pay the statutory fee of $5.00 per day for Malt Beverage Operating Agreement License (SDCL 35-4-11.5); and shall pay the City of Springfield the customary 5% fee on the Net Cost of Malt Beverage supplies purchased for such event(s) [cost, plus transportation], as per all other operating agreements in the City of Springfield.
(4) That applicant shall provide proper liability insurance coverage.
(5) That applicant shall comply with all laws, statutes, and ordinances.
(6) That, at the termination of the event(s), all litter and refuse will be picked up and removed/and the premises will be cleaned up.
(7) That the City of Springfield will be held harmless: That the City of Springfield and/or any of its employees will be, and are to be, held harmless from any and or all claims for damages, injuries, or losses arising out of or in any way related to, or associated with, the exercise of this license/permit by applicant.

Submitted and agreed to this 25 day of April, 2023

ORGANIZATION/GROUP: SPRINGFIELD CHAMBER

BY: [signature]

TITLE: MEMBER

XI. (B)(e)

APPLICATION
FOR
JULY 4TH CELEBRATION AT MARINA
SPECIAL EVENT MALT BEVERAGE OPERATING AGREEMENT LICENSE
($5.00 Application Fee)

Application is hereby made to the City of Springfield for a Special Event Malt Beverage Operating Agreement License, as follows:

Organization/group making application: **Chamber of Commerce**

Dates requested: **July 4, 2023**

Hours requested: **12:00 p.m. – 12:01 a.m.**

Brief Description of Special Event: **4th of July Celebration at Marina**

Description/Location of Special Event: **Baxter's Addition -Lot A to Lot G (portion on lower level of property west of The Marina Road that extends from city's 10th Street North). Chamber must have property owner approval.**

Applicant(s) hereby agree(s) to the following TERMS if application is approved:

(1) That applicant shall be responsible for enforcement of proper and lawful conduct of participants.
(2) That applicant shall pay the statutory fee of $5.00 per day for Malt Beverage Operating Agreement License (SDCL 35-4-11.5); and shall pay the City of Springfield the customary 5% fee on the Net Cost of Malt Beverage supplies purchased for such event(s) [cost, plus transportation], as per all other operating agreements in the City of Springfield.
(3) That applicant shall comply with all laws, statutes, and ordinances.
(4) That, at the termination of the event(s), all litter and refuse will be picked up and removed/and the premises will be cleaned up.
(5) That the City of Springfield will be held harmless: That the City of Springfield and/or any of its employees will be, and are to be, held harmless from any and or all claims for damages, injuries, or losses arising out of or in any way related to, or associated with, the exercise of this license/permit by applicant.

Submitted and agreed to this 25th day of April, 2023.

ORGANIZATION/GROUP: SPRINGFIELD CHAMBER

BY: [illegible]

TITLE: MEMBER

XI. (C)

SPRINGFIELD COMMUNITY SERVICE CENTER

RENTAL/LEASE AGREEMENT

City of Springfield

Rental Date Requested Sat. June 10th, 2023

Facility Requested:
- ☐ Auditorium (Large Room)
- ☑ Community Room (Small Room)
- ☐ Kitchen

Application for:
- ☑ Non-Alcoholic Event
- ☐ Public Dance on Premises
- ☑ Consumption/Blending of Alcoholic Beverages on Premises
- ☐ Alcohol sold on premises by:
  - Player's Grill & Casino
  - Norm's Liquor

City must receive written request for a Special On-Sale Liquor License from one of the city's two establishments **at least one month prior** to the event to allow alcohol to be sold on the premises.

Security person contracted by the renter _____

☑ Facility cleanup by Renter

Renter will take tables down and remove garbage from facility directly after event. ☐

Organization/Group/Person(s) Making Request as Rental/Lessee:

Jolene + James Johnston

Application Made By: Jolene Johnston

Phone Number(s) 605-661-9609

The City of Springfield shall be referred to as the Lessor; the Organization/Group/Person(s) arranging for use of facility shall be referred to as the Renter or Lessee.

The Renter or Lessee hereby agrees to the following TERMS for use of the Springfield Community Services Center, or portion(s) thereof:

(1) Use of Alcoholic Beverages Prohibited: There shall be no use(s) of alcoholic beverages on the premises, unless Renter/Lessee shall have first received prior approval IN ADVANCE by the Springfield City Council, City of Springfield, convened in formal session. Such advance approval must be in the form of a motion, duly appearing in the proceedings of the Official Minutes of Meetings and the designated official newspaper of said City of Springfield, as a condition of/for approval.

(2) Sales(s) of Alcoholic Beverages are Prohibited inside, or elsewhere upon, the premises without prior Council Approval.

(3) The Renter/Lessee Agrees To:

- (a) Abide by all rules and regulations set by the City of Springfield for the use of the Springfield Community Center, any portion(s) thereof, and its environs;
- (b) Accept full responsibility for damages involving the equipment and/or facilities used, arranged for, or normally associated with such use, and to reimburse said City of Springfield therefore;
- (c) Provide Proof of Liability Insurance Certificate, **if requested**; The City of Springfield shall be listed as an additional covered party (or additional insured) on the renter's liability coverage.
- (d) Pay any deposits, rental fees, and/or charges IN FULL prior to such use;
- (e) Use only the portion(s) of the facilities arranged for under this agreement;
- (f) Take appropriate action during use to avoid abuse of facilities;
- (g) Upon vacating, leave the area and floor clean: depositing litter in bags/garbage cans; having floors, restrooms, hallways, etc. cleaned up.
- (h) Lock the door(s) when vacating; return keys; (make arrangements with Municipal Finance Officer for replacement of loss key(s);
- (i) Obtain all applicable permits for dances, vendors, alcoholic beverages, etc.; and to be in compliance with all laws, procedures, and requirements established by the Ordinances of the City of Springfield, the Statutes of the State of South Dakota, Acts of the United States, and all other sources of public law;
- (j) To enforce the under-age drinking statutes. (This permit does not grant approval for under-age consumption nor other statutory violations.)
- (k) To enforce and monitor the <u>No Smoking</u> rules in the building;
- (l) <u>City of Springfield Held Harmless:</u> That the City of Springfield does not insure these or similar events or uses. Any risks of liability contingencies thereto shall be vested within the responsibility of said Renter/Lessee. It is further understood that the City of Springfield and/or any of its employees will be, and are to be, held harmless from any and/or all claims for damages, injuries, or losses arising out of or in any way related to, or associated with, the use of the facility during the time the premises are occupied by the Renter/Lessee. That the City of Springfield does not insure these or similar events or uses. Renter agrees to hold harmless and

XI. (c)

indemnify the City of Springfield from any and all risks of liability. It is further understood that the City of Springfield and/or any of its employees will be, and are to be, held harmless and indemnified from any and/or all claims for damages, injuries, or losses arising out of or in any way related to, or associated with, the use of the facility during the time the premises are occupied by the Renter/Lessee.

This application, based upon the conditions for use contemplated above, is hereby made this 17th day of APRIL, 2023.

Jolene Johnston
Signature of Applicant Renter/Lessee

APPROVAL OF APPLICATION

The above application is hereby APPROVED, according to the dates, hours, terms, stipulations, and conditions agreed to in the application by the Renter/Lessee, for:

Date: _____

_____
Municipal Finance Officer